

Durham County
Transportation Advisory Board Meeting Minutes
March 13, 2012

Present:

Christian Alva
Wayland Burton
Dick Ford
Joan Pellettier
James Ray Sanders

Others Present:

Linda Crawford
Stephani Deberry
Vinson Hines
Margaret Scully

Meeting was called to order at 4:00 pm.

Introductions

Members introduced themselves and their affiliations.

Approval of Minutes:

TAB approved minutes from January 10, 2012 meeting (Motion made by Sanders, seconded by Alva, passed unanimously.)

Performance Reports:

Performance reports for January and February were reviewed. Pellettier requested information on the accidents reported in the Access Stats report. Future reports will include a narrative on each incident.

New Business:

Ford provided an overview of the training provided by the Durham County Clerk and Legal office to new Board members. Topics such as open meeting laws, gifts, and the use of official office were covered. Ford requested that a Public Comment period be added to each agenda.

Updates:

Interviews for the newly classified Administrative Assistant 1 (Transportation) position were conducted on 3/12 and 3/13 and recommendation will be sent to HR by the end of the week.

The following re-allocations were approved. (Motion by Burton, seconded by Sanders, passed unanimously.)

Agency/Fund	DECI	DOSB	DSS3	RSV2	SC2	ARC	Durham Center	TPP
Requested Change in Allocation	none	none	none	(\$1,880.60)	\$14,733	(\$2,290)		(\$14,733)
								\$1,880.6
								\$2,290
FY12 Budget	\$7,602	\$2,420	\$45,756	\$119.40	\$51,747	\$4,400		\$34,689.60

Scully and agency staff reported that DECI may need slightly more allocation before end of FY but this can be determined in next two months, DOSB will use funds for mini-centers to be conducted from late March through May, DSS3 has recently increased passenger roster to 50 from the 13 they had been providing service to date and expect to utilize allocated funds by years end, RSVP had a decrease in demand due to illness of usual passengers and therefore requested that balance be re-allocated to TPP, DCSL requested additional funds to accommodate clients on waiting lists and increased demand for services, the ARC experienced cuts to programs this year resulting in decreased demand on transportation budget (however the ARC expects to see an increase again next FY), and the Durham Center has indicated that a request for allocation is forthcoming. If significant changes or requests are experienced between today and the next TAB, Scully may request allocation approval from the TAB via email.

Grants

JARC 5316 – award letter received from MPO in January, however contract not yet received.

TTAP 5317 New Freedom – contract received for both operating and capital. This funds the Mobility Manager position from 1/1/12 – 6/30/13 as well as service which will begin in new fiscal year.

CTP 5311 (FY13) – application was submitted in January for purchase of two replacement vehicles and administrative assistant position.

TTAP 5310 – County is negotiating contract with vendor.

Announcements:

Scully reported that Bus on Shoulders System (BOSS) is being studied by NCDOT and Triangle Transit and may be implemented as a pilot project on I-40 in Durham County this spring.

Hines reported that Triangle Transit is still conducting Designing Better Bus Service program, is working on budget with City of Durham for next fiscal year for both fixed route and paratransit service, and is working with Wake County on public meetings regarding the regional transit plan development.

Theresa Hart has been hired by NCDOT as the new PTD director.

Meeting was adjourned at 5:00 pm.