

**BOARD OF HEALTH
AGENDA**

**12/12/13
5:00 PM
HUMAN SERVICES BUILDING (2nd FLOOR-BOARD
ROOM-MAIN STREET SIDE A)
414 E. MAIN STREET
DURHAM, NC 27701**

Type of meeting: **REGULAR SESSION**
Presiding: James Miller, DVM, **CHAIRMAN**

Note: Numbers in parentheses reflect accreditation activity according to benchmark. The State Public Health Statutes are available to the Board of Health during this meeting.

1. CALL TO ORDER Chairman
2. DISCUSSION (AND APPROVAL) OF ADJUSTMENTS TO AGENDA Board Action
3. REVIEW OF MINUTES FROM PRIOR MEETING/ADJUSTMENTS/APPROVAL – November 14, 2013 Board Action
4. PUBLIC COMMENTS
5. STAFF/PROGRAM RECOGNITION
6. ADMINISTRATIVE REPORTS/PRESENTATIONS
 - Public Health Vacancy Report (*Activity 33.6*) (10 min) Gayle Harris
 - NOV Report (*Activity 18.2*) (10min) Eric Ireland
 - Health Director’s Report (*Activity 39.2*) (15min) Gayle Harris
 - Update: RWJF Site Visit (*Activity 12.3*) (10min) Gayle Harris
7. COMMITTEE REPORTS
 - Personnel Committee Appointment (*Activity 37.4 & 37.5*) (10 min) Board Chair
 - Nomination Committee Appointment (10 min) Board Chair
 - Finance Committee Appointment (*Activity 33.6*) (10 min) Board Chair
8. OLD BUSINESS
 - Draft Policy: E-mail Communication (*Activity 36.1*) (10min) Board Action
 - BOH Policy Review/Discussion/Approval (*Activity 36.1*) (10 min) Board Action
 - Update: Strategic Plan Accomplishments (*Activity 15.1*) (20min) Eric Ireland
9. NEW BUSINESS
 - Consent Agenda Process (10min) Board Action
 - Agenda Items for January 2014 meeting (5min) Board Action
10. INFORMAL DISCUSSION
11. MOTION TO ADJOURN