



Durham County Utilities Division

5926 NC HWY 55 E.
Durham, NC 27713
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www.dconc.gov

For Internal Use Only	
DCo Project #: _____ - _____	
<input type="checkbox"/> Complete	<input type="checkbox"/> Incomplete

Project Submittal Coversheet

This coversheet is required for all submittals to Durham County Utilities. All sections of the form must be completed.

GENERAL INFORMATION

Date: _____

Review #: _____

Submittal Type: Construction Drawings Plumbing Plans Field Change Sewer Video As-builts
 Other, please describe _____

Is Proof of Payment Included? (if payment is required and not submitted, project will be rejected) Yes No N/A

Is the Applicable Fee Calculation Form Included? (required for all payments) Yes No N/A

PROJECT INFORMATION

Project Name: _____

Project Address: _____

Parcel ID: _____

APPLICANT INFORMATION

Engineering Company: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

SUBMITTAL INFORMATION

Method of Submittal: Hard Copy Electronic via DCo Website Emailed Submittal to _____

Items Included with Submittal (check all that apply):

<input type="checkbox"/> Sewer Connection Application	<input type="checkbox"/> Construction Plans	<input type="checkbox"/> IWS – Short Form
<input type="checkbox"/> Proof of Payment	<input type="checkbox"/> Plumbing Plans	<input type="checkbox"/> IWS – Long Form
<input type="checkbox"/> Fee Calculation Form(s)	<input type="checkbox"/> As-Builts	<input type="checkbox"/> Authorization to Construct Request
<input type="checkbox"/> Response to Comments	<input type="checkbox"/> NCDEQ Fast Track Application	<input type="checkbox"/> Specs
<input type="checkbox"/> Calculations	> If yes, <input type="checkbox"/> Public <input type="checkbox"/> Private	<input type="checkbox"/> Sewer Video
<input type="checkbox"/> DOT Encroachment Agreement	<input type="checkbox"/> Text Files	<input type="checkbox"/> Other, describe below

Comments: _____
