

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, July 23, 2012

County Commissioners' Chambers
200 East Main Street, Durham, North Carolina

AGENDA

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

4:30 PM

1. **Opening of Regular Session**
2. **Closed Session (2.5 hrs)**
 - 1) The Board will convene to adjourn to Closed Session pursuant to G.S. § 143-318.11(a)(6) to discuss annual performance evaluations of elected and appointed officials.

7:00 P.M. Regular Session

1. **Opening of Regular Session** - Pledge of Allegiance (5 min)
2. **Agenda Adjustments (5 min)**
3. **Announcements (5 min)**
 - 1) "In Touch with Durham County," the Durham County Television show, airs on Cable TV Channel 8 at 8:30 a.m. and 12 noon on Mondays; and 8:30 a.m., 12 noon and 6:30 pm on Tuesday–Sundays. Our County Commissioners' meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m.
 - 2) Durham County needs you! If you have a few hours to commit, Durham County has a number of boards and commissions that can benefit from your participation. We invite you to make a difference in our community. Contact the Clerk's Office at 919-560-0025, visit the County's website, or email Clerk@durhamcountync.gov for more

information. Please note that all City and County taxes must be current at the time of application.

- 3) The Chairman of the Board of County Commissioners will resume office hours for citizens on Wednesday, August 1st from 2:00 P.M. to 5:00 P.M. Appointments can be made by calling me at 949-4022.

4. **Minutes (5 min)**

June 25, 2012 Regular Session

5. **Introduction of Human Resources Director (5 min)**

- 1) Cora S. Wilson has been appointed to the position of Human Resources Director, effective July 9, 2012. Ms. Wilson holds a law degree from North Carolina Central University, and served as an adjunct professor in the EMPA (Executive Masters of Public Administration) programme in the area of personnel from 2008-2009. She is also a graduate of The University of North Carolina at Chapel Hill where she double majored in Industrial Relations and Psychology.
- 2) Prior to joining Durham County, she held progressively responsible Senior Human Resources positions at GlaxoSmithKline from 2002 until her appointment. Her human resources expertise covers an extensive career at several corporate entities including a position as Director of Human Resources for Midway Airlines Corporation in Morrisville, and service as EEO Workforce Leader/Principal Business Analyst at Carolina Power and Light Company, now Progress Energy.

Resource Persons: Mike Ruffin, County Manager; Cora Wilson, Human Resources Director

County Manager's Recommendation: The County Manager recommends that the Board officially welcome Ms. Wilson to Durham County Government.

6. **Public Comment Period (30 min)**

- 1) The Board of County Commissioners will provide a 30-minute comment period each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board prior to the meeting to allow an opportunity for research prior to the meeting. **All speakers shall have three (3) minutes to speak and are requested to refrain from addressing issues related to personnel matters.**
- 2) Note: A citizen who speaks on any agenda item during the Public Comment period may not speak again on the same item later.

Resource Person: Michelle Parker-Evans, Clerk to the Board

County Manager's Recommendation: The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

7. **Consent Agenda (15 min)**

- a. Approve Budget Ordinance Amendment No. 12BCC000094 to recognize \$14,637 in grant revenue received from the North Carolina Division of Emergency Management, to be applied to Durham County Emergency Management;
- b. Approve Budget Ordinance Amendment No. 12BCC000095 to appropriate \$18,928 of Bethesda Fire District Special Revenue Fund balance and recognize this transfer to the General Fund in the amount of \$12,114 and the Benefits Plan Fund in the amount of \$6,814 for expenses made in FY 2011-12 only;
- c. Approve Budget Ordinance Amendment No. 13BCC000001 appropriating \$33,674 from assigned fund balance into the Public health budget for continued implementation of the Smoking Rule.;
- d. Approve Capital Project Amendment No. 13CPA000001 appropriating budgeted County Contribution funds for four capital projects;
- e. **ITEM REMOVED FROM AGENDA**
- f. Receive and approve the 2011 Property Tax Settlement Report. Charge the Tax Collector with 2011 Property Taxes. Authorize the relieving of taxes that are more than 10 years past due and motor vehicles taxes that are more than 2 years past due;
- g. Authorize the execution of contract with Strategic Connections, Inc., for the audiovisual installation at the new Durham County Durham County Courthouse & Parking Structure (DCCH &PS) Project in the amount \$1,684,284.26 (Proposed Total Base Cost plus 3rd year extended warranties), and to execute any other related contracts including change orders, if necessary, not to exceed the project budget of \$1,785,341.32;
- h. ~~Approve Budget Ordinance Amendment No. 13BCC000002 to appropriate assigned fund balance (e.g., previously classified in prior years as deferred revenue or reserved funds) in the amount \$1,500;~~
- i. Authorize the County Manager to execute the Utility Contract for these extensions to the County sanitary sewer system and reuse water system to the 751 South development;
- j. Approve the attached New Resolution covering the Refunding of the Series 2012 Revenue bonds;

- k. Approve Budget Ordinance Amendment No. 13BC000003 moving \$56,190 from the Information Technology department to the Durham County Library, and approve a new contract with SirsiDynix for a new cloud based integrated library system;
- l. Authorize the County Manager to enter into a contract with Manatron in the amount of \$95,286.00, and to authorize the County Manager to execute any amendments not to exceed the project budget of \$150,000.00. The contract is for the upgrade of the current recording software system to the latest version GRM Recorder;
- m. Accept the property tax release and refund report for June, 2012 as presented and authorize the Tax Assessor to adjust the tax records as outlined by this report;
- n. Approve placing \$390,000 in Medicaid Cost Settlement Funds into committed fund balance for Public Health;
- o. Appoint Commissioner Karriker to the Memorial Stadium Authority.

8. Board and Commission Appointments (10 min)

- 1) Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards and commissions:
 - a. Alcoholic Beverage Control Board
 - b. Audit Oversight Committee
 - c. Convention Center Authority
 - d. Dangerous Dog Appeal Board
 - e. EMS Council
 - f. Library Board of Trustees
 - g. Nursing Care Home Community Advisory Committee

Resource Person: Michelle Parker-Evans, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the above-mentioned boards/commissions.

9. RESERVED FOR ITEMS PULLED FROM CONSENT AGENDA (20 min)

10. Closed Session (30 min)

- 1) The Board is requested to adjourn to Closed Session pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.