



**Absentee Application and Certificate**

**Fraudulently or Falsely completing this form is a Class I felony under Chapter 163 of the N.C. General Statutes**  
**The following people are PROHIBITED from signing the Witness Certification:**

**For all voters:** a candidate, UNLESS the candidate is the voter's near relative;  
**For voters who are patients or residents of a hospital, clinic, nursing home, or adult care home:** (1) an owner, manager, director, or employee of that facility; (2) an individual who holds any federal, State, or local elective office; and (3) an individual who holds office in a State, congressional district, county or precinct political party or organization, or who is a campaign manager or treasurer for any candidate or political party.

<p><b>Voter's Certification (Required)</b></p> <p>I attest that I am currently registered to vote in this county and I will have resided at the address on this application for 30 days immediately prior to this election. I am a United States citizen and I am at least 18 years old, or will be by the date of the general election. I understand that it is a felony to vote more than one time in an election, I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole.</p> <p>I further certify that I marked the enclosed ballot (or it was marked for me according to my instructions) <u>in the presence of:</u></p> <p><input type="checkbox"/> two (2) witnesses who are at least 18 years of age and who are not disqualified by law to witness the casting of my absentee ballot (the witnesses must complete Option 1 of the Witness Certification) <b>OR</b></p> <p><input type="checkbox"/> a notary public (the notary must complete Option 2 of the Witness Certification)</p> <p><input checked="" type="checkbox"/> Signature of Voter (Required) _____ Date _____</p> <p>Name Correction (if applicable) _____</p> <p><b>Voter Assistant Certification (if applicable)</b></p> <p><input type="checkbox"/> I certify that: • the Voter requested my assistance • I assisted by marking the ballot and/or the Absentee Application and Certificate according to the Voter's instruction only • I assisted only while in the Voter's presence • I am the Voter's near relative or verifiable legal guardian, or I am providing assistance because a near relative or legal guardian is unavailable to assist the voter and I am not disqualified from assisting the Voter under G.S. 163-226.3(a)(4) or G.S. 163-237(c).</p> <p><input type="checkbox"/> I certify that: • Due to a disability the Voter requested my assistance placing the sealed absentee return envelope in the closest U.S. Mail depository or mailbox • I mailed the ballot as directed by the Voter • I am not disqualified from assisting the Voter under G.S. 163-226.3(a)(4) or G.S. 163-237(c).</p> <p>Name of Assistant _____ Address of Assistant _____</p> <p><input checked="" type="checkbox"/> Assistant's Signature _____ Date _____</p>	<p><b>Witness Certification</b></p> <p><b>Option 1: Two (2) Witnesses</b> (Required Unless a Notary Public is the Witness)</p> <p>I certify that: • I am at least 18 years old • I am not disqualified from witnessing the ballot as described in the WARNING on the flap of this envelope • The Voter marked the enclosed ballot in my presence, or caused it to be marked in the Voter's presence according to his/her instruction • The Voter signed this Absentee Application and Certificate, or caused it to be signed • I respected the secrecy of the ballot and the Voter's privacy, unless I assisted the Voter at his/her request [complete Voter Assistant Certification section].</p> <table border="1"> <tr> <td>Witness #1</td> <td>Witness #2</td> </tr> <tr> <td>Signature (Required) _____</td> <td>Signature (Required) _____</td> </tr> <tr> <td>Street Address (Required) _____</td> <td>Street Address (Required) _____</td> </tr> <tr> <td>City, State and Zip (Required) _____</td> <td>City, State and Zip (Required) _____</td> </tr> <tr> <td>Date _____</td> <td>Date _____</td> </tr> </table> <p><b>Option 2: Notary Public as Witness</b> (Required Unless Two Witnesses Provided)</p> <p>I certify that: on the _____ day of _____, 20____, the Voter: identified and in my presence, the Voter marked the enclosed ballot, or caused it to be marked in the Voter's presence according to his/her instruction • The Voter signed this Absentee Application and Certificate, or caused it to be signed • I am at least 18 years old • I am not disqualified for witnessing the ballot as described in the WARNING on the flap of this envelope • I respected the secrecy of the ballot and the privacy of the Voter, unless I assisted the Voter at his/her request [complete Voter Assistant Certification section].</p> <p><small>NOTE: A notary may not charge any fee for witnessing and affixing a notary seal to an absentee ballot application or certificate. (G.S. § 10B-30)</small></p> <p>STATE OF _____ SEAL _____</p> <p>COUNTY OF _____ Notary Public _____ Commission Expiration Date _____</p> <p align="center">NCSBE v2020.01</p>	Witness #1	Witness #2	Signature (Required) _____	Signature (Required) _____	Street Address (Required) _____	Street Address (Required) _____	City, State and Zip (Required) _____	City, State and Zip (Required) _____	Date _____	Date _____	<p align="center">Affix NON-BARCODE Label HERE</p> <p align="center">Affix BARCODE Label HERE</p> <table border="1"> <tr> <td>Date Ballot Received</td> <td>Voter Certification Signed</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Receipt Method</td> <td>Witness Certification Signed</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Board Meeting Date</td> <td>Reviewer Initials</td> <td></td> </tr> <tr> <td>Board Signature</td> <td>Board Approval Code</td> <td></td> </tr> </table> <p><b>Second Primary Request or Runoff Request</b> In the event that a Second Primary (or Runoff Election) is called, I request that an absentee application and ballot be issued to me and mailed to me.</p> <p>Signature of Voter (if applicable) _____ Date _____</p> <p align="center">Address where application and ballots should be mailed _____</p>	Date Ballot Received	Voter Certification Signed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Receipt Method	Witness Certification Signed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Board Meeting Date	Reviewer Initials		Board Signature	Board Approval Code	
Witness #1	Witness #2																							
Signature (Required) _____	Signature (Required) _____																							
Street Address (Required) _____	Street Address (Required) _____																							
City, State and Zip (Required) _____	City, State and Zip (Required) _____																							
Date _____	Date _____																							
Date Ballot Received	Voter Certification Signed	<input type="checkbox"/> Yes <input type="checkbox"/> No																						
Receipt Method	Witness Certification Signed	<input type="checkbox"/> Yes <input type="checkbox"/> No																						
Board Meeting Date	Reviewer Initials																							
Board Signature	Board Approval Code																							

When you receive your Absentee-By-Mail packet, one of the included items will always be an envelope to return your ballot. Prior to mailing your ballot, it is important to review each section to ensure that you have all required fields successfully completed.

**SECTION 1: VOTER CERTIFICATION (MANDATORY) AND VOTER ASSISTANT CERTIFICATION (OPTIONAL)**

After placing your ballot in the designated return envelope, it is important to successfully complete the voter certification portion of this form.

Each absentee voter must receive signature authorization from either two witnesses or one notary public. Only one option is required to successfully complete the witness verification portion for this voting method.

The voter must select the applicable option in the 'Voter's Certification' section, sign and date the envelope, and move to the 'Witness Certification section in the next column.

The 'Voter Assistant Certification' section is only mandatory if assistance is provided.

**Voter's Certification (Required)**

I attest that I am currently registered to vote in this county and I will have resided at the address on this application for 30 days immediately prior to this election. I am a United States citizen and I am at least 18 years old, or will be by the date of the general election. I understand that it is a felony to vote more than one time in an election, I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole.

I further certify that I marked the enclosed ballot (or it was marked for me according to my instructions) in the presence of:

two (2) witnesses who are at least 18 years of age and who are not disqualified by law to witness the casting of my absentee ballot (the witnesses must complete Option 1 of the Witness Certification) **OR**

a notary public (the notary must complete Option 2 of the Witness Certification)

Signature of Voter (Required) \_\_\_\_\_ Date \_\_\_\_\_

Name Correction (if applicable) \_\_\_\_\_

**Voter Assistant Certification (if applicable)**

I certify that: • the Voter requested my assistance • I assisted by marking the ballot and/or the Absentee Application and Certificate according to the Voter's instruction only • I assisted only while in the Voter's presence • I am the Voter's near relative or verifiable legal guardian, or I am providing assistance because a near relative or legal guardian is unavailable to assist the voter and I am not disqualified from assisting the Voter under G.S. 163-226.3(a)(4) or G.S. 163-237(c).

I certify that: • Due to a disability the Voter requested my assistance placing the sealed absentee return envelope in the closest U.S. Mail depository or mailbox • I mailed the ballot as directed by the Voter • I am not disqualified from assisting the Voter under G.S. 163-226.3(a)(4) or G.S. 163-237(c).

Name of Assistant \_\_\_\_\_ Address of Assistant \_\_\_\_\_

Assistant's Signature \_\_\_\_\_ Date \_\_\_\_\_



**SECTION 2: WITNESS CERTIFICATION**

**Option 1: Two Witnesses**

Each witness will need to sign your envelope and provide the required information after reading and certifying that the requirements are true and correct.

**Option 2: Notary Public as Witness**

If your witness is a notary public, he/she may complete the required section and an additional witness is not required. The envelope must be completed and formally notarized with the notary seal.

Witness Certification	
<b>Option 1: Two (2) Witnesses</b> <i>(Required Unless a Notary Public is the Witness)</i>	
I certify that: • I am at least 18 years old • I am not disqualified from witnessing the ballot as described in the WARNING on the flap of this envelope • The Voter marked the enclosed ballot in my presence, or caused it to be marked in the Voter's presence according to his/her instruction • The Voter signed this Absentee Application and Certificate, or caused it to be signed • I respected the secrecy of the ballot and the Voter's privacy, unless I assisted the Voter at his/her request [complete Voter Assistant Certification section].	
Witness #1	Witness #2
Signature (Required)	Signature (Required)
Street Address (Required)	Street Address (Required)
City, State and Zip (Required)	City, State and Zip (Required)
Date	Date
<b>Option 2: Notary Public as Witness</b> <i>(Required Unless Two Witnesses Provided)</i>	
I certify that: on the _____ day of _____, 20____, the Voter identified and in my presence, the Voter marked the enclosed ballot, or caused it to be marked in the Voter's presence according to his/her instruction • The Voter signed this Absentee Application and Certificate, or caused it to be signed • I am at least 18 years old • I am not disqualified for witnessing the ballot as described in the WARNING on the flap of this envelope • I respected the secrecy of the ballot and the privacy of the Voter, unless I assisted the Voter at his/her request [complete Voter Assistant Certification section].	
<small>NOTE: A notary may not charge any fee for witnessing and affixing a notarial seal to an absentee ballot application or certificate. (G.S. § 10B-30)</small>	
STATE OF _____	SEAL
COUNTY OF _____	Notary Public Commission Expiration Date

**SECTION 3: SECOND PRIMARY REQUEST OR RUNOFF REQUEST (OPTIONAL)**

The absentee envelope also provides voters with the option to request an absentee ballot in the event a Second Primary or Runoff Election is required for the current election. This option will ensure a ballot is automatically mailed to you when the election is held.

Second Primary Request or Runoff Request	
In the event that a Second Primary (or Runoff Election) is called, I request that an absentee application and ballot be issued to me and mailed to me.	
Signature of Voter (if applicable)	Date
Address where application and ballots should be mailed	