

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, July 8, 2019

7:00 P.M. Regular Session

MINUTES

Place: Commissioners' Chambers, Second Floor, Durham County Government Administrative Complex, 200 East Main Street, Durham, North Carolina

Present: Chair Wendy Jacobs, Vice-Chair James Hill and Commissioners Heidi Carter, Brenda Howerton and Ellen Reckhow

Presider: Chair Wendy Jacobs

Closed Session – 5:00 PM

Chair Jacobs stated the Board requested to adjourn to Closed Session for the following:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).

Commissioner Howerton moved, seconded by Commissioner Reckhow to adjourn into Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Chair Jacobs asked the Board to entertain a motion to set the County Manager's salary for 2019-2020 at \$226,011.

Commissioner Reckhow moved, seconded by Vice Chair Hill to approve the County Manager's 2020 salary.

The motion carried as follows:

Yay: Carter, Hill, Jacobs, Reckhow

Noe: Howerton

Regular Session – 7:00 PM

Opening of Regular Session - Pledge of Allegiance

Agenda Adjustments

Chair Jacobs announced that there were no agenda adjustments.

Announcements

Chair Jacobs read the following announcements:

1. **Neighborhood College Now Accepting Applications** – Residents looking to play a more active role in their neighborhoods and the Durham community should apply now for the 2019 Durham Neighborhood College.

Applications are being accepted through Friday, July 26 and space is limited to 30 participants. Area high school students ages 15 and up as well as Latino residents are encouraged to apply. To learn more please visit <http://bit.ly/neighborhood-college>. Paper applications are available at the Durham County Clerk's Office on 200 E. Main Street and the City Clerk's Office on 101 City Hall Plaza.

2. **The City and County Launches EngageDurham Initiative** – This initiative ensures that all Durham voices are heard as the future of Durham is shaped through projects like the Comprehensive Plan, public transit, and trail projects.

For more information please contact Lisa Miller, Senior Urban Designer with the Durham City-County Planning Department at lisa.miller@durhamnc.gov or 919-560-4137 ext. 28270.

3. **Innovate Durham: An Innovation Partnership Program** – We're turning local government into a laboratory for startups and entrepreneurs. Innovate Durham participants will work with Durham City and County departments to test, scale and innovate new ideas and technology. The 12-week partnership program turns the City of Durham and Durham County into a lab to test your ideas, product or services.

The application process for the 2019 Cohort closes on July 22, 2019. For more information on the program criteria and application process please visit <https://durhamnc.gov/3165/Innovate-Durham> or contact Eric Marsh at emarsh@dconc.gov.

4. **Your Thoughts are Needed on the Eno-Haw Regional Hazard Mitigation Plan** – Durham County along with Alamance, Orange, and Person counties are working together to update their plan required to maintain eligibility for future pre-and post-disaster funding from the Federal Emergency Management Agency (FEMA).

A public meeting providing information on the planning process and identified hazards will be held on Thursday, July 11th at 5:30pm at the Whitted Human Services Building located at 300 West Tryon Street, Hillsborough, NC 27278.

5. **County Convenience Sites Closed on July 11th** – All four of the Durham County Convenience Sites (Rougemont, Bahama, Redwood and Parkwood) will be closed on Thursday, July 11th for staff professional development training. They will all reopen with normal business hours on Friday, July 12th.

6. **Champs Grant Presents Summer Meals** – Durham Public Schools and the City of Durham invite **ALL** children ages 1-18 to **FREE** meals daily (Monday-Friday) during summer vacation (ending August 9th). Parent meal cost is \$2.00 (meals are FREE for DHA resident parents)

For meal locations text “FOODNC” to 877-877 or call 1-866-348-6479. For more information please contact Linda Harris at 919-560-2370 ext. 26287.

7. **Prepare your 4-year old for Kindergarten: Apply Now for Pre-K** – All Durham residents may apply for free to low cost, high quality learning. Your child must be 4-years old by August 31, 2019 to qualify. Please call 919-403-6960 for more information.

Commissioner Howerton announced Dr. Lawrence M. Drake II new book release tour ‘*Color Him Father*’ to help African American fathers heal after losing a child would be held at ReCity, 112 Broad Street, Durham on July 10, 2019 at 6:30 p.m.

Minutes

Commissioner Carter moved, seconded by Commissioner Reckhow to approve the June 3, 2019 Work Session minutes.

The motion carried unanimously.

Consent Agenda

Chair Jacobs asked the Board if they requested to pull or comment on any item on the Consent Agenda.

Chair Jacobs commented on item 19-0337, asking if the funds being transferred from Cooperative Extension to General Services were extra funds. Shawn Swiatocha, General Services Assistant Director responded the funds were not extra funds, adding the funds covered security for after-hours events at Cooperative Extension and now would be shared to cover security for the Main Library when reopened.

Hearing no additional comments, Chair Jacobs entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve all items on the Consent Agenda.

The motion carried unanimously.

19-0332 Approve the Contract between Courthouse Computer System and the Durham County Register of Deeds.

19-0333 Award of Contract to EMS Management & Consultants (EMS/MC) for EMS Billing and Collection Services for the County.

19-0335 Service Contract with Animal Protection Society of Durham, Inc.

19-0336 Service Contract with Durham Literacy Council.

19-0337 Contract Amendment #4 for Security Services for FY2019-20 and Budget Ordinance Amendment No. 20BCC000001 to transfer funds from the Cooperative Extension budget to the General

Services budget in the amount of \$18,700 for their portion of the contract.

19-0339 Service Contract with Velasquez Digital Media Communications, LLC.

19-0344 Board of Elections Delivery Services Contract Amendment.

Other Business

19-0340 300 and 500 Blocks of East Main St. Redevelopment – Update on the Selection Process for Development Partner(s) and Discussion of Next Steps

Marcia Machado-Perritt, Associate Director, Development Finance Initiative (DFI) and Peri Manns, Interim General Manager of Engineering and Environmental Services shared a presentation titled “*300 & 500 East Main Update & Next Steps*” which highlighted the following: Solicitation Process, Evaluation Criteria, Guiding Public Interest, Staff Recommendation, Development Team, Laurel Street/ZOM Development Proposal, Next Steps, Project Timeline, Opportunities for Public Input, Highlights of Leading Proposals, 300 Block Proposal, 500 Block Proposal and Highlights.

The Board thanked staff for all their hard work and acknowledged the three (3) short-listed firms in the audience. The Board stated each of the firms presented outstanding projects and made the decision very difficult. They inquired about the flexibility of changes and goals from the community engagement process and development partners. Ms. Machado-Perritt responded the Memorandum of Understanding (MOU) would allow the request and changes to be outlined. The Board questioned the grocery store/café, daycare, and other mixed-use development. Ms. Machado-Perritt responded it was too early to start the tenant selection.

The Board asked for a timeline for the community engagement meetings. Ms. Machado-Perritt replied there were several meetings planned for community engagements starting in August 2019. The Board recommended the community meetings occur at different locations and times of the day, that the partners reach out to local stakeholders and groups, and they have an online portal for citizens who are not able to attend the meetings. The Board asked when would parking be discussed and inquired about the construction completion date. Ms. Machado-Perritt responded key information was being gathered before discussing and addressing parking. Mr. Manns replied discussions with the selected developer and more key items would need to be confirmed before setting the construction completion date.

Chair Jacobs asked to entertain a motion,

Commissioner Reckhow moved, seconded by Commissioner Howerton to authorize the County Manager enter negotiations with Laurel Street Team and ZOM Living for 300 and 500 Blocks of East Main Street redevelopment.

The motion carried unanimously.

19-0345 Review and Endorsement of New Durham County Transit Plan Process

The Board recognized William “Bill” Bell, former County Board of Commissioner and Mayor of Durham in the audience.

Patrick Young, Director of City-County Planning introduced Katharine Eggleston, Chief Development Officer at GoTriangle and Bill Judge, Assistant Director of Transportation, City of Durham. He shared a

presentation titled “Durham County Transit Plan Update – Status and Next Steps” which highlighted the following: Background and Context, Proposed Plan Approach (Overview), Proposed Plan Approach (Detail), Communicate Relentlessly, Revise Governance Agreements, Prepare Conditions Assessment (Existing Conditions and “Pipeline” Projects and Services), Engage the Community, Develop Detailed Scope and Identify Plan Development Roles and Resources and Plan Development.

The Board inquired about a finance report for the project. Ms. Eggleston responded GoTriangle was working to develop a year-end statement which would include the finance report. The Board asked if another transit project was implemented would it be a part of the trade-offs and options conditions. Mr. Young responded yes; a discussion would be held about the decisions in the Fall of 2019. The Board requested the community engagement include the African American and Latino communities and for GoTriangle to provide an updated overview of the current plan and the projected plans moving forward. Ms. Eggleston replied the Board could receive an update on the plan pipeline. Mr. Young added a formal presentation and report would be given to the Board later and thanked the Board for their comments and suggestions. The Board informed Mr. Young that U.S. Representative G.K. Butterfield and Congressman David Price were interested in receiving information and updates on the Durham Transit Plan as well.

Directive: The Board requested the community engagement include the African American and Latino communities and for GoTriangle to provide an updated overview of the current plan and the projected plans moving forward.

Commissioner Reckhow asked for an excused absence from the August 12, 2019 Regular Session meeting.

Commissioner Carter moved, seconded by Commissioner Reckhow to excuse Commission Reckhow from the August 12, 2019 Regular Session meeting.

The motion carried unanimously.

Board and Commission Appointments

Monica Toomer, Clerk to the Board, distributed ballots to the Board to make appointment to the boards and commissions.

The Board make the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined. Individuals listed in bold print were appointed.

Board of Adjustment

Teisha Wymore (Carter, Hill, Howerton, Jacobs, Reckhow)
Araba Awotwi

Convention Center Authority

(i)Richard Ford (Carter, Hill, Howerton, Jacobs, Reckhow)

Criminal Justice Advisory Committee

Deborah Williams (Carter, Hill, Jacobs, Reckhow)
Kiarash Rahmanian (Hill, Howerton)

Environmental Affairs Board

Rashmi Joglekar (Carter, Hill, Howerton, Jacobs)
Anne Lazarides (Reckhow)
Scot MacIver

Homeless Services Advisory Committee

Ryan Fehrman (Carter, Hill, Jacobs, Reckhow)
Michelle Digsby (Howerton)
Ahmed Partee

Juvenile Crime Prevention Council

Dwain Green (Carter, Hill, Howerton, Jacobs, Reckhow)
Chenelle McInnis (Carter, Hill, Howerton, Jacobs, Reckhow)
Kevin Mciver (Carter, Hill, Howerton, Jacobs, Reckhow)
Leah Selvy (Carter, Hill, Howerton, Jacobs, Reckhow)

Library Board of Trustees

(i)Sandra Chambers (Carter, Hill, Howerton, Jacobs, Reckhow)
(i)Willis Whitchard (Carter, Hill, Howerton, Jacobs, Reckhow)

Planning Commission

David Lowe (Carter, Hill, Howerton, Jacobs, Reckhow)
Scott MacIver (Carter, Hill, Howerton, Jacobs, Reckhow)

Women's Commission

(i)Aquaris Anderson (Carter, Howerton, Jacobs, Reckhow)
(i)Kimberly Cameron (Carter, Hill, Howerton, Jacobs, Reckhow)
(i)Elizabeth Morrell (Carter, Hill, Howerton, Jacobs, Reckhow)
(i)Vivian Slade (Carter, Hill, Howerton, Jacobs, Reckhow)
Jessica Slice (Carter, Hill, Jacobs, Reckhow)
(i)Briana Van Stekelenburg (Carter, Hill, Howerton, Jacobs, Reckhow)
Angelique Stallings (Howerton)

Workforce Development Board

Natali (Carter, Hill, Howerton, Jacobs, Reckhow)

Closed Session

Chair Jacobs stated the Board requested to adjourn to Closed Session for the following:

To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to G.S.143-318.11(a)(4).

Commissioner Carter moved, seconded by Vice Chair Hill to adjourn into Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Chair Jacobs stated the Board met in Closed Session and provided direction to staff.

Adjournment

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting at 9:37 p.m.

The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Macio Carlton". The signature is fluid and cursive, with a large initial "M" and "C".

Macio Carlton
Senior Administrative Assistant