

Durham County  
Transportation Advisory Board Meeting  
November 15, 2011

**Present:**

Christian Alva  
Joe Kilsheimer  
Joan Pellettier  
James R Sanders

**Others Present:**

Stephani Deberry  
Margaret Scully

Meeting was called to order at 4:00 pm.

**Recognition of New Board Chair**

James Ray Sanders was welcomed as the new TAB Chair replacing David Keaveney who had served over eight years in this capacity. Thank you to both Sanders and Keaveney for their contribution.

**Approval of Minutes:**

Board approved minutes from September 13, 2011 meeting (Motion made by Kilsheimer, seconded by Sanders, passed unanimously)

**Performance Reports:**

Performance reports were reviewed. Kilsheimer requested information regarding reports that are provided to the City of Durham/Triangle Transit on complaints and other data for DATA ACCESS.

**New Business:**

The RFPs for the TTAP section 5310 grant to purchase individualized door-to-door service are due back to the County on November 22, 2011. Members are invited to contact Scully if they would like to serve on the evaluation/selection committee.

In the near future, Scully would like TAB to consider several service policies to be consistent with DATA ACCESS policies as well as improve service. Such policies could include the no-show, reservation period, and feed.

**Updates:**

Staff has addressed all deficiencies cited in the recent Drug and Alcohol Program Audit and submitted documentation to NCDOT.

Interviews have been conducted for vacant staff position and a recommendation has been forwarded to County human resources department.

The TAB still has two vacancies. Announcements seeking applicants for these positions have been distributed through a number of outlets.

The FY12 Section 5316 JARC grant contract has not yet been received from the DCHC MPO. The TTAP section 5317 New Freedoms grant contract has not yet been received from the NCDOT. Both grants have a period of performance that began on July 1, 2011 and require local match.

FY13 5311 grant applications from NCDOT have been released and are due by January 27, 2012. The fully executed contract for the FY12 5311 grant has not yet been received the County.

**Announcements:**

Durham County transit referendum was approved by voters on November 8, 2011.

Durham County non-profit grant program applications are available on the Durham County website.

Sanders provided a report on the Cooperative Extension ALS retreat on November 3, 2011. Five boards associated with Cooperative Extension programs were represented. The group brainstormed on ideas to educate the general public on availability of programs and services provided by the organization.

Twelve retired DCA vans are for sale through the GovDeals.com website.

DATA is holding a series of public meetings for public input on bus service.

Meeting was adjourned at 5:00 pm.