



## CITIZENS ADVISORY COMMITTEE

Department of Community Development  
807 E. Main Street, Durham, NC 27701  
Golden Belt Building 2, Suite 200



### **Minutes - Regular Meeting June 25, 2012**

The Durham Citizens Advisory Committee met on the above date and time with the following members present: DeWarren Langley (Chairman), SaKoyra Bullock (Vice Chairwoman), April Johnson (Secretary), Dilcy Burton, Clark Grundler, Roger Loyd, Anthony Royster, Will Sutton, and Paula Thomas.

Excused Absence: Delvin Davis and Richard Fuqua

Absent: Lynn Holloway and Alice Cheek

Others Present: Reginald Johnson (Interim Director, Department of Community Development), Wilmur Conyers (Federal Programs Coordinator, Department of Community Development), Lloyd Schmeidler (Project Manager (Project Manager, Department of Community Development), Laura Wood (Senior Planner, Durham County-City Planning Department), Martha Williamson (FLS Interpreter) and Kevin Perez (FLS Interpreter)

#### **Subject: Call to Order**

The meeting was called to order at 6:09pm by Chairman Langley who welcomed everyone.

#### **Subject: Roll Call**

Chairman Langley called roll. He noted that he received prior notification from Committee Members Davis and Fuqua of their inability to attend the meeting thus their absences were excused. Chairman Langley acknowledged the presence of a quorum.

#### **Subject: Action on Agenda**

Chairman Langley asked the Committee to review the agenda and make any additions and/or modifications followed by action on the agenda.

**Motion** by Chairman Langley and seconded by Vice Chairwoman Bullock to approve the agenda. The motion was approved unanimously.

#### **Subject: Action on Minutes**

Chairman Langley asked the Committee to review the minutes from the regular meeting held on the April 23, 2012 and the minutes from the regular meeting held on May 29, 2012 and make any additions and/or modifications followed by action on the minutes.

**Motion** by Secretary Johnson and seconded by Vice Chairwoman Bullock to approve the minutes from regular meeting held on April 23, 2012 minutes with corrections. The motion was approved unanimously.

**Motion** by Chairman Langley and seconded by Committee Member Sutton to approve the minutes from regular meeting held on May 29, 2012 minutes with corrections. The motion was approved unanimously.

**Subject: Durham Comprehensive Plan Update**

Chairman Langley welcomed Laura Woods, Senior Planner for the Durham City-County Planning Department who provided an update on the Durham Comprehensive Plan.

Ms. Woods explained that the Durham Comprehensive Plan serves as Durham's general policy statement about how it wishes to grow and develop. The Plan is "comprehensive" in that it covers all of the territory in the City's and the County's jurisdictions, and deals with all the physical aspects of the community's growth and development. The Plan defines how the City and County provide public facilities and services and guides new development. Plan policies are closely allied with the Unified Development Ordinance (UDO), and in many ways, the UDO is the regulatory extension of the Durham Comprehensive Plan.

She noted that the updated Durham Comprehensive Plan has been approved. The Plan was approved by the Durham Planning Commission, 12-to-0, on February 14, 2012, by the City Council, 6-to-0 on April 16, 2012 and by the Board of County Commissioners, 4-to-0 on May 14, 2012.

Ms. Woods emphasized that the new and updated goals included:

- Further enhance the relationship between land use and public transportation with more efficient optional transportation (i.e. walking, biking and train system); Special emphasis on small area plans (i.e. Rougemont area plan, Fayetteville Street Plan etc).
- Environmental updates utilizing ulterior energy sources etc.
- Historic preservation goals to protect historic properties from demolition and working in historic districts.
- Urban tree replacement programs.
- Enhanced programs for housing for special needs population and urban design that allows for mixed use income communities.
- Designate the center city as target areas for revitalization.
- Establish funding priorities and phasing plan for neighborhood revitalization.
- Subsidized housing policy.
- Updated census data on land use maps using quantitative data.

She noted that a major rewrite of the Durham Comprehensive Plan will be due in about five years.

Chairman Langley thanked Ms. Woods for her presentation. He instructed members of the Committee to submit questions which would be sent to Ms. Woods for response and disseminated to the members of the Committee.

**Subject: Update 2012-2013 City of Durham Budget**

Reginald Johnson, Interim Director of the Department of Community Development announced that

City Council adopted the 2012-2013 Budget on June 18, 2012, which included a dedicated funding source for housing activity, the one cent per \$100 property rate increase was passed by the Durham City Council. Mr. Johnson disseminated update to the proposed Five-Year Spending Plan which included more funding for rapid re-housing, less funds towards targeted acquisition, demolition and Piedmont Project rental rehabilitation in Southside.

Chairman Langley thanked Mr. Johnson for the update.

**Subject: Update | Southside Revitalization Project**

Mr. Johnson stated that City Council adopted major agreements needed to move forward with the Southside Revitalization Project.

Chairman Langley thanked Mr. Johnson for the update.

**Subject: Update | 2012 Point-in-Time Count**

Mr. Johnson disseminated presentation handouts to the Committee of the Point-in-Time Count Report. The purpose of the point-in-time count is to determine how many persons in community are homeless. Johnson provided a brief review of the results.

On January 25, 2012, the count was 698 persons which was an increase from the 652 count in January 2011.

**Subject: Continuum of Care Application Process**

Chairman Langley reminded that pursuant to the City of Durham Homelessness & Homeless Prevention: An Evaluation & Recommendation Report, the Committee provides an initial evaluation, rank and recommendation of applications pertaining to the Continuum of Care (CoC) Program and other homeless initiatives of the Homeless Services Advisory Committee (HSAC).

Lloyd Schmeidler, Project Manager for the Department of Community Development explained that the CoC Program promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness. He noted that he could not outline a potential schedule for the application review process until the Notice of Funding Availability (NOFA) was received from the US Department of Housing & Urban Development (HUD).

Chairman Langley requested information on the goals and priorities of the HASAC as it relates to the efforts to end homelessness to ensure the recommendations of the Committee coincide with the overall effort to end homelessness in Durham County.

Mr. Schmeidler explained that the HSAC would establish goals and priorities in September after the release of the NOFA. He explained that the HSAC will be the final decision making body on approving recommendations rather than City Council and the County Commissioners, however the Committee will continue to provide the unbiased review panel.

Chairman Langley thanked Mr. Schmeidler for the information.

**Motion** by Chairman Langley and seconded by Vice Chairwoman Bullock to cancel the regular meeting on Monday, July 23, 2012 and meet in early August 2012 for CoC application evaluations orientation. The motion was unanimously approved.

**Subject: 2012-2013 Election of Officers**

Chairman Langley explained that pursuant to the Article IV, Section 2, of the Bylaws of the Committee, the members of the Committee shall elect a Chairman, Vice Chairman, and Secretary at its June meeting. He noted that no Chairman, Vice Chairman, or Secretary shall serve more than two consecutive terms in the same office. Chairman Langley stated that newly elected officers would take office immediately following their election to office.

Chairman Langley opened the floor for nominations for Chairman.

Committee Member Langley was nominated for Chairman.

**Motion** by Committee Member Burton and seconded by Committee Member Loyd to close nominations and elect Committee Member Langley as Chairman. The motion was unanimously approved.

Chairman Langley thanked the members for their support.

Chairman Langley opened the floor for nominations for Vice Chairman.

Committee Members Bullock and Fuqua were nominated as Vice Chairman.

Chairman Langley disseminated and collected ballots. He announced that Committee Member Bullock was elected Vice Chairwoman.

Chairman Langley opened the floor for nominations for Secretary.

Committee Member Johnson was nominated for Secretary.

**Motion** by a Chairman Langley and seconded by Vice Chairwoman Bullock to close nominations and elect Committee Member Johnson as Secretary. The motion was unanimously approved.

**Subject: 2012-2013 Schedule of Meetings**

Chairman Langley disseminated copies of the 2012-2013 meeting schedule.

Chairman Langley noted that the Committee meets on the fourth Monday of each month at 6PM in the Conference Room of the Department of Community Development, 807 E. Main Street, Durham, NC 27701, Golden Belt Building 2, Suite 200. He explained that the Committee holds special meetings when necessary to efficiently and effectively conduct business that arise in-between regular meetings.

**Subject: Committee Concerns, Questions, Ideas**

Chairman Langley asked members of the Committee if there were any concerns, suggestions and/or

ideas.

There were no concerns, suggestions or ideas expressed by members of the Committee.

**Subject: Announcements**

Chairman Langley reminded members that the Committee would not hold a regular meeting in July and would hold a special meeting for the Continuum of Care Training in early August. He explained that he would send a link to a doodle poll to determine the best date.

Mr. Johnson announced and invited members of the Committee to attend the Southside Revitalization Project Groundbreaking Ceremony Wednesday, July 17, 2012 at 9:30am at the site off Lakewood Ave.

Chairman Langley inquired as to whether the Committee would have a role in the Ceremony. Mr. Johnson invited a representative from the Committee to speak at the Ceremony.

**Subject: Adjournment**

With no further business to come before the Committee, the meeting was adjourned at 7:25pm.

Respectfully Submitted,  
April Johnson, Secretary

*Minutes approved on August 6, 2012*