

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, June 1, 2009

**10:00 A.M. Worksession**

**AGENDA**

**1. Review of May BOCC Directives**

5 min.

It was requested that at each month's worksession, the Board of County Commissioners have the opportunity to review the previous month's directives for staff and make comments as necessary.

Resource Person(s): Mike Ruffin, County Manager, and Laura Jensen, Assistant to the County Manager

County Manager's Recommendation: The Manager recommends that the Board review the May BOCC directives and make comments to staff as necessary.

**2. Presentation of Revisions to the Durham County Ten-Year Comprehensive Solid Waste Management Plan for 2009-2019**

20 min.

The Department of General Services will present the Board of County Commissioners (BOCC) with an update on revisions to the Durham County Ten-Year Comprehensive Solid Waste Management Plan (SWMP) for 2009-2019.

North Carolina General Statute (NCGS) 130A-309.09A (b), which became effective October 1, 1996, requires each unit of local government, either individually or in cooperation with other local governments, to develop a ten-year comprehensive SWMP and submit to the North Carolina Department of Environment & Natural Resources (NC-DENR) for approval. In addition, each local government is required to submit a three-year revision to the SWMP adopted through resolution by the BOCC. On June 23, 1997, the Board adopted Durham County's first ten-year comprehensive SWMP for 1997-2006. The plan was revised in 2000 and 2003; the last revision was made on June 9, 2006.

The next revision is due to the NC-DENR by July 1, 2009, for the period 2009-2019. This three-year update discusses the current solid waste practices used within Durham County, possible changes that can be made to improve solid waste management, and reduction initiatives for the next ten years. Future Plan updates will follow at least every three years to allow for improvements and continuous monitoring of the Plan's implementation. The intent is to continue to further develop and implement strategies for waste reduction and for future solid waste management alternatives.

In light of the current state of the economy, a great deal of emphasis will be placed on providing the maximum benefit and level of service while using the least amount of public funding possible. The County has agreed that using solid waste disposal tax distributions to help maintain existing waste reduction/recycling programs and services

would be the best course of action. Recommended enhancements to these existing programs, as outlined in this 2009 Plan Update, will be accomplished largely through the use of staff time and expertise, and will focus on public outreach, education, partnerships with local business, educational and community institutions.

Participating departments in this year's update include the County Department of General Services, the Durham City Solid Waste Management Department, the North Carolina State Department of Pollution Prevention & Environmental Assistance, and the Durham County Office of Emergency Management.

Prior to this three-year update, a hearing to receive public comment has been scheduled by the BOCC for the last three revisions, which occurred on June 26, 2000; June 9, 2003; and June 12, 2006. At each of these public hearings, no one signed up to comment on the revision.

For the 2009-2019 update, staff took a different approach and advertized two public community meetings to invite citizen input. The first meeting was conducted on Wednesday, April 16<sup>h</sup>, 2009, from 6:30 p.m. until 8:30 p.m. at the North Regional Library. A second meeting was conducted on Thursday, April 29, 2009, from 6:30 p.m. until 8:30 p.m. at the East Regional Library. Both meetings were advertised in The Herald-Sun on April 8, 2009, at a cost of \$663.48 and on NBC-17 MyNC.com. In addition, the community meetings were posted on the Durham County Public Information "News Release" homepage; the Official Durham County, North Carolina Twitter web site; and the Department of General Services Waste Reduction and Recycling web site. Three county residents attended the April 16 meeting to provide comment, and one person, a reporter from The Herald-Sun, attended the April 29 meeting.

In addition to the two public meetings, three citizens responded with input via email to Brian Haynesworth, County Waste Reduction Specialist. All comments received were considered in the development of the 2009 update.

With no public comment on the last three updates (2000, 2003 and 2006), with the County Attorney's clarification that a public hearing is not required, and in consideration of the two public community meetings advertised and conducted by representative of the Department of General Services, no public hearing is being recommended. Instead, and with input from the Board at this meeting on the plan, the Board will be asked at their next regular scheduled meeting on June 8, 2009 to adopt a resolution approving the 2009-2019 plan revisions for submittal to NC-DENR by June 30, 2009.

Resource Person(s): Michael Turner, Director of General Services; Larry Dixon, Waste reduction Supervisor; and Brian Haynesworth, Waste Reduction Specialist

County Manager's Recommendation: The County Manger recommends the Board receive the presentation on revisions to the Durham County Ten-Year Comprehensive Solid Waste Management Plan for 2009-2019, and provide comments regarding the plan prior to final approval by the Board at the June 8<sup>th</sup>, 2009 regular meeting.

3. **Durham Cooperative Extension—Memorandum of Understanding between the Board of County Commissioners (BOCC), the North Carolina Cooperative Extension Service (NCCES), North Carolina State University (NCSU), North Carolina Cooperative Extension Program (NCCEP), and North Carolina A&T University (NCA&T)**

15 min.

On April 13, 2009, the BOCC approved an MOU which details the individual relationships and mutually agreed-upon responsibilities of North Carolina State University, North Carolina Agricultural and Technical State University, and Durham County. Specifically, the agreement outlines and clarifies the employment relationship between cost-shared employees of North Carolina Cooperative Extension Service, North Carolina Cooperative Extension Program, and Durham County. This MOU was approved, through Consent Agenda on April 13, 2009, with the understanding that by agreeing to be a send-in County, the salaries of shared county and state employees would be equally divided between the County and University System. Subsequent clarification now indicates that this is not the case. Extension is requesting that the BOCC elect to make Durham Extension a Send-in/Lock-in County Agency instead of the previous selection of Send-in only.

Resource Person(s): Delphine A. Sellars, County Extension Director

County Manager's Recommendation: The Manager recommends that the Board receive the presentation, select the Send-in/Lock-in option and place Item #8 of the MOU, Optional Lock-in Provision on the June 8, 2009 consent agenda, if appropriate.

3a. **Proposed Wellness Center Contract for Fiscal Year 2010**

30 min.

The Human Resources Director is asking the Board of County Commissioners to receive information on the performance of the Durham County Employees' Wellness Clinic and recommendations on continuing Wellness Clinic operations for the fiscal year beginning July 1, 2009.

Resource Person(s): Marqueta Welton, Director of Human Resources; Sabine Cioto, Assistant Vice President of Client Services, HealthSTAT; and John Gasiorowski, Independent Benefits Advisors

County Manager's Recommendation: The County Manager recommends that the Board receive the report and direct staff on moving forward with the proposed Wellness Center contract.

4. **Request from Durham's Partnership for Children—Donated Space for Early Head Start Grant**

20 min.

The Board is requested to consider providing a match to a grant application being submitted by Durham's Partnership for Children for an Early Head Start Program. The proposed match would be in the amount of \$23,050 over a two-year period in the form of a sublease for office space in the amount of \$1 year. The office space is located in the

Durham's Alliance for Child Care Access (DACCA) facility located at 1201 Briggs Avenue. The space is currently not being used due to the relocation of the DACCA business office to DSS. It is comprised of a large 922 s.f. space with four modular workstations, two tables, side chairs, a conference room table, and chairs. The County has a ten-year lease at \$12.50 per square foot with Child Care Services Association.

In 2008, the Partnership convened a community work group to undertake a strategic planning process specifically around the needs of infants and toddlers in Durham County. This group developed a strategic plan which identified community resources and needs/gaps within the community. Strategies were developed that would build on community strengths and meet the specific needs and existing gaps. One specific strategy identified was the development of an Early Head Start program when federal funding became available. With the American Recovery and Reinvestment Act, \$17 million will be available in North Carolina for the expansion of Early Head Start programming. With the *Durham County's Strategic Plan for Infants and Toddlers* already completed, Durham County is well positioned to apply for this federal grant.

Durham's Partnership for Children, in collaboration with community partners, is developing a grant application that could bring in more than \$1 million in federal funding to serve more than 100 at-risk infants and toddlers. As part of the federal grant, there is a requirement of a 20 percent non-federal share that may be met by cash or in-kind contributions. Durham's Partnership for Children is requesting County support for office space for the Durham Early Head Start program. If approved, Durham County's contribution would be \$23,050 over two years in the form of office space.

Currently, the County pays the rent for this space from child care subsidy administration funds. These funds are restricted and cannot pay for an Early Head Start program lease; therefore, the \$1/year lease to the Partnership would require that \$23,050 in new monies be identified and appropriated through the DSS budget as follows: FY 09-10—\$8,643.78 for a 9-month lease; FY 10-11—\$11,525 for a 12-month lease; and FY 11-12—\$2,881.26 for a 3-month lease.

Resource Person(s): Marsha Basloe, Executive Director, and Kate Irish, Program and Evaluation Manager with Durham's Partnership for Children

County Manager's Recommendation: The Manager recommends that the Board receive the presentation, and if appropriate, direct the County Manager to identify and add \$8,643.78 in funds for FY 10 to support the sublease, and write a letter on behalf of the County Commissioners to the granting authority committing a total in-kind match to the grant in the amount of \$23,050 over two years for office space.