

## MINUTES

### Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 2 (District Meeting)

Date: February 11, 2019

Meeting Number: 7 (for State reporting purposes)

#### **Supervisors Present:**

Talmage Layton, Chairman  
Danielle Adams, Vice Chair  
David Harris, Supervisor  
Natalie Murdock, Supervisor  
Curtis Richardson, Secretary/Treasurer  
Laura Marie Davis, Associate Supervisor

#### **Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Mike Dupree, Agribusiness & Environmental Services Mngr.  
Jessica Perrin, Watershed Conservationist  
Kyle Gentry, Natural Resources Conservationist  
Sheena Mathews, citizen  
Brad Marochak, citizen,

*A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, February 11, 2019, and called to order at 5: pm by the Vice Chair, Danielle Adams. The meeting was held at Soil and Water Conference Room, 201 E Main St, floor 5, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by Curtis Richardson to approve the minutes from the January 8, 2019 meeting and accept the financial report with the correction to the minutes as reported. Correction: The Area IV Meeting will be held on February 28, 2019. David Harris seconded the motion. Motion carried.

#### **Old Business**

**A. EAB Update-** *Laura Marie Davis reported on the following:*

- Gave EAB update from the last meeting
- City/County accepted goal on Clean Energy Proposal
- Next meeting is scheduled for Feb. 6 at 6 pm.

**B. Upper Neuse River Basin Issues and Soil and Water Commission-** *David Harris reported on the following:*

- Gave update from the last UNRBA meeting and passed out a copy of the 2019 monitoring report.

**C. Director's Report** – Eddie Culberson reported on the following:

- **FY19-20 Budget Hearing with Manager**
  - The departmental budget hearing is scheduled for Friday, March 22 at 9:30 am.
  - FY19-20 Budget request- 1) new FTE employee (Community Outreach Coordinator), 2) \$25,000 Increase for the Ag Economic Development Grant Program.
  - Met with Engineering staff and they are willing to let us use one of their engineers.

**D. Community Conservation Assistance Program-** Jessica Perrin reported on the following:

- **Special Requests:**
  1. City/County Interlocal Agreement- Downspout Disconnection as a District BMP. David Harris made a motion to approve making the Downspout Disconnection a District BMP with a cap

of \$1,750. Curtis Richardson seconded the motion. Motion passed without dissent.

**2. Informational only**

Substitute Party Agreement: 32-2018-530 for critical area planting and grass swale for \$5,149; completed and Request for Payment approved August 9, 2018. New landowner is assuming ownership and taking over maintenance responsibilities through August 9, 2023 (pending closing on 2/12/19).

• **Applications for Assistance:**

- 32-2019-523 (Garrett Peters) for stream restoration, New Hope Creek, Cape Fear, ranking score 165. A motion was made by Natalie Murdock to approve the application for assistance as presented for contract 32-2019-523. David Harris seconded the motion. Motion passed without dissent

• **Contracts:**

1. A motion was made by Curtis Richardson to approve the contract for 32-2019-524 (NCSSM) for \$7,871 for impervious surface conversion to trees and shrubs, Ellerbe Creek, Neuse, ranking score 160, New FY19 319 funds. David Harris seconded the motion. Motion passed without dissent.

• **Requests for Payment Notes:**

1. A motion was made by David Harris to approve the RFP for 32-2018-513 (Baumgart-Getz) for \$2,640 for impervious surface conversion to grass and permeable pavement, Ellerbe Creek, Neuse, ranking score 170. FY16 319 funds. Curtis Richardson seconded the motion. Motion passed without dissent.
2. A motion was made by Talmage Layton to approve the RFP for 32-2018-528 (Woodcroft HOA) for \$9,268 for critical area planting, Third Fork Creek, Cape Fear, ranking score 180 with \$732 returned to the Durham Soil and Water Conservation District for reallocation. FY16 319 funds. Natalie Murdock seconded the motion. Motion passed without dissent.

**E. Agriculture Cost Share Program-** Kyle Gentry reported on the following:

- **Applications for Assistance:** A motion was made by David Harris to batch and approve the two applications for assistance as presented below. Curtis Richardson seconded the motion. Motion passed without dissent.
  - 32-2019-005 (Hope Reins) for \$10,500 for a Waste Management System (manure spreader), Lick Creek, Neuse River Basin, FY19 ACSP, ranking score 60.
  - 32-2019-006, (Bright Star Stables) for \$8,035 for a Waste Management Storage (composter), Flat River, Neuse River Basin, FY19 ACSP, ranking score 45.
- **Contracts:**
  - A motion was made by David Harris to approve the contract for 32-2019-005 (Hope Reins) for \$10,500 for a Waste Management System (manure spreader), Lick Creek, Neuse River Basin, FY19 ACSP, ranking score 60. Curtis Richardson seconded the motion. Motion passed without dissent.

- A motion was made by Talmage Layton to approve the contract for 32-2019-006, (Bright Star Stables) for \$8,035 for a Waste Management Storage (composter), Flat River, Neuse River Basin, FY19 ACSP, ranking score 45. Curtis Richardson seconded the motion. Motion passed without dissent.

- **Special Requests** (*informational only*):

1. 32-2017-003 (Danny Page) for \$5,000 for Pond Sediment Removal has decided to cancel the contract.
2. 32-2010-005 (Steve Shepherd) Out of Compliance, prorated amount owed \$9,410. Certified letter will be mailed from the District to Mr. Shephard.

**F. Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:

- a. **Walker- Project** started the middle of January. The CWMTF grant was scheduled to expire March 31, 2019. It took 6 months to get all the permits, so we requested an extension. A motion was made by Talmage Layton to approve the year extension on the CWMTF grant to March 31, 2020. David Harris seconded the motion. Motion passed without dissent.
- b. **Marbrey Jackson Project and Walker Project**- landowner has several questions pertaining to the easement for the project and Culberson is working with the landowner to answer his questions.
- c. **Riverside**- A motion was made by Curtis Richardson to enter in the contract with DWR in the amount of \$400,000 for the Riverside project. David Harris seconded the motion. Motion passed without dissent.

**G. Administrative Report**- Lisa Marochak reported on the following:

- a. **Area IV Fall Meeting**- Will be held on February 28<sup>th</sup> at the Franklin Ag Center. Please let Lisa know if you are planning to attend.

**H. Ag Development/Farmland Protection Advisory Board**- Mike Dupree reported on the following:

- a. **FPAB/Breakfast Series:**

- **February 20**- Creating Opportunities for Minorities in the Local Food System Event. The Farmland Protection Advisory Board has pledged \$300 and the Land Loss Prevention Project has pledged \$250. The event will be held at the DPS Staff Development Center on Hillandale Rd.

**I. Environmental Education Report**- Lisa Marochak reported on the following:

- a. **Area IV Envirothon \$50 dues increase**- A motion was made by David Harris to increase the due amount to Area IV Envirothon for an additional \$50. Talmage Layton seconded the motion. Motion passed without dissent.

- **Dr. Roberts Environmental Education Park-** A motion was made by Danielle Adams for the District Board to engage in conversation with the Triangle Community about the District land. Danielle Adams and Natalie Murdock will serve on the committee with Eddie Culberson. David Harris seconded the motion. Motion passed without dissent.
- **MOU with NRCS-** A motion was made by Talmage Layton to approve the MOU with changes. Staff will send the changes to NRCS and once they are approved the Chairman will sign the MOU document. David Harris seconded the motion. Motion passed without dissent.

**Adjourn:** The Chairman adjourned at 7:45 pm.

**Next Meeting: Durham SWCD Board Meeting – March 4, 2019 at 5:30 pm**

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

Talmage Layton

Chairman

Lisa Marochak

Senior Administrative Officer

3-4-2019

**Approval date**