AUGUST 2020 ANNOUNCEMENT

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (17 At-Large Positions)**
  o This committee’s primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.
  
  **Special Requirements:** 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.

- **Audit Oversight Committee (1 At-Large Position)**
  o Established by the Board of County Commissioners in 2005 to serve in an advisory capacity to the County Manager regarding functions of the Internal Audit Department. The committee maintains the following functions and responsibilities: provides oversight responsibilities of the audit function, serves in an advisory capacity to the County Manager, facilitates communications among the Board of County Commissioners and County Manager, ensures internal controls are in place and implemented, ensures County management implements report recommendations, reviews and approves annual audit plan, reviews audit budget and makes recommendation to Board of County Commissioners for approval, works in concert with the Finance Director and the County Manager in making recommendations for the selection of the external auditor, reviews and approves the County’s Comprehensive Annual Financial Report, management letter and other required communications.

- **Bicycle and Pedestrian Advisory Commission (1 “Health” Position)**
  o The Durham Bicycle and Pedestrian Advisory Commission (BPAC) advises the Board of County Commissioners on questions relating to bicycle and pedestrian issues. The members focus on areas such as bicycle commuting, urban trails and greenways, university students/university facilities, transportation planning/policy, recreation/recreation business and Inter-Neighborhood Council.

- **Board of Adjustment (1 At-Large “Alternate” Position)**
  o The Board of Adjustment (BOA) holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance.

  **Special Requirements:** Position must be filled by an individual who resides outside the city limits.

- **City-County Appearance Commission (1 At-Large Position)**
  o The mission of the commission is to cultivate excellence in design, communicate the economic, social and aesthetic value and to celebrate exemplary design within the community. Applicant shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field.

- **Criminal Justice Advisory Committee (1 “Business Community” Position)**
  o The purpose of the Criminal Justice Advisory Committee (CJAC) is to develop a comprehensive continuum of services for the adult criminal justice system, identify services gaps, and develop intervention strategies and comprehensive solutions. The CJAC is advisory in nature and has no authority over any public or private entity. Shared values include reducing the demand for County jail beds; reducing the number of Durham County residents in state prison facilities; developing a continuum of programs, services and sanctions that provide options to the criminal justice system; pursuing initiatives that are respectful towards victims, offenders and the community; pursuing funding for initiatives through grant opportunities and requests to local and state government.

- **Durham Open Space and Trails Commission (1 At-Large Position)**
  o This commission advises the City Council and the Board of Commissioners on matters relating to open space preservation and trail development while involving and educating all segments of the Durham Community.
• Environmental Affairs Board (1 “Engineering” Position)
  o Advisory board of appointed volunteer citizens to provide the City and County with expert and comprehensive advice on various environmental matters. It is also a mechanism for facilitating communication between the public and local government leaders. The board considers topics such as watershed protection, natural resource protection, air quality, environmental impacts of industrial development, environmental education, green building design, energy conservation, and global climate change.

• Farmland Protection Advisory Board (1 At-Large Position)
  o Seeks to promote the best use of land in Durham County so that development and growth will be accompanied by protection of our attractive and ecologically desirable forests and farms. Durham County residents derive many benefits from local farmland: clean water and air, plant and animal habitats, fresh fruit and vegetables, and visual pleasure from these forests and farms. The board actively works with farmers, the community, government entities, agencies and other resources to identify and implement strategies for preservation and enhancement of the farming community by protecting land and soils for future generations.

• Historic Preservation Commission (1 At-Large Position)
  o The Historic Preservation Commission (HPC) holds quasi-judicial public hearings to determine whether requested changes to the exterior of historic district or landmark properties are appropriate by State law, local ordinance and historic preservation plans for the districts.

• Homeless Services Advisory Committee (1 “Former Homeless Individual” Position)
  o The Homeless Services Advisory Committee advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.

• Juvenile Crime Prevention Council (4 Positions: 1 “Member of Faith Community,” 1 “Member of Business,” 1 “Substance Abuse Professional,” and 1 “Youth Under Age 18” Position)
  o The council reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners.

• Memorial Stadium Authority (3 At-Large Positions)
  o The Memorial Stadium Authority supervises and directs the general operation of Memorial Stadium. It establishes policies relative to maintenance, fees and use of the facility. Durham County Memorial Stadium was built in 1959 at the present site and became the home of major county sporting and community events. A newly renovated Durham County Memorial Stadium reopened in the fall of 2010 with new and upgraded facilities, features and services for the citizens of Durham.

• Nursing Home Community Advisory Committee (7 At-Large Positions)
  o This committee is responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.
    Special Requirements: 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

Deadline for receipt of applications: August 30, 2020 at 5:00 p.m.

Property tax listing must be current. County and City taxes must not reflect any delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on
  Monday, September 28, 2020 at 7:00 p.m.
  in the Commissioners’ Meeting Room, Second Floor
  200 East Main Street

Please note that appointment schedules may change without notice.

For applications or additional information, please contact the
Clerk to the Board’s Office at 919-560-0025 | BoardsandCommissions@dconc.gov