

**Jury Commission  
Minutes from Meeting 3  
November 9, 2011**

Attendees: Court Staff Deneen Barrier, Commissioner John Albert Hunter, County Staff Pam McAuley, Chair Rob Shoaf, Court Staff Kathy Stuart, Commissioner LiBria Stephens,

- I. Minutes from September 29th meeting - accepted
- II. Construction of New List for 2012-13
  - A. Final count of the Master Jury List is 186,770
- III. Other Issues
  - A. Juror Appreciation activities
    - 1. Commissioners signed a letter to the downtown restaurants inviting them to offer citizens serving as jurors a discount
    - 2. Commissioners signed a letter to judges holding court in Durham, encouraging them to speak to our jurors and thank them for their service
    - 3. Commissioners signed a letter to the Durham County Bar Association, thanking them for their support of our jurors
    - 4. Commissioners signed a letter to the County Commissioners, thanking them again for committing to continue to provide free parking to our jurors when we relocate to the new courthouse and parking deck
  - B. List of Durham residents' deaths in 2010-11 from State Registrar within the Department of Health and Human Services – already purged before list arrives at the county
  - C. There was some discussion of the design of the jury pool room and deliberation rooms in the new facility. The Commissioners asked to be kept informed regarding decisions about fixtures and furnishings or rooms for jurors
  - D. Jury Commissioner Responsibilities – awaiting word from the Clerk to the Board about a stipend for jury commission service.
- IV. Final Report
  - A. The Commissioners signed the Jury Commission Biennial Report for the 2012-12 Biennium, to be submitted to Judge Hudson, Clerk of Court Archie Smith, and County Commission Chair Michael Page. Jury Commission Chair Shoaf also signed a letter transmitting the

alphabetical version of the new Master Jury List to Willie Covington,  
Register of Deeds for Durham County.

V. Future Meeting?

A. There is no need for a meeting at this time, but the Commissioners asked staff to keep them apprised of the following:

1. Updates on the new courthouse and decisions about jury spaces in the new courthouse
2. Information regarding implementation of the new automated jury selection system
3. Information on responses from the restaurants