

Durham Soil and Water Conservation District

Board of Supervisor's Meeting

201 E Main St, Fl 5 Durham, NC 27701

March 2, 2020 at 5:30 PM

MINUTES

Supervisors present:

Talmage Layton, Chairman
Danielle Adams, Vice Chairman
David Harris, Financial Officer
Natalie Murdock, Supervisor
Laura Marie Davis, Associate Supervisor

Staff and others present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative Officer
Mike Dupree,
Jessica Perrin, Watershed Conservationist
Anjali Boyd, guest
Linda W. Sims, guest
Kelly Hedgepeth, NC Division of Soil and Water
staff
Allie Dinwiddie, Regional Coordinator

1. **Called to Order:** 5:35 pm by Financial Officer David Harris
2. **Approval of Minutes:** A motion was made by David Harris to approve the minutes from February 3, 2020 and to accept the financial report. Natalie Murdock seconded the motion. Motion carried.
3. **Approval of Agenda:** A motion was made by David Harris to approve the agenda with modification to move Kelly Hedgepeth to the beginning of the agenda. Natalie Murdock seconded the motion. Motion carried.
4. **NEW BUSINESS**
 - A. **Environmental Affairs Board (EAB)**- Laura Marie gave an update of the EAB.
 - B. **Upper Neuse River Basin Issues (UNRBA)**– David Harris gave an update on the UNRBA and provided handouts for everyone in attendance.
 - C. **Director's Report**- Eddie Culberson reported on the following:
 - Durham County Tax Department send out Present Use Compliance forms to 764 parcels.
 - Emergency Watershed Protection Agreement Forms- A motion was made by David Harris to approve the EWP forms as

presented. Natalie Murdock seconded the motion. Motion carried.

- Stormwater Fee Meeting- Soil and Water staff has been invited to attend a meeting on March 7th to discuss potential credits.
- Budget Hearing- Will be held on March 26th in the County Managers Conference Room at 10:45 am.

D. Administrative Report- Lisa Marochak reported on the following:

- Annual Awards Celebration- will be held on May 7 at 6:00 pm (save the date).
- Grant- The Durham SWCD Board was awarded a \$4,000 diversity grant from NCF-Envirothon.

E. CCAP- Jessica Perrin reported on the following:

- Applications for Assistance:
 1. A motion was made by David Harris to approve contract 32-2020-514 (Belfield) for streambank stabilization (phase 2), Northeast Creek, Cape Fear, ranking score 190. Natalie Murdock seconded the motion. Motion carried.
 2. A motion was made by David Harris to approve contract 32-2020-515 (Best) for streambank stabilization, Third Fork Creek, Cape Fear, ranking score 185. Natalie Murdock seconded the motion. Motion carried.
- Request for Payments:
 1. A motion was made by David Harris to approve the RFP for 32-2020-501 (Strobino) for \$1,657 for a 700-gallon cistern and \$147 is being returned to the district. Please note that the applicants decided to upsize to a 1100-gallon cistern (out of pocket expense). Natalie Murdock seconded the motion. Motion carried.
- Cistern Workshop update: Durham SWCD co-hosted a free Cistern Workshop with Durham County Cooperative Extension and NC Cooperative Extension on February 24th at 721 Foster Street. A total of 29 participants attended the event, which included contactors, Master Gardeners, and homeowners.
- 2020 Spot Checks- Scheduled for Monday, April 6th at 9:00 am

F. Stream Restoration and Stormwater Projects- Eddie Culberson reported on the following:

- Riverside HS and Grove Park- Both could possibly get funded if the state budget passes. Meeting with Clean Water Management Trust Fund on March 11.
- Marbrey/Jackson Project- final walkout will be done with Division of Water Resources on March 12.
- Stream Restoration Training- Emily Bateman will be attending the Dave Rosgen Course # 1 in November.

G. Environmental Education- Lisa Marochak reported on the following:

- Conservation Contest judging- Lisa thanked everyone that helped judge the 2020 poster, essay, slideshow, and public speaking contests.
- Bookmark Contest- The contest opened today and ends on April 22 at 5:00 pm. Any Durham students kindergarten-second grade are eligible to participate.

H. Ag Development/Farmland Board- Mike Dupree reported on the following:

- Handout was provided to everyone in attendance.
- Envirothon team transportation request - A motion was made by David Harris to give \$165 to the Northern High and Lakewood Middle School Envirothon teams to cover transportation cost to the Area IV Envirothon. Both schools will be riding on the same bus to the event. Natalie Murdock seconded the motion. Motion carried.

I. Division update- Regional Coordinator, Allie Dinwiddie reported on the following:

- Commission Meeting- scheduled for March 18th at 9:00 am. All new items are due by March 2.
- Handout was provided to everyone in attendance.

J. Bahama Community Park- David Harris reported that the next meeting is scheduled for April.

5. NEW BUSINESS

- a. Vacant position- A motion was made by Davis Harris to recommend Laura Marie Davis to be the reappointment for the vacant Supervisor position that was previously held by Curtis Richardson on the Durham SWCD Board. Natalie Murdock seconded the motion. Natalie Murdock withdrew the motion. Natalie Murdock rescinded withdrawal. Motion carried.
- b. District Program Review- Kelly Hedgepeth provided a program review update. The compliance issue will be turned over to Ken Parks. Josh Vetter will be the new Cost Share Specialist.

Next Meeting Date- April 6, 2020 at 1:30 pm. (*Spot checks will begin at 9:00 am*)

Adjourn: 8:01 pm

Approved:

Talmage Layton
Chairman- Talmage Layton

Lisa Marochak
Senior Admin. Officer

Approved date
4/6/2020