

MINUTES

Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 1 (District Meeting)

Date: January 8, 2019

Meeting Number: 6 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
David Harris, Supervisor
Natalie Murdock, Supervisor
Curtis Richardson, Secretary/Treasurer
Mark Dewitt, Associate Supervisor
Melissa Rooney, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Mike Dupree, Agribusiness & Environmental Services Mngr.
Jessica Perrin, Watershed Conservationist
Kyle Gentry, Natural Resources Conservationist
Sheena Mathews, citizen

A regular meeting of the Durham Soil & Water Conservation District Board was held on Tuesday, January 8, 2019, and called to order at 4:00 pm by the Chairman, Talmage Layton. The meeting was held at the Sheraton Imperial Hotel Capital City Board Room, 4700 Emperor Blvd, Durham, NC 27703.

Minutes/Financial Report– A motion was made by David Harris to approve the minutes from the December 11, 2018 meeting and accept the financial report. Natalie Murdock seconded the motion. Motion carried.

Old Business

A. Director's Report – Eddie Culberson reported on the following:

- **Budget for FY2020**
 - Possible budget request- 1) new employee (receptionist/environmental educator), 2) increase training funds for Stream Restoration training for staff. 3) new Engineer to be shared with Engineering and Soil and Water. Culberson is meeting with Peri Manns on Thursday to discuss the possibility of sharing an engineer.
- **Conflict of Interest Statement**- Eddie Culberson suggested for a conflict of interest statement to be added to the monthly board meeting agenda. This item was tabled until next month.

B. Community Conservation Assistance Program- Jessica Perrin reported on the following:

- **Voluntary return of FY16 funds**- The NCSSM would like to voluntarily return FY16 319 funds from contract 32-2016-565 and 32-2018-525 for a total of \$7,871 due to potential complications with meeting deadlines. The voluntary return is based on being able to secure at least as much funding for their impervious surface conversion project through the new FY19 319 funds. A motion was made by David Harris to cancel the two contracts for North Carolina School of Science and Math as presented and reissue a new contract to them at a later date. Natalie Murdock seconded the motion. Motion passed without dissent.
- **Application for Assistance**- A motion was made by David Harris to batch and approve the following applications for assistance. Natalie Murdock seconded the motion. Motion passed without dissent.
 - 1) 32-2019-521 (Hillandale PTA) for a critical area planting and a cistern, Eno River, Neuse River Basin, FY16 319, ranking score 200.
 - 2) 32-2019-522 (Carraway) for a cistern, Ellerbe Creek, Neuse River Basin, FY16 319, ranking score 180

- **Contracts**
 - 1) 32-2019-521 (Hillandale PTA) for \$5,000 for a critical area planting and a cistern, Eno River, Neuse River Basin, FY16 319, ranking score 200. A motion was made by David Harris to approve the contract as presented. Natalie Murdock seconded the motion. Motion passed without dissent.
 - 2) 32-2019-522 (Carraway) for \$1,804 for a cistern, Ellerbe Creek, Neuse River Basin, FY16 319, ranking score 180. A motion was made by David Harris to approve the contract as presented. Natalie Murdock seconded the motion. Motion passed without dissent.
- **Request for Payment (RFP)-**
 - 1) 32-2018-529 (Bull City Cool), a cistern and critical area planting for a reimbursement of \$4,654 of FY16 319 funds. A total of \$346 will be returned to be reallocated. A motion was made by David Harris to approve the RFP as presented. Natalie Murdock seconded the motion. Motion passed without dissent.
 - 2) Pending the voluntary return of funds from 32-2016-565 and 32-2018-525 (NCSSM), the final payment of \$526 for contract 32-2019-515 (Mankad), critical area planting can be processed using FY16 319 funds. A motion was made by Natalie Murdock to batch and approve the following RFPs as presented. Natalie Murdock seconded the motion. Motion passed without dissent.
- **Request for Extension**

32-2018-506 (Corwin) has requested an extension for their 1200-gallon cistern installation. The contract deadline of 2/5/19 would be updated to 6/30/19. A motion was made by David Harris to approve the extension request as presented. Natalie Murdock seconded the motion. Motion passed without dissent.

C. Agriculture Cost Share Program- Kyle Gentry reported on the following:

- **Request for Payment-** A motion was made by Curtis Richardson to approve the RFP for contract 32-2018-007 for Jason Marbrey. The contract is for a well repair closure in the amount of \$531.00. David Harris seconded the motion. Motion passed without dissent.

D. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **Walker-** Construction is scheduled to begin on January 22.
- **Marbrey Jackson Project and Walker Project-** landowner has several questions pertaining to the easement for the project and Culberson is working with the landowner to answer his questions.
 - **DWR contract extension-** A motion was made by David Harris to approve the extension on the contract as presented. Natalie Murdock seconded the motion. Motion passed without dissent.

E. Ag Development/Farmland Protection Advisory Board- Mike Dupree reported on the following:

- **FPAB/Breakfast Series:**
 - **January 10th-** Silviculture and Forest Management Panel Discussion
 - **February 20th-** Creating Opportunities for Minorities in the Local Food System Event. The Farmland Protection Advisory Board has pledged \$300 and the Land Loss Prevention Project has pledged \$250.
 - **Future topic-** Natalie Murdock suggested having a breakfast topic on HEMP.

NEW BUSINESS

- **Legislative Liaison**- David Harris volunteered to be the Legislative Liaison for the board.
- **Conflict of Interest Training from the NCASWCD**- Lisa Marochak will ask the Division staff if there is a training on Conflict of Interest for Supervisors.
- **Area IV Spring Meeting**- Will be held on February 29th in Franklin County. Please bring \$25 to the next meeting if you are planning to attend.

Adjourn: The Chairman adjourned at 5:30 pm.

Next Meeting: Durham SWCD Board Meeting – February 11, 2019 at 5:30 pm

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

2-11-2019
Approval date