



## CITIZENS ADVISORY COMMITTEE

Department of Community Development  
807 E. Main Street, Durham, NC 27701  
Golden Belt Building 2, Suite 200



### **Minutes - Regular Meeting May 29, 2012**

The Citizens Advisory Committee met on the above date and time with the following members present: DeWarren Langley (Chairman), April Johnson (Secretary), Alice Cheek, Delvin Davis, Richard Fuqua, and Will Sutton.

Absent: SaKoyra Bullock (Vice Chairwoman), Dilcy Burton, Clark Grundler, Lynn Holloway, Roger L. Loyd, Paula Thomas, and Anthony Royster.

Others Present: Reginald Johnson (Interim Director, Department of Community Development) and Wilmur Conyers (Federal Programs Coordinator, Department of Community Development).

#### **Subject: Call to Order**

The meeting was called to order at 6:43pm by Secretary Johnson who welcomed everyone.

#### **Subject: Roll Call**

Secretary Johnson called roll. He noted that he received prior notification from Vice Chairwoman Bullock and Committee Members Dilcy Burton, Clark Grundler, Lynn Holloway, Roger Loyd, Paula Thomas and Anthony Royster of their inability to attend the meeting thus their absences were excused. Secretary Johnson acknowledged that a quorum was not present.

#### **Subject: Action on Agenda**

The Committee did not take action on the agenda because a quorum was not present. The meeting proceeded as printed on the agenda.

#### **Subject: Action on Minutes**

The Committee did not take action on the minutes from the regular meeting held on April 23, 2012 meeting because a quorum was not present.

Chairman Langley noted that the Committee will take action at the meeting on June 25, 2012.

#### **Subject: Dedicated Funding Source for Housing**

Chairman Langley explained that City Manager Thomas Bonfield proposed a 1-cent tax increase per

\$100 of assessed property value to establish a Dedicated Funding Source for Housing Initiatives in the proposed FY 2012-2013 Budget.

Reginald Johnson, Interim Director of the Department of Community Development reported that City Council asked the Department to advise how the potential dedicated funding source for housing would be used. Mr. Johnson thanked the Committee for co-sponsoring the Dedicated Funding Source for Housing Initiatives Forum on Thursday, April 19, 2012.

Chairman Langley noted that the comments from the Forum were disseminated to the Committee via email prior to the meeting.

Mr. Johnson also mentioned that the City Council wanted to see the context of all financial resources available to the Department for housing. Interim Director Johnson advised that some dollar amount assumptions were built in due to HUD cuts, other resources are voter approved loans for certain projects, and the potential resource from the proposed 1% property tax increase that could yield approximately \$2.3 million in resources for housing and community development annually.

Mr. Johnson disseminated five-year resource projection which included all resources for the Department projects, including the \$2.3 million proposed funding from general funds as a dedicated funding source. He also disseminated information that would guide the use of the funds for affordable rental housing, supportive housing and neighborhood revitalization. Mr. Johnson also noted using Low Income Housing Tax Credit to leverage affordable housing, more collaboration and cooperation with the Durham Housing Authority and resources needed for Southside Revitalization Project.

Mr. Johnson also mentioned that requests were made for the City to pick-up additional rapid re-housing funding needs. He noted that rapid re-housing is a stimulus fund to help prevent homelessness or help those on the verge of homelessness.

**Subject: Southside Revitalization Update**

Mr. Johnson advised on the last cycle of discussions to city council before summer session break about decisions concerning the Southside Revitalization Project will take place from June 7 to June 18. He explained that decisions regarding infrastructure and loan documents needed to be made for Southside East (mixed-use, multi-family project) and the Department was working on an agreement with Self-Help for Southside West (single-family homes). He noted that the goal is to start construction on housing in December.

Chairman Langley thanked Mr. Johnson for the update on the Southside Revitalization Project.

**Subject: FY 2012-2013 Annual Action Plan**

Wilmur Conyers, Federal Programs Coordinator for the Department of Community Development stated that the FY 2012-2013 Annual Action Plan was approved by the City Council during a work session on May 10, 2012 and the Board of County Commissioners on May 7, 2012. She noted that the Plan was submitted to the U.S. Department of Community Development (HUD) on May 15, 2012.

Ms. Conyers explained that HUD has 45 days to respond to the City regarding the Annual Action

Plan. She explained that HUD could respond requesting clarify or more information which could potentially prolong approval process. Ms. Conyers noted that HUD grant agreements could be received anytime from July to September 2012.

Ms. Conyers explained that as of May 7, 2012, the draft 2012-2013 Annual Action Plan was revised. She noted that under the CDBG funds, Durham County DSS/Case Management was increased by \$6,000.00 to \$74,000.00 from \$68,000.00 due to the rising costs associated with this administrative expense. The Department of Community Development rehabilitation was reduced by the same amount to support this increase - from \$191,825.00 to \$197,825.00.

Ms. Conyers further noted that under HOME funds, Durham County line item was added to reflect Durham County Government's pro rata share, \$38,395.00, of HOME Consortium funds (\$767,896.00). Community Development/Construction Permanent Financing was amended to reflect the 5% pro rata share and additional monies as a result of decreasing the Department of Community Development's administration line item - from \$120,521.00 to \$98,065.00.

Lastly, Ms. Conyers noted that the Consolidated Annual Report and Evaluation Report (CAPER) is due in September.

Chairman Langley asked what role, if any, would the Committee have as it related to the CAPER. Ms. Conyers responded that the members of the Committee could provide comment during the 30-day review period.

**Subject: Substantial Amendment to 2011-2012 Annual Action Plan for Emergency Solutions Grant**

Ms. Conyers explained that the City Council approved the Substantial Amendment to the 2011-2012 Annual Action Plan for Emergency Solutions Grant during the regular meeting held on May 7, 2012. She noted that the Substantial Amendment was submitted to HUD on May 15, 2012.

The City consulted with the Homeless Services Advisory Committee (HSAC), the primary decision making body for the Continuum of Care (CoC) concerning the planning process and distribution for the second allocation of \$47,969 in Emergency Solutions Grant funds. Ms. Conyers reported that during a meeting on March 28, 2012, the HSAC approved the proposed budget for the funds to be used for Rapid Re-housing and Homelessness Prevention activities.

Chairman Langley thanked Ms. Conyers for the information.

**Subject: Committee Concerns, Suggestions & Ideas**

Chairman Langley asked members of the Committee if there were any concerns, suggestions and/or ideas.

There were no concerns, suggestions or ideas expressed by members of the Committee.

**Subject: Announcements**

Chairman Langley announced that the Committee would hold a regular meeting on Monday, June 25, 2012 at 6pm.

Ms. Conyers inquired as to when the Committee would hold election for officers. Chairman Langley responded that pursuant to the Bylaws of the Committee, the election of officers would occur at the June meeting. She also inquired as to whether the Committee would meet in July.

Chairman Langley solicited input as to whether the Committee would hold a meeting in July. The members present supported the idea; however a quorum was not present to take action. Chairman Langley noted that he would propose the Committee not hold a regular meeting ion July meeting at the June meeting.

**Subject: Adjournment**

With no further business to come before the Committee, the meeting was adjourned at 7:59pm.

Respectfully Submitted,  
April Johnson, Secretary

*Minutes approved on June 25, 2012*