

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, January 5, 2015

9:00 A.M. Worksession

MINUTES

Place: Commissioners' Chambers, second floor, Durham County Government
Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Michael D. Page, Vice Chair Brenda Howerton and Commissioners
Fred Foster, Jr., Wendy Jacobs and Ellen Reckhow

Presider: Chairman Michael D. Page

Citizen Comments

The Board of County Commissioners provided a 30-minute comment period to allow Durham County citizens an opportunity to speak. Citizens were requested to refrain from addressing issues related to personnel matters.

Gwyn Silver expressed her concern that Durham residents were not given the opportunity to apply for positions that pertained to the street imaging process. She asked the Board to not allow the misfortune to happen in the future.

Victoria Peterson stated she asked the Board for information on why children were placed in the Durham County jail but had not received the information. She mentioned there were children under the age of 18 in jail with bonds over \$1 million dollars. Ms. Peterson stated there was a law which stated juveniles should be housed in a detention center. She suggested money be made available to build a wing onto the youth home so children could be housed there instead of the jail.

James Chavis discussed an email that was sent to the Board with regard to jobs offered in the Durham area but he did not get a response back. Mr. Chavis expressed his anger about tax payers' money being spent on contractor services instead of offering jobs to County citizens. He invited the Board to attend a PAC meeting on January 17, 2015 at 9:30am at the Holton Career Resource Center.

Carolyn Rogers-Stone mentioned her desire to have representation from the Board at all PAC meetings. She stated the group would like more information and education on the Whitted School Project and the Tyler Technologies contract.

Vice Chair Howerton responded to Ms. Peterson and stated that the Board was engaging in a conversation about the youth home for juveniles.

Commissioner Reckhow requested the manager and other appropriate staff to follow up on the issues that were raised related to jobs and the Tyler Technologies contract. She also inquired about staff being available to attend the PAC-1 meetings. Commissioner Reckhow stated there should be County representation at all meetings.

Marqueta Welton, Deputy County Manager responded to the concerns about the Tyler Technologies jobs. Ms. Welton stated she worked with the tax department to address the concerns of the community. She stated the three (3) driver positions were hired by a vendor and of those three (3) positions, two (2) were County residents. Ms. Welton stated that staff continued to work on the process used to fill the positions to allow better advertisement so that citizens would be aware of the job opportunities.

Commissioner Jacobs asked that the Office of Workforce Development and the NC Works Program be utilized for job opportunities. Ms. Welton responded that there was an effort to advertise the positions through NC Works but it did not go as smoothly as planned. She added because of that advertisement issue, Tyler Technologies decided to proceed with the hiring process on their own.

Chairman Page asked Michelle Parker-Evans, County Clerk to work with Ms. Silver to arrange a meeting date with PAC-1 on a Saturday so the Board could host a conversation.

John Tarantino stated he was at the community kitchen at Urban Ministries of Durham and he was beaten and robbed at the intersection between Urban Ministries and the Durham County Library. He asked the Board to consider providing extra security at that location.

George Roberson discussed the resources that would become available with the revitalization of the J.A. Whitted School Project. Mr. Roberson requested that non-profits and others be considered for utilization of the Whitted Building.

Combined Update on Senior Issues in Durham

Melissa Black, Coordinator, Durham Community Resource Connection for Aging Disability shared a presentation senior issues in Durham County. The presentation titled "*Collaborative Update on Senior Issues in Durham County*" discussed the following: Durham County Demographics, Aging in Place (Preference and Cost-Savings), Funding and Programs in Durham County that Support Aging in Place, Identified Priorities for Older Adults in Durham County, Durham Community Resource Connections for Aging and Disability (Durham CRC) and Durham County Summit on Aging (May, 2015.)

Vice Chair Howerton thanked Ms. Black for the presentation. She inquired about what the City was doing to prepare for seniors. Vice Chair Howerton asked of all the things the County was doing, what else could be done? Cathy Stallcup, Executive Director, Durham Center for Senior Life responded the education piece was missing for family members and the community. Joan Pellettier, Triangle J Area Agency on Aging added they would like moral support and financial support to help increase the Home and Community Care Block Grant so they could help continue to serve the citizens. Vice Chair Howerton suggested the group utilize the County television show as a way to educate the senior community.

Commissioner Reckhow agreed that the Home and Community Care Block Grant should be added to the Legislative Goals Agenda. She inquired about the Durham County representatives for the Senior Tarheel Legislature. Ms. Pellettier responded the alternate was Juanita Nelson, former Executive Director of Durham Senior for Life and the delegate was Rosalyne Pettyford. Commissioner Reckhow asked the County Manager if the Strategic Plan should be examined to determine if senior issues were receiving the attention they deserved.

Commissioner Jacobs mentioned things that could be done such as offering more affordable housing. She asked Lowell Siler, County Attorney where the County stood with the community fund. County Attorney Siler deferred to Drew Cummings, Assistant County Manager for a response. Mr. Cummings stated the general concept would be brought back with specific ideas to the Board at a later date. He mentioned it would be a useful tool for programs such as Meals on Wheels, but suggested it would be easier to donate to that specific program instead of channeling through the County community fund.

Wendell Davis, County Manager agreed that the County could be more strategically focused around the quality of life transitions. He continued that there was a need to do assessments and audits to determine exactly what was needed then design a strategy that could contribute to the bottom line.

Commissioner Jacobs asked if the group was at the Planning table to discuss their concerns about affordable housing and transportation. Ms. Black responded that she recently started attending the transportation meetings. Commissioner Jacobs suggested a presentation be made at a Joint City-County Planning Committee Meeting as well as developing strategies through other avenues.

Chairman Page inquired about the community alternatives for seniors. Robert Wallace, Durham County Department of Social Services stated the alternative program was a Medicaid program provided through DSS. He added the senior must receive nursing home level care to be a part of the program. Chairman Page asked if seniors were able to call if they requested service from Meals on Wheels. Ms. Pellettier responded seniors could call for that service, however there was a waiting list. Chairman Page encouraged a message to be sent out during volunteer appreciation month to encourage volunteers to help within the community.

Commissioner Foster asked were there any non-profits that could also provide in-home aide services. Mr. Wallace responded that was a major challenge because it was very expensive. Commissioner Foster inquired about the Affordable Care Act and the expansion of Medicaid having had a financial impact on the services offered and he asked if County citizens took advantage of open enrollment. Mr. Wallace responded if a senior received Medicaid services they would not be eligible for in-home aide services through DSS. He continued to say that DSS only served seniors who were not Medicaid eligible. Ms. Pellettier added with the expansion of Medicaid, those below 100% of the federal poverty guideline could not get subsidies at this time.

Presentation – LIFE Skills Foundation

Alex Protzman, Executive Director, Life Skills Foundation shared a presentation on the “*Life Skills Foundation*” which highlighted the following: Who We Are, Scope of the Problem, Cost of Failure, Continuum of Independent Living Services, Independent Living Skills Group, Housing and Rent Assistance, “Wrap-Around Supports,” Funding and Collaborative Successes, Program Successes, Opportunities to Expand Success, Housing and Expansion Goals, Photos of Potential Main Facility, and Funding Requirements for Expansion and Capital Campaign.

Chairman Page asked Mr. Protzman to provide clarification on the housing opportunities for youth. Mr. Protzman stated the Foundation received donations to purchase apartments. He added they currently had one house and one apartment but suffered from a long wait list of youth who needed housing. Mr. Protzman continued that the Foundation provided counseling and education as well to all youth. Tom Brooks, Board Chair, Life Skills Foundation stated they needed help to hold together possibilities to create training programs to offer better opportunities.

Commissioner Reckhow asked if they were partnering with Durham Technical Community College (DTCC). Mr. Protzman responded they were partnering with DTCC and also with United Way. He added many disconnected youth did not have a good outcome with college due to their background. Mr. Protzman continued that Wake Technical Community College (WTCC) offered a program that they would like to see available at DTCC. Commissioner Reckhow mentioned there were scholarship funds available and hoped a conversation would take place to help cover the cost of disconnected youth education at DTCC.

Wendell Davis, County Manager, mentioned different programs offered in the community such as Made in Durham-Youth Opportunities and My Brother’s Keeper Initiative. He stated the real challenge was developing the community development model and building the linkage between all the different programs. Mr. Protzman added they were partnered with Transition Age Youth to help get an accurate number of homeless and unstable youth in Durham County.

Commissioner Jacobs thanked Mr. Protzman for the presentation and informing the Board on the steps they were taking. She applauded them for addressing a need for housing our youth. Commissioner Jacobs inquired about the need for housing for the 16-22 year old age group. Mr. Protzman responded he was interested in the youth point time count. He added it was difficult to put a number on it, but assumed it would be about 60-70 youth in Durham County alone. Commissioner Jacobs stated getting a number on the need for housing for disconnected would be important. She encouraged Mr. Protzman to spread the word about the Youth Summit scheduled for January 24, 2015 and also suggested that Life Skills Foundation partner with My Brother’s Keeper efforts.

James A. Whitted School Update and Direction

Lee Worsley, Deputy County Manager telephoned Darryl Jones, Integral Development to join in the discussion. Mr. Worsley stated they were requesting direction from the Board and that Mary Nash Rusher, Attorney; Taylor Brown and Carl Webb were all available to answer any questions.

Commissioner Reckhow mentioned the ownership portion of the partnership would require a large amount of work. She stated other issues included the usage and management of the ancillary space. Commissioner Reckhow continued to say another issue was related to the operating cost of pre-K. She stated a fair approach would be to share operating cost 50/50 with Durham Public Schools (DPS).

Wendell Davis, County Manager responded that there was dialogue with the Superintendent. He stated funding 50% would be more palatable for the County.

Commissioner Jacobs thanked Mr. Worsley and his team for their detailed responses to the questions. She stated there was an opportunity to make a difference on poverty and education in the community. Commissioner Jacobs mentioned other neighboring schools with limited pre-K offerings and stated there was a definite need for this program.

County Manager Davis stated he would take the comments into account as they worked out the business deal. He added the pressing issue was to make sure the tax credit crucial to the success of the project would not be jeopardized.

Vice Chair Howerton thanked the press for the article which heightened the community awareness. She added the community wanted to see the school revitalized. Vice Chair Howerton stated she was in support of the 50/50 split to help make it more manageable for the County.

Commissioner Reckhow asked County Manager Davis if a vote was needed to move forward with the project. County Manager Davis responded he would like to suspend the rules so that they could proceed with the project.

Mr. Worsley stated he would deem it appropriate for the Board to direct staff to start the negotiating all associated agreements to move the project forward.

Chairman Page stated he hoped everyone would be able to get on one accord to get the project moving forward. He stated a letter was received from Deborah Shea, community member who supported the project and would like to see the Board move forward.

Commissioner Reckhow stated it was important to get on one accord with DPS on several issues:

1. Classes represent new capacity; students should not be transferred from one school to the new location.
2. Come to an agreement on sharing the operating cost.
3. Would like a written agreement with the district on how the area would be operated and she would also like the program to be exemplary.

Vice Chair Howerton asked for clarification on universal pre-K. Commissioner Reckhow responded the idea would be to expand to provide all low income children with pre-K services. She added she would like the pre-K vacancies to be filled with new children, not children being transferred from another site.

County Manager suggested that the operational issues be placed on the agenda for the next meeting with DPS. Mr. Worsley mentioned he would like to see an agreement with the County and DPS on how everything would be operated. Mr. Webb added the community issues would be addressed as well. He continued to say that they plan to organize a group of all stakeholders involved in the project.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to suspend the rules for the sake of the approving the J.A. Whitted School Project.

The motion carried unanimously.

Vice Chair Howerton moved, seconded by Commissioner Reckhow to approve the project concept and direct the staff to move forward with beginning negotiations on all related agreements and bringing forth the appropriate budget amendments as soon as possible.

The motion carried unanimously.

Update from Urban Ministries on Facility Upgrades and Program Enhancements

Susan Olive, Board Chair thanked the Board for their help over the many years. She mentioned the update of the new sprinkler system which was approved and paid for by the Board and stated how the update helped everyone sleep better at night.

Patrice Nelson, Executive Director, Urban Ministries presented charts on the *Average Length of Stays* and *Permanent Housing Exits*. She stated the overall goal of the year was to have 30% single and 50% families moved to permanent housing and 15% would leave with earned income. Ms. Nelson also discussed the *FY2014 Durham County Mid-Year Report* and *Percentage of People Served*.

Vice Chair Howerton inquired about the percentage of people who return to the shelter after they left for permanent housing. Ms. Nelson responded that there was an 80% retention rate of the individuals that move to permanent housing with only 20% that return to the shelter.

Commissioner Reckhow noted that 40% of individuals' last known addresses were outside of North Carolina. She asked was this because Durham offered a higher level of services? Ms. Nelson responded citizens moved to Durham because of a better opportunity for employment.

Chairman Page asked why many people were being dropped off from Butner and other places to Durham. Ms. Nelson stated this was not an issue for the prisons and the hospitals because of the work being done with Alliance. She added people came to the shelter because they traveled to Durham for other providers such as the Durham Rescue Mission and those services had failed to work out.

Commissioner Reckhow suggested the analysis be reviewed and determined to see how many beds were available in various counties and how did the rate relate proportionately to the

population. She recommended we point it out to our neighbors so they were aware. Ms. Nelson stated Urban Ministries had structured case management cases for everyone in the shelter. If a citizen chose not to see a Case Manager within two weeks, they must leave until they saw a Case Manager.

Ms. Nelson highlighted the Major Issues or Challenges mentioned in the *FY2014 Durham County Mid-Year Report*.

Chairman Page asked how many beds were being provided in the shelter. Ms. Nelson responded there were 147 total beds (36 beds in the family area, 110 beds on the men's side.) Chairman Page inquired about trainings being offered for employment. Ms. Nelson stated there were training options such as onsite kitchen and cleaning programs and a program with the Durham Literacy Council which offered job readiness and meeting skills. Chairman Page asked were those with criminal backgrounds being seen at the Criminal Justice Resource Center. Ms. Nelson concurred; she added the programs did not apply if they had been out of the system for longer than two (2) years. Chairman Page stated it was disappointing that some men were not serious about employment or housing. He added it was hard to put a handle on those being serious and those who were not serious. Ms. Nelson stated Urban Ministries had to respect the citizens' right to choose, but they also had to hold them accountable if services were being provided.

Chairman Page questioned how security was being handled with only one paid staff person at night. Ms. Nelson stated they had to rely on other clients to assist with providing safety. Chairman Page stated he hoped the shelter would be able to secure an additional person.

Commissioner Reckhow questioned the security budget of \$10,000 on page 2 of the *Operating Budget Report for November 30, 2014*. Ms. Nelson responded that the amount was higher but it was later reduced to hire a Clinical Social Worker. She added the shelter had a Durham Police Officer on duty three (3) days a week and the charge was \$75.00 a day. Commissioner Reckhow questioned the bank charges and fees of \$6,000 on page 2 as well. Ms. Nelson stated that figure was from the charged bank fees from online donations. Commissioner Reckhow asked what shift the paid employee worked. Ms. Nelson responded the paid employee worked the 11pm-7am shift, but it also fluctuated.

Commissioner Reckhow suggested a discussion take place in a leadership meeting to possibly include city funds to help pay for an additional staff person. County Manager Davis responded a conversation took place with the Thomas Bonfield, City Manager and their strategic planning leaders to discuss planning on effective collaboration.

Ms. Nelson stated there needed to be a partnership for long term subsidy.

County Manager Davis asked Lee Worsley, Deputy County Manager to have a conversation with the Sheriff's Office and Chief Lopez, Durham Police Department regarding patrol.

Commissioner Jacobs thanked Ms. Nelson and the Board for their hard work. She discussed the housing and employment concerns and stated there should be a conversation about how the

housing vouchers were being used. Commissioner Jacobs mentioned the program offered at the Criminal Justice Resource Center and inquired about similar options being available at the shelter. She also mentioned that conversations were taking place with the Farmland Board to hopefully allow farmers to donate foods to Urban Ministries.

Vice Chair Howerton questioned the printing budget of \$19,500 on page 2 of the *Operating Budget Report for November 30, 2014*. Ms. Nelson stated those funds were used for annual reports that were received by 1100 people per year, holiday letters, and other items related to development materials.

Durham County ACCESS and Transportation Advisory Board Presentation on Transportation Programs and Services

Linda Thomas-Wallace, Transportation Program Manager shared a presentation titled “*Access, Take Us There*” which highlighted the following: Transportation Advisory Board (TAB), Program/Services/Funding, Operating Statistics, Financials and Challenges.

Ms. Thomas-Wallace stated the ridership continued to increase however, the funds received had remained stagnant or decreased. She stated TAB planned to keep the Boards’ support on matching grants and they planned to come back to ask the Board to fund the gap at a later time. Ms. Thomas-Wallace also mentioned TAB would be back to present a budget amendment as well.

Commissioner Jacobs requested a copy of the presentation. She inquired about ideas TAB had with regard to bridging the gap of 55-60 year olds and meeting the needs of transportation. Ms. Thomas-Wallace stated they would have to advocate for the age gap to be moved back. She mentioned organizations who have helped individuals over 60 and stated the need to continue to spread the word about public transportation through the Durham Area Transit Authority (DATA) bus service and Triangle Transit. Commissioner Jacobs asked Ms. Thomas-Wallace to inform the Board on specific legislation that they could assist her with advocating for. Ms. Thomas-Wallace responded the 5310 Grant was one that could use some assistance.

Commissioner Reckhow asked Ms. Thomas-Wallace if she was actively involved with the Triangle Transit Authority (TTA) staff with regard to the implementation of the bus plan and the ½ cent sales tax. Ms. Thomas-Wallace responded she did, but not on a day to day basis. She added she represented the County Manager on that board. Commissioner Reckhow expressed her concern to County Manager Davis that Ms. Thomas-Wallace was not as engaged as her predecessor Margaret Scully in the community. Commissioner Reckhow stated she wanted to make sure the County’s interest was always being placed at the table. County Manager Davis responded that Ms. Thomas-Wallace was actively engaged and was now listed on all invites.

Commissioner Reckhow also shared that \$60,000 in funds were available to Durham County from federal funds for transportation. She stated the money would defray the cost of a planner and any department that worked on transportation. Commissioner Reckhow asked Ms. Thomas-Wallace who the planner was and if the planner worked on county related issues. Ms. Thomas-Wallace responded the funds were agreed to and dedicated. County Manager Davis asked Delphine Sellers, Director, Cooperative Extension to contact Steve Medlin, Director, City-

County Planning so a conversation could be facilitated around this issue. He added there needed to be adequate feedback on the position and how the County benefited from it.

Commissioner Foster inquired about the 5310 Grant, asking if the rules were changed and whether the funds issued from the State could not be used for urban tiers; those living in the city of Durham could not use the funds. Ms. Thomas-Wallace concurred. She continued to say the money the state received for the 5310 Grant was for the elderly and disabled; it could not be used for rural purposes. Ms. Thomas-Wallace added the Metropolitan Planning (MPO) applied for funds.

Commissioner Foster asked would the funds be divided between Durham, Wake and Orange counties. Ms. Thomas-Wallace responded it all depended on how the grant was written and what the needs were. Commissioner Foster questioned the age gap of 55-60 year olds, and asked if they were based on age or disability and if they resided in the City or the County of Durham. Ms. Thomas-Wallace responded most citizens in that age gap were in the City of Durham. Commissioner Foster asked if a shortfall was foreseen based on the internal structure. Ms. Thomas-Wallace stated the challenge they had was the funds could only be used in certain areas.

Discussion – Proposed 2015 Legislative Agenda

Deborah Craig-Ray, Assistant County Manager thanked the Board for receiving the Legislative presentation. She presented the Board with items for review and asked for suggestions on what should be moved forward.

Curtis Massey, Legal Advisor, Sheriff Department shared a proposal to amend the G.S. 20-129(g) which required one brake light to be functional. He stated the Sheriff proposed that all equipped brake lights be functional at all times. Mr. Massey stated this change was proposed through the Sheriffs Association and they would meet in January or February 2015 to vote on the item.

Commissioner Reckhow asked if a car would pass inspection with one brake light under the current statute. Mr. Massey responded he was unsure if it would be part of the annual inspection. Commissioner Reckhow hoped the Board would move the amended change forward.

Commissioner Jacobs expressed her concern about Item 2: *Increase the penalty for firearm related offenses*. She questioned if the item had been presented to the Crime Cabinet. Commissioner Reckhow stated the Sheriff felt a significant source of illegal guns on the street were related to the theft of guns from homes. Commissioner Jacobs asked how the legislation changed and if there was information about the impact of the legislation. Mr. Massey stated at the last long session issued by the City of Durham, setting a fixed amount bond was discussed but they determined if a person was being held on a weapons charge or had a previous charge, you would stay in pre-trial confinement.

Vice Chair Howerton shared that citizens were concerned that the County was coming up with solutions that did not prevent the crime.

Commissioner Jacobs asked what kind of rules did the County have for people who had guns locked up. Mr. Massey stated there were several instances with people stealing gun safes. Commissioner Jacobs also inquired about the current rules that required people to lock up their weapons.

Ms. Craig-Ray introduced Item 1: *Allow medical providers in school based health centers to provide care within their scope of practice.* Gayle Harris, Director, Public Health stated the item was brought forward by Heidi Carter, Chair of the School Board. She mentioned all contracts had statements that said contraceptives and condoms should not be distributed at school. Ms. Harris added the clause in the article that dealt with sex education programs in schools prohibited doctors from being able to serve their clients appropriately. She asked that the statement be removed to allow the doctors to practice and provide the needs to their patients.

Chairman Page asked was there push back from community groups. Ms. Harris responded there was no push-back.

Commissioner Reckhow reviewed the chart and stated the Hispanic population had higher rates in comparison to other populations in the County and the State. She asked if the teen pregnancy rate had dropped in the last five (5) years. Ms. Harris responded the rate was reduced by 12.2%. Commissioner Reckhow asked if there could be a different approach for the Hispanic population. She also inquired about the most recent Youth Risk Behavior Survey. Ms. Harris responded another survey would be done in spring 2015.

Chairman Page asked had a position been taken by the Health and Records Association. Ms. Harris responded no. Chairman Page stated this was such an important topic, their endorsement would be beneficial.

Commissioner Jacobs stated this item was very important and should be supported. She added the existing legislation would not allow the providers to meet the services of their patients. Commissioner Jacobs continued to say teenage pregnancy was a barrier for education as well as sexually transmitted diseases. She recommended adding other health related issues.

Commissioner Reckhow stated she would be comfortable with the current language *Contraceptives, including condoms and other devices, shall not be made available or distributed on school property* but suggested it be amended to add *“except in school based health centers”* at the end of the sentence. She stated there would be more of a chance of passage with the amended language.

Vice Chair Howerton stated Ms. Harris spoke with the physicians on the Public Health Board prior to making the suggested changes. She added these changes would allow the physicians to perform their job without separating them from providing this service. Commissioner Reckhow stated her proposed changes would not change the intent, it would simply allow the services to be provided in school based health centers.

Ms. Craig-Ray discussed items mentioned by Commissioner Reckhow from the Crime Cabinet for the Durham Focused Programs. Commissioner Reckhow referenced the November 2014

minutes as a guideline for items discussed. She also mentioned the Senior Tarheel Legislature – Home and Community Care Block Grant to be added to the federal legislative agenda.

Vice Chair Howerton asked if the items mentioned by Commissioner Reckhow were going to be placed in the packet for the Association. Ms. Craig-Ray responded the items mentioned were for the Durham Focused Programs.

Commissioner Jacobs mentioned she asked Linda Thomas-Wallace, Transportation Program Manager to follow up with Ms. Craig-Ray on anything transportation related that should be advocated for.

Ms. Craig-Ray stated the deadline for North Carolina Association of County Commissioners (NCACC) was Friday, January 16, 2014 and if there were items of interest to be presented, they should be approved at the January 12, 2014 Regular Session Meeting.

Commissioner Reckhow suggested an item requesting increased funding for transportation infrastructure.

Commissioner Foster suggested language for transportation, social services, seniors and immigration.

Ms. Craig-Ray asked the Board if they considered a resolution for the National Association of Counties; if so the deadline was January 21, 2015. She stated the resolution would be related to the overall platform (tax, Medicaid, transportation, immigration) and anything else considered by the steering committee. Vice Chair Howerton stated she would like to review the documents.

Commissioner Jacobs also asked the Board to consider a resolution on affordable housing because the funds had been drastically reduced.

Ms. Craig-Ray stated the items mentioned would be placed in format to be presented to the NCACC and she would also prepare the items so a vote could take place on January 12, 2015.

Adjournment

Vice Chair Howerton moved, seconded by Commissioner Jacobs that the meeting be adjourned.

The motion called unanimously.

Respectfully Submitted,

Monica W. Toomer
Deputy Clerk to the Board