

MINUTES

Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 5 (District Meeting)

Date: May 6, 2019

Meeting Number: 9 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice-Chair
David Harris, Supervisor
Natalie Murdock, Supervisor
Curtis Richardson, Secretary/Treasurer
Laura Marie Davis, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Mike Dupree, Agribusiness & Environmental Services Mngr.
Jessica Perrin, Watershed Conservationist
Kyle Gentry, Natural Resources Conservationist

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, May 6, 2019, and called to order at 5:03 pm by the Chair, Talmage Layton. The meeting was held at Soil and Water Conference Room, 201 E Main St, floor 5, Durham, NC 27701.

Minutes/Financial Report– A motion was made by David Harris to approve the minutes from the April meeting to accept the financial report. Natalie Murdock seconded the motion. Motion carried.

Approval of Agenda

A motion was made by David Harris to approve the agenda as presented. Natalie Murdock seconded the motion. Motion carried.

Old Business

A. EAB Update- *Laura Marie Davis gave update on the EAB.*

- *Have added new seats to the EAB*
- *The June 5 EAB meeting will be held at the Hayti Heritage Center at 6:00 pm.*
- *The EAB is in the process of drafting up a brochure.*

B. Director's Report – Eddie Culberson reported on the following:

- **FY19-20 Budget**
 - The departmental budget request has been submitted.
 - Durham County recently asked each department to cut a % of their operating budget.
- **EWP funds**-applications have been extended to April 15.

C. Administrative Report- Lisa Marochak reported on the following:

- Awards Celebration-** Will be held on May 9 at 6:15 pm at the DPS Staff Development Center. 2019 3rd place winners- a motion was made by Danielle Adams to give the five 3rd place winners \$10 and a small trophy. Curtis Richardson seconded the motion. Motion carried.

D. Community Conservation Assistance Program- Jessica Perrin reported on the following:

- **Applications for Assistance (AFA)-** A motion was made by Danielle Adams to batch and approve the three AFA as presented. Curtis Richardson seconded the motion. Motion carried.
 1. 32-2019-526 (Brophy-Hilton) for rain garden repair, Third Fork Creek, Cape Fear, ranking score 205.
 2. 32-2019-529 (Perry/Naseem) for critical area planting/downspout disconnection and riparian buffer, Northeast Creek, Cape Fear, ranking score 180.
 3. 32-2019-530 (Rooney) for cistern accessories and foundation, Ellerbe Creek, Neuse River Basin, ranking score 165.
- **Contract-** A motion was made by Danielle Adams to approve contract #32-2019-526 (Brophy-Hilton) for \$422 for rain garden repair, Third Fork Creek, Cape Fear, ranking score 205. FY16 319 Funds. Natalie Murdock seconded the motion. Motion carried.
- **Requests for Payment (RFP):** A motion was made by Danielle Adams to approve the RFP for contract #32-2019-522 (Carraway) for \$1,804 for a cistern, Ellerbe Creek, Neuse River Basin, FY16 319, ranking score 180. This RFP completes this contract and \$0 will be returned to the District. Natalie Murdock seconded the motion. Motion carried.
- **CCAP Spot Checks:**

Spot checks were completed on Wednesday, April 10th with David Harris, Jessica Perrin, Mike Dupree, and Eddie Culberson. Four contracts were found in compliance: 32-15-537 (cistern), 32-17-545 (critical area planting), 32-13-510 (critical area planting), and 32-15-514 (cistern). Two contracts were found in need of maintenance: 32-16-537 (riparian buffer) and 32-16-518 (cistern). Letters and the annual spot check form have been prepared.
- **Interlocal Agreement:**
 1. City of Durham has sent executed agreement and Lisa Marochak sent the invoice for \$40,000 of grant funds per the agreement. The funds will be deposited into the old City Stormwater fund acct. Kickoff meeting May 21st with staff to discuss next steps!
 2. CCAP Signage- A motion was made by Danielle Adams to approve \$500 to purchase CCAP signage with QR codes. The money will come from the old City Stormwater Administrative funds. Curtis Richardson seconded the motion. Motion carried.
- **NIFA Grant:** A motion was made by Danielle Adams to approve NIFA funds and maintenance agreement for Pebble Creek HOA as presented below. Natalie Murdock seconded the motion. Motion carried.
 1. Pebble Creek HOA project for downspout disconnection, riparian buffer, and streambank stabilization for \$7,000 for BETC summer project.

E. Agriculture Cost Share Program - Kyle Gentry reported on the following:

ACSP

- **Application Request:**

Pura Vida Farm, LLC (Ellen Ziemer)-Livestock Exclusion, Rank Score:60. A motion was made by Danielle Adams to approve the application for assistance for 32-2019-007 as presented. Natalie Murdock seconded the motion. Motion carried.

- **Contract Request:**
32-2019-007 - Pura Vida Farm, LLC, Livestock Exclusion \$4,942. A motion was made by Danielle Adams to approve the contract for 32-2019-007 as presented. Natalie Murdock seconded the motion. Motion carried.
- **Request for Payment:**
A motion was made by David Harris to approve the RFP for 32-2019-005 as presented. -Hope Reins of Raleigh, Waste Application Systems-Mobile Application System: **\$5,571**. Danielle Adams seconded the motion. Motion carried.

AgWRAP

- **Contract Supplement Request:**
A motion was made by David Harris to approve contract #32-2019-802 as presented. Nicole Owens, Irrigation Well, \$7,500. Danielle Adams seconded the motion. Motion carried.
- **Spot Checks: -**
 1. 32-2013-007-Talmage Layton: Heavy Use Area
 - Maintenance needed on Heavy Use Area, suggested deadline of June 14, 2019.
 2. 32-2018-005-Matthew Eagle: Heavy Use Area, watering tanks, & pipeline
 - Maintenance needed on Heavy Use Area, suggested deadline of June 14, 2019.
- **Cleanup notice for Pura Vida Farm, LLC:** a motion was made by Danielle Adams for staff to send a letter to Ellen Ziemer and Jerry Waddle letting them know that the manure in their woods is a water quality issue and needs to be cleaned up by July 31. Kyle will report back the status of the cleanup at the August Board Meeting.

- F. Stream Restoration and Stormwater Projects –** Eddie Culberson reported on the following:
- a. **Walker-** Northern High School students came out on April 24th and planted the trees/plants they grew for the project. Walk through has been completed with contractor.
 - b. **Grove Park Project-** DWR approved a \$200,000 district grant for the stream restoration project. Still waiting to hear back from CWMTF. An Upper Neuse Clean Water initiative (UNCWI) application will be submitted in June.
 - c. **Marbrey/Jackson-** Both easements have been signed and recorded. The construction company has mobilized.
 - d. **Dunbarton-** Sent off for permit. Construction should begin late fall.

- G. Ag Development/Farmland Protection Advisory Board-** Mike Dupree reported on the following:
- a. **Ag Development –** Provided update (See handout)
 - Ag Grant Program-
 - **Returned funds-** Durham Roots Market voluntarily returned \$1,500 in funds. The Ag Grant program committee voted to offer the returned funds to the Cultivating Resistant Herbs/Monica Rivera contract. Ms. Rivera had requested a higher amount than was previously awarded.

- **Committee-** Neal Curran is stepping down at the end of June from the Farmland Board and committee. Talmage Layton expressed interest in replacing Neal Curran on the committee.

- **BETC Summer Program** will be held June 17th-July 25th. The awards ceremony will be held on July 25th at 12:00-2:00 pm.

- b. **Farmland Board-** Next meeting scheduled for May 16 at 8:00 am. Danielle Adams, Natalie Murdock and David Harris would like to be added to the Farmland Board Meeting reminder emails.

H. Environmental Education Report- Lisa Marochak reported on the following:

- **North American Envirothon-** Will be held July 27-August 3 in Raleigh at NCSU. The NAE is seeking volunteers. Please let Lisa know if you would like to volunteer.
- **NC Envirothon-** Thanked David Harris for volunteering at the event.
- **A student from Durham was awarded a NC Foundation of Soil and Water Scholarship**
- **Resource Conservation Workshop (RCW)-** A motion was made by Danielle Adams to send one student from Durham to the 2019 RCW and pay the registration fee (\$425) and the food/travel stipend (\$100). David Harris seconded the motion. Motion carried

- i. **Dr. Robert's Environmental Education Park-** Danielle Adams gave an update to the Durham SWCD Board on the advisory committee meeting that was held on April 30. Danielle Adams, David Harris, Laura Marie Davis and Lisa Marochak represented Durham Soil and Water at the meeting. The board recommends for the committee to engage in conversations with the county.

NEW BUSINESS

- A. **Strategy Plan-** A motion was made by Danielle Adams to approve the 2019/2020 Strategy Plan as presented. Curtis Richardson seconded the motion. Motion carried.
- B. **BMP Certification-** A motion was made by Danielle Adams to approve the 2019/2020 BMP Certification as presented. Curtis Richardson seconded the motion. Motion carried.

Adjourn: The Chairman adjourned at 8:02 pm.

Next Meeting: Durham SWCD Board Meeting – June 3, 2019 at 5:30 pm

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

The Board will NOT meet in July.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

June 3, 2019
Approval date