

**Durham County ABC Board**

**Minutes of the Special Meeting  
June 12<sup>th</sup> 2019, 5:30 p.m.**

The Durham County ABC Board met at the administrative office, 2634 Durham Chapel Hill Boulevard. Notice of the date, time, location and purpose of the meeting was published.

Board Chair Andy Miller called the meeting to order. Board members Donald Lebkes, Beverly Thorpe and Ryan Urquhart were present. Dr. Heather Lee with Developmental Associates was also in attendance.

**Conflict of Interest Review and Declaration**

Chair Miller read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items that were known to be coming before the Board and, if so, does any Board member having a conflict wish to recuse him/herself from deliberating and voting on the matter. All Board members present verbalized that they do not have a conflict.

Mr. Lebkes motioned to adopt the agenda. Ms. Thorpe seconded the motion and the Board approved unanimously.

**General Business**

**Public Comment**

Chair Miller acknowledged that there were not any members of the public present for comment.

**Closed Session**

Mr. Urquhart motioned for the Board to go into closed session to discuss a personnel matter; specifically, candidates for the General Manager position. Mr. Lebkes seconded the motion and the Board approved unanimously.

**Open Session**

The Board returned to open session. Mr. Lebkes motioned for the meeting to adjourn. The motion was seconded by Ms. Thorpe and the Board approved without objection.

Approved By:   
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Andy Miller, Board Chair