

**REVISED**

Addition—Item No. 9a

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, February 4, 2008

9:00 A.M. Worksession

**AGENDA**

1. **North Carolina Biotechnology Center**

15 min.

Norris Tolson, President and CEO of the North Carolina Biotechnology Center, will be present to discuss the organization's activities. In the early 1980s, the state's General Assembly appointed a legislative study commission to determine how North Carolina could ensure long-term economic benefits from biotechnology. A yearlong study by the commission concluded that North Carolina needed a private, non-profit organization dedicated exclusively to biotechnology development. The state legislatures then established the North Carolina Biotechnology Center, headquartered in Research Triangle Park, as the world's first government-sponsored organization dedicated to developing the biotechnology industry. The 69-member staff seeks to provide long-term economic and societal benefits to North Carolina by supporting biotechnology research, business, and education statewide. The Biotechnology Center is not a site for laboratory research or company incubation. Instead, it works to strengthen the research capabilities of North Carolina's companies and universities. This strategy avoids duplication of effort and uses limited resources more efficiently. The Biotechnology Center receives nearly all of its funding from the General Assembly. The state appropriation for FY 06-07 is \$13.1 million, and its budget for the year is \$17.6 million. Since 1984 the Biotechnology Center has invested more than \$187 million in state monies to develop biotechnology statewide.

Resource Person(s): Norris Tolson, President and CEO, North Carolina Biotechnology Center

County Manager's Recommendation: The Manager recommends that the Board receive the presentation and advise staff if any additional action is necessary.

2. **Presentation: Project Access of Durham County, A Coordinated Specialty Care Access Program for the Uninsured**

30 min.

The Board is requested to receive and review a presentation from Project Access of Durham County (PADC) Inc. PADC is a system wherein health care providers make free care commitments for specialty medical services needed by uninsured residents. In its first year of operations, PADC will enroll up to 2,400 patients in need of its services. Physicians will see patients in their own offices/practices. A central office staff of four

(Executive Director, 2 Enrollment/Intake Workers, and Administrative Assistant) will be employed.

Lincoln Community Health Center currently provides primary care for about two-thirds of the people in Durham without insurance. Initially, the specific problem that Project Access will address is Lincoln patients who cannot get specialty care referrals (i.e., cardiology, gastroenterology, etc.) because they have no insurance. Enrollment will be limited to people who have been Durham residents for at least six months (immigration status does not matter), who have no health insurance and have limited incomes (less than 200% of the Federal Poverty Level or about \$41,000 for a family of four or about \$20,000 for a single person).

Donated services include all services needed to resolve the reason for why the specialty referral was made - physician services, inpatient and outpatient services, diagnostics, etc. Case management and disease state management will also be offered at no cost to people who need it. Patients will get prescriptions at Lincoln or at Duke Hospital and will pay a reduced co-payment

The projected budget for this fiscal year (March '08 – June '08) is \$112,594. The FY 08-09 budget is projected to be \$833,960. A grant proposal has been submitted to The Duke Endowment for \$299,760. The project seeks funding from the County to support the start-up and operational costs (\$112,594) for the remainder of this year and \$400,000 for FY 08-09. The Executive Director and the Board of Directors will seek funding from other sources for the additional \$134,200 needed in FY 08-09.

Resource Person(s): Eugene Dauchert, JD and Gayle Harris, MPH—Representatives of the PADC Working Group

County Manager's Recommendation: The Manager recommends that the Board: 1) receive and accept the proposal from Project Access of Durham County; 2) place the item on the Board's February 11, 2008 Consent Agenda for funding in the amount of \$112,594 for start-up and operational costs; and 3) include funding in the amount of \$400,000 for PADC in the FY 08-09 budget.

3. **Public Health Presentation: *Durham Connects*, a Nurse Home Visiting Program in the Community Health Division, in Partnership with Duke Center for Child and Family Policy**

The Board is requested to receive and review a presentation from Public Health and Duke Center for Child and Family Policy about *Durham Connects*, a program in which Public Health Nurses will make one to three home visits within a two-to-four-week period to every woman following the delivery of her new baby. *Durham Connects* is designed to celebrate the arrival of the new baby as well as provide the necessary supports families of newborns need.

20 min.

Home visits will be provided by Public Health Nurses, who will not only do a physical assessment of the mother's recovery and the infant's health and medical status, but will also assess such factors as the level of support that the mother has in her family and community, her plan for medical care for her baby, and her plan for child care. The nurse will help her connect to the resources that she needs in the community. The intent is to celebrate the birth of the baby, take early steps to promote child health and well-being, and to reduce the chances of child maltreatment.

Funding is provided by Duke Center for Child and Family Policy through Durham Family Initiative funded by the Duke Endowment. Durham Family Initiative will also house an Office of Community Resources, which will help with identification of gaps in resources and (working with Network of Care) maintain an exhaustive list of current resources. Durham Family Initiative will also assist with building and maintaining capacity within Durham County Health Department by co-leading orientation and training activities for staff.

This project will be phased in over a period of two years. One Public Health Nurse Supervisor I, a Processing Assistant III, and five Public Health Nurse IIs will be hired immediately, with five more PHN IIs hired in May, 2008. During FY 2008-2009, ten more PHN IIs will be hired. Each PHN II will be assigned to a geographic neighborhood; the project will automatically expand as staff is hired.

Development of this project has occurred with strong collaboration with Durham's Partnership for Children, who participated in a site visit to a similar project in another community, helped with the development of the Durham plan, and has hosted a meeting with its funded partners to begin the larger community collaboration that will be necessary for the success of the project. There was also strong input from the Center for Child and Family Health, Durham DSS, and Duke Children's Primary Care. In addition, the Durham Family Initiative Advisory Board has given a national perspective on the project.

Funds to support the position in a phased in manner until the end of the fiscal year will be allocated as follows:

Expenditures:

Salary

Salary – Regular	\$130,653	
Flexible Benefits	13,986	
FICA	9,995	
Retirement	6,518	
Supplemental Retirement	6,533	
Total		\$167,685

Operating

Telephone (cell phones and VoIP)	\$15,032
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Printing	1,000	
Office Supplies	2,240	
Non-cap F&E	15,700	
Training-Related Travel	470	
Travel	4,750	
Other Medical Supplies	2,200	
Misc. Supplies	3,100	
Non-cap Computer	24,000	
Reserve for Future Purchases	50,908	
Total		\$119,400

Please note that the amount of \$287,085 reflects pro-rated expenditures for the remainder of this fiscal year. During FY 08-09, ten additional PHN II positions will be added in phases (five in November and five in May). There will be a total of 22 staff members by the end of June 2009. The projected cost of the program for that fiscal year is \$1,230,514. During the second full year of operation, FY 2009-2010, the program's projected cost is \$1,828,957. This is a demonstration project that the Duke Endowment is interested in potentially replicating in other communities. Contingent on the outcomes, the Duke Endowment is also interested in providing funds to sustain the program.

On January 17, 2007, the Board of Health received this presentation during its regular meeting. The Board of Health approved this project and recommends that the Commissioners approve the request to recognize the grant funding and establish the positions as outlined in the proposal.

Please note that no additional funds from the County will be needed to support this program.

Resource Person(s): Brian E. Letourneau, Health Director

County Manager's Recommendation: The County Manager recommends that the Board: 1) receive and accept the proposal from the Health Department and Duke Center for Child and Family Policy to receive funding and establish 12 positions (1 PHN Supervisor I, 1 Processing Assistant III, and 10 PHN IIs) in order to implement *Durham Connects*, a post-partum home visiting program, and 2) place the item on the Board's February 11, 2008 Consent Agenda.

4. **EMS Clinical Patient Data Collection System**

30 min.

The Durham County Department of Emergency Medical Services (DCEMS) requests approval to purchase hardware and software for its Clinical Patient Data Collection System. DCEMS in partnership with the Durham 911-Dispatch Center, Durham County Information Technology Department (IT), Durham County Purchasing Department, Durham County Emergency Management, and the Durham Fire Department formed an

EMS Automation Project Team in the fall of 2006. The Project Team underwent an extensive methodology process to document, analyze, and evaluate DCEMS requirements for an RFP to select a viable DCEMS solution. On April 15, 2007 the Purchasing Department issued RFP 07-016. On May 15, 2007 responses for the RFP were received from six vendors.

The Project Team followed the selection methodology as instructed and guided by the Purchasing Department to evaluate the six vendors. Subsequently, the Project Team performed extensive reviews, interviews, site visits, surveys, and references; Zoll Data Systems (ZDS) was unanimously selected as its Clinical Patient Data Collection System vendor.

Zoll Data Systems was selected because its proposed solution meets the mandated HIPAA, North Carolina State required data points (PreMis) and the National required data points (NEMESIS), and export of data to the RAM/AIM billing system and SAP Payroll system. Zoll Data Systems has North Carolina local government clients, including Orange County, Pitt County, Franklin County, Person County, Moore County, and Nash County which are using or in the implementation process with TabletPCR. In addition, ZDS will meet future requirements of DCEMS.

DCEMS believes that the strong partnership it has developed with Durham 911 Center and Zoll will provide progressive improvements and innovations for more efficient operations, increased revenues, and ensure compliance with state and federal regulations.

The total Clinical Patient Data Collection System is \$589, 821.60.

Resource Person(s): Michael Smith, Director, Emergency Medical Services; Perry Dixon, Director Information Technology; Mitzi McClammy, IT Project Manager; and Jacqueline Boyce, Director of Purchasing

County Manager's Recommendation: Hear the recommendation and place approval of the Clinical Patient Data System contract on the February 11, 2008 BOCC consent agenda.

5. **South Regional Library and Southwest Branch Library Project Updates**

15 min.

The Board is requested to receive updates on the following projects: (1) Construction documents (CD) phase for the proposed Durham County South Regional Branch Library to be located on the former Lowe's Grove School property and (2) Schematic design (SD) phase for the expansion and renovation of the Durham County Southwest Branch Library located at 3605 Shannon Road.

South Regional Branch Library: On June 27, 2005, the Board of County Commissioners awarded a design contract to The Freelon Group (TFG), P.A. to provide architectural

services for this branch. At the December 5, 2005 worksession, the BOCC approved the current site location of the library and directed staff to proceed with the design. On March 12, 2007, the Board of County Commissioners approved the amendment of the design contract with the TFG for the project redesign and deviations from the original prototype design. The prototype plan developed and built for the East and North Branches was modified for the South Branch; the architect provided an update to the Board during the August 6, 2007 Worksession. Refinements include exterior modifications incorporating more brick (removing cast stone and hardiplank siding material) and revising the main entrance. Floor plan modifications include a display area in the main entrance acknowledging the former Lowe's Grove Elementary School, a small vending area with seating, smaller restrooms to conform to the new plumbing code, reconfiguration of stacks, circulation, and reference desks to improve efficiency of the library and increased usage of self-check out stations. The updated floor plan contains approximately 27,000 square feet with provisions for a future addition of 10,000 square feet. The intent of this update is to receive the Board's input on the construction documents for this branch, which will allow the project to be advertised for bids.

Resource Person(s): Glen Whisler, P.E., County Engineer; Zena Howard, AIA, The Freelon Group; Skip Auld, Director of Library Services; and Ademola Shobande, Assoc., AIA, Sr. Project Manager, Engineering Department

Southwest Branch Library: On April 23, 2007, the Board of County Commissioners awarded a design contract to Cherry Huffman Architects, P.A. (CHA), to provide architectural services for this branch. This effort is underway and the architect will provide an update to the Board. On December 10, 2007, the Board authorized the County Manager to initiate a zoning map change application for the library to allow for the library's expansion beyond the limitations imposed by the library's current development plan. A stakeholder's meeting was held on January 8, 2008, during which County staff and the architects presented the status of the project as well as proposed zoning changes and received public input.

The intent of this update is to receive the Board's input on the schematic design concept and current budget status. This project includes renovation of the existing 10,000 square foot building and construction of a 15,000 square foot addition, including site improvements. The expansion and renovation of the facility will be designed to respond to the future operational requirements of the library system, public, staffing, and equipment. The next phase of the project is Design Development (DD).

Resource Person(s): Glen Whisler, P.E., County Engineer; James Faress, P.E., Project Manager; Ademola Shobande, Assoc., AIA, Sr. Project Manager, Engineering Dept; Skip Auld, Director of Library Services; and Louis Cherry, AIA, Cherry Huffman Architects, P.A.

County Manager's Recommendation: The County Manager recommends that the Board receive the presentations and provide direction to staff as appropriate.

6. **Renovation of the Vacated EMS Area and Space Planning Evaluation at the Lincoln Community Health Center—Project Update and Execution of Architectural Design Service Contract with Swanson + Stewart Architects. Project No.: DC095-69**

15 min.

The Board is requested to receive an update, suspend the rules, and authorize the County Manager to enter into a contract with Swanson + Stewart Architects, P.A. (SSA) of Raleigh, to provide architectural services for the renovation of vacated Emergency Medical Services (EMS) area and space planning evaluation of the Lincoln Community Health Center, located at 1301 Fayetteville Street, Durham, in the amount of \$30,672 plus additional services and reimbursable expenses estimated at \$3,000.00, thus totaling \$33,672.00.

This project is to renovate approximately 1600 square feet of interior space into new offices and to evaluate the existing building in terms of space needs of the various departments occupying the facility in preparation of a future renovation for the building. The 1600 sq. ft. space to be renovated is the former EMS area at the rear of the building that was vacated in April 2007 upon completion of the EMS Station #2. During the August 13, 2007 meeting, the Board of County Commissioners approved Budget Ordinance Amendment No. 08BCC000005 and Capital Project Amendment No. 08CPA000003 appropriating the \$50,000 for the creation of the Lincoln Community Health Center project account.

The request for qualifications (RFQ) for architectural services for the project was advertised in local newspapers on September 16, 2007. Four responses were received on October 16, 2007 and were evaluated by a selection committee representing the Lincoln Community Health Center, Purchasing, General Services, and County Engineering. The firm of SSA was determined to be the most qualified firm to provide design services for this project. The scope of work was developed and SSA submitted a fee proposal for the project. The project will include the renovation of the space vacated by EMS and a long-range space planning evaluation based on the needs of the various departments in preparation for a future renovation of the facility. It is requested that the Board receive the update and authorize the County Manager to enter into a contract with SSA to provide architectural services for the renovation of the vacated EMS area and space planning evaluation for the Lincoln Community Health Center using the County standard architectural contract.

The services to be rendered under this contract include programming, preparation of design drawings and specifications, conducting a pre-bid conference, bid evaluation, construction administration, inspection, and project closeout. SSA is a WBE-owned firm and proposes approximately 78% WBE participation, exceeding the County's 15.32% WBE goal for Architectural/Engineering Services. Funding for this project is available in the Lincoln Community Health Center Capital Project account.

Resource Person(s): Glen Whisler, P.E., County Engineer; Ademola Shobande, Assoc. AIA., Senior Project Manager; Dr. Evelyn Schmidt, Executive Director (LCHC); and Leigh Stewart, AIA, Swanson + Stewart Architects, P.A.

County Manager's Recommendation: The County Manager recommends that the Board receive the update, suspend the rules and authorize the County Manager to enter into a contract with SSA in the amount of \$30,672.00 plus additional services and reimbursable expenses estimated at \$3,000.00, thus totaling \$33,672.00 to provide architectural services for the renovation of the vacated EMS area and space planning evaluation for the Lincoln Community Health Center using the County standard architectural contract.

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8. **Update on the Scope and Budget for the Durham County Memorial Stadium Renovations**

30 min.

Durham County, the Stadium Authority, and Shaw University reached agreement on the long-term improvements to the Durham County Memorial Stadium. The Board of County Commissioners approved the Business Deal Points during the October 8, 2007 meeting and the Stadium Authority's approval occurred at its October 2, 2007 meeting. However, Shaw University's Board of Trustees did not approve the Business Deal Points. As of January 11, 2008, Shaw University will no longer participate in any share of the Stadium improvements or its negotiated share of the maintenance and operational costs for the Stadium.

In light of Shaw University's decision to withdraw from participation in the renovations to the Stadium, staff has modified the project's scope, schedule, and budget. The scope reflects a reduction in some design features that were meant to satisfy Shaw's specific requirements, such as collegiate-level track and field components as well as an expanded press box. In addition, the scope now includes some renovations needed to meet code requirements for restrooms and accessible facilities which were revealed during the architectural design interviews. The architect selection process has been completed; staff will be presenting a recommendation for approval by the Board of Commissioners at its February 11, 2008 meeting. The design process will continue as planned; however, implementation will be delayed by one year to allow sufficient time for design and to minimize the risk of construction delays impacting the 2008 football season.

This newly renovated facility will continue to be home to the Northern High School Knights football team and is intended also to be home to the new high school's football team, once the school is constructed. It is the intention of the Stadium Authority to increase the usage of the Stadium by offering a facility that will attract a broader audience for football and track events.

Resource Person(s): Heidi York, Assistant County Manager; Mike Turner, Director of General Services; Glen Whisler, P.E., County Engineer; and James Faress, P.E., Project Manager, Engineering Department

County Manager's Recommendation: The Manager recommends that the Board receive the presentation and provide direction to staff as appropriate.

9. **Sales Tax Redistribution**

30 min.

The Manager will provide a status report to the Board regarding negotiations with the City of Durham relative to the redistribution of local government sales taxes. An interlocal agreement adopted in 2003 governs the present redistribution; however, the agreement expires on June 30, 2008. If a new interlocal agreement is not adopted, the sales taxes will be redistributed on a per capita basis. A change in the per capita distribution, providing a more favorable distribution for the County, can be accommodated either through an interlocal agreement that sets forth an agreed upon formula for sharing the proceeds with the City of Durham or a change in the distribution from a per capita basis to an ad valorem basis. If a change in the method of redistribution is made, the change would be effective on July 1, 2008; however, the Board must render a decision during the month of April and the North Carolina Department of Revenue must receive notification of the change within 15 calendar days of the decision.

Resource Person(s): Mike Ruffin, County Manager; Chuck Kitchen, County Attorney; Pam Meyer, Budget and Management Services Director; Keith Lane, Senior Budget Analyst

County Manager's Recommendation: The Manger recommends that the Board receive the report and advise the staff if any additional information is necessary.

9a. **Preliminary Resolutions Relating to the Issuance of \$500,000 Library Facilities Bonds, \$4,950,000 Public Building Bonds, and 6,650,000 School Bonds**

10 min.

**The Board is requested to adopt the preliminary resolution which authorizes the County Administration to begin the process which would lead to the issuance of \$12,100,000 general obligation bonds (two-thirds bonds) of the County. The general obligation bonds of the County would be issued pursuant to Article 4 of Chapter 159 of the North Carolina General Statutes, as amended, for the purpose of providing funds, with any other available funds, for various purposes, as follows:**

- **\$500,000 Library Facilities Bonds for the improving library facilities of the County;**
- **\$4,950,000 Public Building Bonds for improving, renovating, and repairing public buildings and facilities of the County, the Criminal Justice Resource**

- Center, the Administration Building, and the Emergency Medical Services Station No. 1; and**
- **\$6,650,000 School Bonds for erecting, remodeling, enlarging, and reconstructing school buildings and other school plant facilities including the further renovation of Holton Middle School.**

**Resource Person(s): Chuck Kitchen, County Attorney, and George K. Quick, Finance Officer**

**County Manager's Recommendation: The Board is requested to suspend the rules and adopt the preliminary resolution.**

10. **Closed Session**

60 min.

The Board is requested to adjourn to Closed Session to consider the initial appointment of and to consider the performance of a public officer or employee pursuant to G.S. § 143-318.11(a)(6).

~~4 hrs. 5 min.~~  
**4¼ hrs.**