

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, November 13, 2000

7:00 P.M. Regular Session

MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman MaryAnn E. Black, Vice-Chairman Ellen W. Reckhow, and Commissioners William V. Bell and Joe W. Bowser

Absent: Commissioner Becky M. Heron

Presider: Chairman Black

Opening of Regular Session

Chairman Black called the Regular Session to order with the Pledge of Allegiance.

Agenda Adjustments

There were no agenda adjustments.

Minutes

Vice-Chairman Reckhow moved, seconded by Commissioner Bowser, to approve the October 2, 2000 Worksession and the October 10, 2000 Regular Session Minutes of the Board as submitted.

The motion carried with the following vote:

Ayes: Bell, Black, Bowser, and Reckhow
Noes: None
Absent: Heron

Resolution Honoring IBM Corporation

A resolution honoring the IBM Corporation was prepared at the request of Chairman MaryAnn Black. The resolution was written in tribute to the generous corporate support the company has provided for many years to the Durham community and beyond.

David E. Benevides, Regional Director, Corporate Community Relations and Public Affairs for IBM, received the resolution and made comments.

County Manager's Recommendation: Present the resolution to David E. Benevides of the IBM Corporation and extend sincere congratulations for years of leadership in corporate philanthropy in the Durham community.

Chairman Black read the resolution into the official record.

RESOLUTION

WHEREAS, Corporate citizenship is a strong tradition at IBM Corporation, and the company promotes among its employees an abiding sense of responsibility to the communities where they live, work, and raise their families; and

WHEREAS, IBM believes that nothing is more essential to a vibrant, well-functioning community than the quality of its schools, and that no business can be successful in a community where the schools are failing; and

WHEREAS, in an effort to make a difference, as IBM believes it can, the company is dedicated to applying its technologies and expertise to improve schools, and to finding new ways for information technology to promote meaningful changes in many other aspects of our lives; and

WHEREAS, as a demonstration of IBM's support for education, the company recently made a \$15,000 grant to the North Carolina Museum of Life and Science which will upgrade computer equipment to connect museum educators to school teachers and classrooms across the miles; and

WHEREAS, a second, recent \$23,000 grant to the North Carolina School of Science and Mathematics will provide computers to be used for data acquisition and analysis in the Science Lab, and will help produce a library of high-resolution video clips which will be accessible to NCSSM students, as well as students around the world; and

WHEREAS, Durham Public Schools has received almost \$1 million for a "Wired for Learning" program which was initiated in four middle schools in 1997, and is currently an ongoing program; and

WHEREAS, in addition to generous IBM equipment grants, Triangle United Way also received over \$3 million from the IBM company and its area employees in 1999; and

WHEREAS, IBM historically demonstrates broad generosity to a variety of local agencies and organizations including: Duke University Teaching Fellows Program, African American Dance Ensemble, American Dance Festival, Durham Arts Council,

American Red Cross, Durham Striders, Alliance of AIDS Services, Durham Communities In Schools, Durham Public Education Network, and many more; and

WHEREAS, the Durham community is indeed fortunate that IBM has been a continuous partner in a number of far-reaching and innovative initiatives that seek to improve the quality of life for area citizens of all ages:

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Durham County Board of Commissioners, do hereby extend sincere appreciation to

IBM Corporation

for its many years of philanthropic generosity by providing direct financial assistance, grants, executive leadership, employee volunteerism, and in-kind donations to the Durham community, and for innumerable contributions that have also benefited the State of North Carolina and beyond.

This the 13th day of November, 2000.

/s/ Five Commissioners
Durham County Commissioners

Chairman Black, Vice-Chairman Reckhow, and Commissioners Bell and Bowser made remarks about the resolution and expressed their thanks to IBM for being a solid corporate citizen in the Durham community.

Mr. Benevides received the resolution and made remarks of appreciation on behalf of the IBM Corporation.

November Anchor Award Winner--Lt. Nick Then

Lt. Nick Then, Office of the Sheriff, was the winner of the November Anchor Award.

Sheriff Worth Hill received a letter from Betsy Feifs, Executive Director for Student Services of Durham Public Schools, praising the work of Lt. Then. Lt. Then provides safety training, crisis management, and resources to Durham Public Schools principals and staff. He has worked to empower principals to manage their schools in the critical first 20 minutes following a crisis. Lt. Then is noted for being “a consensus builder, a thoughtful planner, and a safety expert.”

County Manager's Recommendation: Present the November Anchor Award to Lt. Nick Then, along with the sincere congratulations of the entire organization.

Sheriff Hill introduced Lt. Then to the County Commissioners. He told the Commissioners about the work of Lt. Then in the community and the Sheriff's Department. Special recognition was bestowed on Lt. Then for his work in the Durham Public Schools assisting principals with school safety.

Lt. Then made remarks of appreciation for being selected the November Anchor Award Winner. He received the award and a \$200 check from Chairman Black.

Consent Agenda

Vice-Chairman Reckhow moved, seconded by Commissioner Bowser, to approve the following consent agenda items:

- * (a) Public Health—Budget Amendment No. 01BCC000019 to Recognize Funds from The North Carolina Healthy Start Foundation (approve Budget Ordinance Amendment No. 01BCC000019 to recognize \$775 in funds from the North Carolina Healthy Start Foundation to address issues of infant mortality);
- * (b) Emergency Management Budget Amendment No. 01BCC000020 to Recognize and Appropriate Lowe's Home Improvement Centers Hero Program Grant Funds (approve Budget Amendment No. 01BCC000020 to recognize and appropriate Lowe's Home Improvement Centers Hero Program Grant funds in the amount of \$2,000 for the purchase of beds for the Emergency Management Special Needs Response Unit);
- * (c) Budget Amendment No. 01BCC000021 Office of the Sheriff—BJA—Bulletproof Vest Partnership Grant (congratulate the Sheriff on receiving this grant funding and recommend approval of Budget Amendment No. 01BCC000021 in the amount of \$4,218);
- * (d) Budget Amendment No. 01BCC000023 Appropriation of \$37,800 from Contingency Fund to Library Budget to Cover Increased Cost of Security (approve the request for \$37,800 from the County's Contingency Fund to the Library budget);
- * (e) Budget Amendment No. 01BCC000024 Request to Accept New DSS Revenues (approve the amendment to recognize new revenues in the amount of \$9,730);

- * (f) Budget Amendment No. 01BCC000027 to Reconcile FY 99-00 Occupancy Tax Payment to Durham Convention and Visitor's Bureau (DCVB) (approve reconciliation budget amendment in the amount of \$226,328 from General Fund balance to the Durham County Convention and Visitors Bureau budget);
- * (g) Vehicles for Emergency Medical Services, Department of General Services, and Emergency Management Services (authorize the County Manager to proceed with a contract to Sir Walter Chevrolet for \$81,270.00 and University Ford, Inc., for \$26,428.50 to purchase vehicles); and
- (h) Appointments—Boards and Commissions (Jeffrey Batten, Durham County Fire Marshal, has requested that the County Commissioners appoint the applicants listed below to the Durham County Emergency Medical Services Council to represent the following organizations:

<u>Applicants</u>	<u>Organization</u>	<u>End of Term</u>
a) Phil W. Bunn	Redwood Volunteer Department	June 2003
b) Kenneth J. Caviston	Parkwood Volunteer Fire Department Rescue	June 2002
c) Eric L. Conley	Durham County Regional Hospital	June 2003
d) Richard C. Riley	Durham County Sheriff's Department	June 2003
e) Joyce Sykes	Lebanon Volunteer Fire Department	June 2003
f) J.M. Tezai	Emergency Medical Services Provider	June 2003
g) Victoria L. Thorton, MD	Duke University Medical Center	June 2002).

The motion carried with the following vote:

Ayes: Bell, Black, Bowser, and Reckhow
Noes: None
Absent: Heron

*Documents related to these items follow:

Consent Agenda 6(a). Public Health—Budget Amendment No. 01BCC000019 to Recognize Funds from The North Carolina Healthy Start Foundation (approve Budget Ordinance Amendment No. 01BCC000019 to recognize \$775 in funds from the North Carolina Healthy Start Foundation to address issues of infant mortality) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000019

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Public Health Department.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Human Services	\$233,658,386	\$775		\$233,659,161
<u>Revenues</u>				
Intergovernmental	\$196,761,605	\$775		\$196,762,380

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(b). Emergency Management Budget Amendment No. 01BCC000020 to Recognize and Appropriate Lowe's Home Improvement Centers Hero Program Grant Funds (approve Budget Amendment No. 01BCC000020 to recognize and appropriate Lowe's Home Improvement Centers Hero Program Grant funds in the amount of \$2,000 for the purchase of beds for the Emergency Management Special Needs Response Unit) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000020

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Emergency Management Department.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Public Safety	\$ 30,349,954	\$2,000		\$ 30,351,954

Revenues

Intergovernmental	\$196,762,380	\$2,000	\$196,764,380
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All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(c). Budget Amendment No. 01BCC000021 Office of the Sheriff—BJA—Bulletproof Vest Partnership Grant (congratulate the Sheriff on receiving this grant funding and recommend approval of Budget Amendment No. 01BCC000021 in the amount of \$4,218) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000021

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Sheriff's Department.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Public Safety	\$ 30,351,954	\$4,218		\$ 30,356,172
<u>Revenues</u>				
Intergovernmental	\$196,764,380	\$4,218		\$196,768,598

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(d). Budget Amendment No. 01BCC000023 Appropriation of \$37,800 from Contingency Fund to Library Budget to Cover Increased Cost of Security (approve the request for \$37,800 from the County's Contingency Fund to the Library budget) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000023

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Library.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Cultural & Recreation	\$ 7,158,543	\$37,800		\$ 7,196,343
Nondepartmental	\$17,444,081		\$37,800	\$17,406,281

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(e). Budget Amendment No. 01BCC000024 Request to Accept New DSS Revenues (approve the amendment to recognize new revenues in the amount of \$9,730) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000024

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Department of Social Services.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Human Services	\$233,659,161	\$9,730		\$233,668,891
<u>Revenues</u>				
Intergovernmental	\$196,762,380	\$9,730		\$196,772,110

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(f). Budget Amendment No. 01BCC000027 to Reconcile FY 99-00 Occupancy Tax Payment to Durham Convention and Visitor's Bureau (DCVB) (approve reconciliation budget amendment in the amount of \$226,328 from General Fund balance to the Durham County Convention and Visitors Bureau budget) follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000027

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Durham Convention and Visitors Bureau.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Environmental Protection	\$ 4,539,114	\$226,328		\$ 4,765,442
<u>Revenues</u>				
Other Financing Sources	\$12,800,591	\$226,328		\$13,026,919

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Consent Agenda 6(g). Vehicles for Emergency Medical Services, Department of General Services, and Emergency Management Services (authorize the County Manager to proceed with a contract to Sir Walter Chevrolet for \$81,270.00 and University Ford, Inc., for \$26,428.50 to purchase vehicles).

DURHAM COUNTY BID TABULATION
IFB NO. 01-001—VEHICLES – EMS, GENERAL SERVICES DEPT. &
EMERGENCY MANAGEMENT SERVICES
BID OPENING: SEPTEMBER 26, 2000

Bidders	Delivery/ Terms	Spec 1 (EMS) 2001 Ford E-350 Super Duty Cargo Van, or equal <u>Qty = 1</u>	Spec 2 (EMS) 2001 Ford Super Club Wagon, or equal <u>Qty = 1</u>	Spec 3 (General Svcs.) 2000 or 2001 full-size 4- Wheel Drive Truck <u>Qty = 1</u>	Spec 4 (EMS) 2001 Full- size 4-Wheel Drive Truck <u>Qty = 1</u>	<u>Total Bid</u>
Bobby Murray Chevrolet Raleigh, NC	No Response					
Capital Ford Inc. Raleigh, NC	No Response	\$	\$	\$	\$	\$
CrossRoads Ford Inc. Raleigh, NC	No Response	\$	\$	\$	\$	\$
Don Lacefield Chevrolet Hillsborough, NC	No Response	\$	\$	\$	\$	\$
Elkins Chrysler-Plymouth Durham, NC	No Response	\$	\$	\$	\$	\$
Morgan Dodge Durham, NC	No Response	\$	\$	\$	\$	\$
Performance Chevrolet Chapel Hill, NC	No Response	\$	\$	\$	\$	\$
RPM Lincoln Mercury Durham, NC	No Response	\$	\$	\$	\$	\$
Rick Hendrick Chevrolet Durham, NC	No Response	\$	\$	\$	\$	\$
Sir Walter Chevrolet Raleigh, NC	Net 30 100-120 days	\$21,748.00 (Diesel) \$19,358.00 (Gas) ** Chev 3500	\$38,963.00 (Diesel) \$36,292.00 (Gas) Chev 3500	\$22,380.00 2001 Chev	\$26,459.00 Chev 2500	\$109,550.00 (Diesel) \$104,489.00 (Gas)
University Ford Inc. Durham, NC	Net 15 45-180 days	\$25,338.40 (Diesel) \$21,338.40 (Gas) Ford E350 Super Cargo	\$41,430.00 (Diesel) \$37,430.00 (Gas) Ford E350 Super Club	\$24,394.50 2001 Ford F250 Super Duty	\$26,428.50 Ford F250 S/C	\$117,751.50 (Diesel) \$109,591.40 (Gas)
Vartanian Ind. Inc. Brodheadsville, PA		\$	\$	\$	\$	\$

**Add \$850.00 to quoted price for air conditioning.

Public Hearing and Budget Amendment No. 01BCC000022--2000 Local Law Enforcement Block Grant Funds

The Office of the Sheriff submitted its on-line application for Durham County's share of the 2000 Local Law Enforcement Block Grant (LLEBG) and received subsequent approval of a \$44,770 block grant award from the U.S. Department of Justice—Bureau of Justice Assistance. The purpose of the LLEBG Program is to reduce crime and improve public safety. The award can be used only in accordance with the seven purpose areas described for this grant program.

These intergovernmental funds awarded to Durham County will be used for the purchase of equipment for the Sheriff's Investigators, SAC/NARC, Community Services Division, and general field deputies.

The Sheriff established an Advisory Board as specified by the grant, which met on October 23, 2000 to recommend the proposed use for these funds. The equipment to be

purchased as suggested by the Advisory Board are as follows: K-9 body armor/puncture resistant vests, K-9 overdose kits, cellular phone/transmitter/receiver for SAC/NARC, portable surveillance equipment for Investigations, video production room for Community Services "Bull City Streets" show, and rechargeable MAG flashlights (mountable in vehicles) for all field deputies. Such equipment and technology will enhance and improve the law enforcement abilities of the Sheriff's Office.

One of the special conditions of this grant award program is to conduct a public hearing to receive public comment as to the use of these funds. This public hearing was advertised in the Durham Herald-Sun newspaper on November 5 and 11, 2000 to give proper notification.

No additional County funding is required and no subsequent year budget impact is anticipated. The Office of the Sheriff will provide the required grantee local cash match of \$4,974 from its current budget. The total appropriation is for \$49,744; the revenue recognized is for \$44,770 from the grant award.

Resource Person(s): Janet Birenbaum, Comptroller for the Sheriff's Office

County Manager's Recommendation: The Manager recommended that the Board conduct the public hearing to receive public comment, and if appropriate, approve the Advisory Board's recommendation for the proposed use of the 2000 LLEBG award funds and approve Budget Amendment No. 01BCC000022 to accept \$44,770 in grant funding. We congratulate the Sheriff on applying for and receiving another Local Law Enforcement Block Grant to continue these traditional improvements. The Sheriff's Office has traditionally used the LLEBG funds received the last four years for improving and upgrading the agency's equipment and technological infrastructure.

Ms. Birenbaum presented the Commissioners an overview of the 2000 Local Law Enforcement Block Grant award.

Chairman Black opened the public hearing that was properly advertised.

As no one signed to speak at this public hearing, Chairman Black closed the public hearing and referred the item back to the Commissioners.

Commissioner Bowser moved, seconded by Vice-Chairman Reckhow, to approve the Advisory Board's recommendation for the proposed use of the 2000 LLEBG award funds and approve Budget Ordinance Amendment No. 01BCC000022 to accept \$44,770 in grant funding.

The motion carried with the following vote:

Ayes: Bell, Black, Bowser, and Reckhow
Noes: None
Absent: Heron

The budget ordinance amendment follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000022

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Sheriff's Department.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Public Safety	\$ 30,356,172	\$44,770		\$ 30,400,942
<u>Revenues</u>				
Intergovernmental	\$196,768,598	\$44,770		\$196,813,368

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Presentation of the Disparity Study Findings

On February 28, 2000, the Board of County Commissioners authorized the County Manager to enter into a contract with Mason Tillman Associates Ltd. to conduct a disparity study for the County of Durham. The objective of the study is to determine whether race and gender discrimination continue to affect prime contractor and subcontractor participation in public contracting activities of Durham County. It was the opinion of staff that a second generation disparity study was necessary to ensure a legally defensible position for the County in whatever type of program the County establishes ensuring an equitable field for the County procurement dollars.

On August 28, 2000, staff informed the Board on the progress of the study and presented a timeline of the study's completion. Dr. Eleanor Ramsey, President of Mason Tillman Associates Ltd., formally present the completed disparity study to the Board of County Commissioners and answered questions from the Board regarding the study.

Resource Person(s): Dr. Eleanor Ramsey
Chuck Kitchen, County Attorney
Wendell Davis, Deputy County Manager
Anthony Allen, Interim Purchasing Director
Jan Bryant-Berry, Business Development Manager

County Manager's Recommendation: The Manager's recommendation was that the Board receive the results of the Disparity Study, have the consultant address any concerns, and provide the consultant and staff with directives based upon the deliberations of the Board during the presentation.

County Attorney Kitchen presented a brief introduction to the Disparity Study findings.

Attorney Kitchen asked Dr. Ramsey to make her presentation; she presented a detailed report. Dr. Ramsey said the study had four objectives:

- a. Analyze the contract record;
- b. Determine the availability of businesses willing and able in this market area;
- c. Assess whether disparity exists; and
- d. Formulate remedies to address identified problem areas.

The County Commissioners asked questions and made comments about the study to which Dr. Ramsey responded.

County Attorney Kitchen said Dr. Ramsey told him before the presentation that it's possible to include all females in the statistical analysis should the Board wish to go forward with the program directed toward females.

Commissioner Bell said he was glad that the study was completed in a timely manner before his term as a County Commissioner expired. We are at a point now that some type of conclusion can be made.

Commissioner Bell confirmed with Dr. Ramsey, based on her comments, that race and gender discrimination continues to affect prime contractors and subcontractors.

Commissioner Bell asked Attorney Kitchen if the findings are sufficient for the Board to move to the next step of the study.

Attorney Kitchen responded in the affirmative.

Commissioner Bell commented that he hopes the Board will take the next step and include the statistical analysis of the females. It is going to be important.

The Commissioners commended Dr. Ramsey and the staff for the job they did on the Disparity Study.

Commissioner Bowser requested that additional information be provided on health and social services prime contractor utilization. He wanted separate figures for public health, mental health, and social services.

Vice-Chairman Reckhow requested bidder information relative to contractors bidding ratios.

Chairman Black concurred with Commissioner Bell to proceed to the next step.

Vice-Chairman Reckhow urged staff to consider the potential of a joint disparity program with the City.

Chairman Black instructed staff to move forward to the next step.

Presentation of Proposed Durham County Work First Plan and Scheduling of a Public Hearing

NC Law (NCGS 108A-27) requires that each county's Board of County Commissioners appoint a committee of local leaders to assist in the development of its Work First Block Grant Plan. A critical part of each county's plan development is a decision whether the county will seek Electing County or Standard County status.

On August 28, 2000, the Durham County Board of Commissioners approved a local planning committee that would be responsible for recommending to the Board whether Durham County should request Electing or Standard County status to implement its Work First Block Grant funds. This committee would also recommend to the Board a Work First Plan to implement Durham County's Work First program.

On September 25, 2000, the Durham County Board of Commissioners voted to recommend to the NC Department of Health and Human Services that Durham County be given Electing status to implement its Work First Block Grant.

At this time, the committee presented a draft of the Work First Block Grant Plan for FY 2000-2003 for the Board's review and is requesting permission to make this draft available to the community for public comment from the period November 14, 2000 to November 20, 2000 at noon.

The committee requested that the Board of County Commissioners schedule a public hearing and vote on the plan after completion of the public hearing. The plan must be submitted to the North Carolina Department of Health and Human Services by December 1, 2000.

Resource Person(s): Micheline Malson, Chair, Work First Planning Committee, and Dan Hudgins, DSS Director, were available as resource persons for this request.

County Manager's Recommendation: The Manager recommended that the Board receive the presentation and 1) provide input and direction to the Work First Planning Committee on the draft plan; 2) make the draft plan available for public review and comment for the period of November 14, 2000 through noon November 20, 2000; and 3) schedule a public hearing on the plan for November 27, 2000.

Mr. Hudgins introduced the agenda item and gave the Commissioners an overview of the proposed Durham County Work First Plan.

The Commissioners asked questions and made comments about the proposed plan to which Mr. Hudgins responded.

Mr. Hudgins announced a scheduled open meeting on November 21, 2000 at the Social Services Department, 9:00 a.m. to 12:00 noon, for final discussion and plan approval.

The Commissioners had a general discussion about the proposed Work First Plan.

Chairman Black said the County Commissioners would hold a public hearing on the proposed Work First Plan on November 27, 2000 at the Board's Regular Session at 200 East Main Street at 7:00 p.m.

Budget Amendment No. 01BCC000025 to Recognize New Smart Start Revenues and Establish Five Child Care Program Positions

Durham's Partnership for Children has approved additional funding for DSS Child Care Services in the amount of \$1,800,000. There are no additional County dollars required to accept this funding.

The majority of the funding (\$1,701,807) will go directly into child care subsidy payments. This additional funding will allow us to continue to operate the Child Care Program at its present level (providing child care subsidies for over 3,500 children each month) and will, hopefully, avoid creation of a waiting list for these services.

The remainder of this request involves the establishment of five positions within the department to support the Child Care Program.

Current staffing for the DSS Child Care Program follows:

Position Title	FTEs
Social Work Supervisor	1.0
Day Care Services Coordinator	1.0
Social Worker	9.0
Accounting/Clerical Support	4.0
Total Position	15.0

In addition, for the past year, the department has had two contract social worker positions and a contract business manager position purchased through Partnership funding. These contracted staff members have been supplied by temporary employment agencies.

This budget request recommends establishment of five new salaried DSS Day Care positions. Two of the positions would be funded with the additional \$98,193 included in this amendment.

New Position	FTEs	Comments
Business Manager	1.0	The funding for this position is in the current approved budget as Partnership contract services.
Social Worker	2.0	The funding for these positions is in the current approved budget as Partnership contract services
Social Worker	2.0	These are new positions that will be funded with this amendment.

The Business Manager position will provide administrative oversight to the provider payment process—currently of a scope that includes monthly payments in excess of \$1,000,000 to approximately 400 child care providers. The Business Manager also provides software administration support for the Child Care Program’s newly implemented Cox One Case Day Care Program. It was recommended by DSS that this position be converted from a contractual arrangement to an established, salaried County position to lend stability to this critical program function.

The four social worker positions will allow caseload adjustment from the current average of 400 children per worker to an average of 275 per worker. A recent study conducted by the Child Care Services Association recommends an increase in the number of DSS caseworkers who administer this program. The outcome of this increased staffing will be improved customer service via reduced waiting times and faster processing of child care applications.

The DSS Board, at its October 25, 2000 meeting, approved this request.

Resource Person(s): Dan Hudgins, DSS Director, was available as a resource person for this request.

County Manager's Recommendation: The County Manager recommended approval of the Budget Amendment to recognize new revenues in the amount of \$1,800,000 and recommended establishment of the five additional DSS positions to support the program.

Mr. Hudgins gave the Commissioners an overview of Budget Ordinance Amendment No. 01BCC000025.

Commissioner Bowser moved, seconded by Vice-Chairman Reckhow, to approve the budget amendment to recognize new revenues in the amount of \$1,800,000 and to approve the establishment of five additional DSS positions to support the program.

The motion carried with the following vote:

Ayes: Bell, Black, Bowser, and Reckhow
Noes: None
Absent: Heron

The budget ordinance amendment follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000025

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Department of Social Services.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Human Services	\$233,668,891	\$1,800,000		\$235,468,891
<u>Revenues</u>				
Intergovernmental	\$196,772,110	\$1,800,000		\$198,572,110

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Budget Amendment No. 01BCC000026 to Recognize New Revenue and Establish DSS Elderly Case Manager Position

Duke University Medical Center, Department of Community and Family Medicine, has received funding through a Fullerton Foundation Grant to implement a service delivery model that will coordinate health care, social services, housing services, and transportation services to Durham's community-based elderly population. The model will utilize a multi-disciplinary team that will visit elderly citizens in their own homes. This team consists of a gerontological nurse practitioner and a clinical social worker. During team visits, elderly household members will receive services that include screening and identification/treatment of health problems. In addition, a DSS case manager will provide case finding and case management services. Initially, the team will provide services to the residents of J.J. Henderson Towers. It is hoped that the program will expand to additional sites in the future and will improve access to health care and other support services for the residents of Durham's public senior housing facilities.

The department requested the establishment of a Social Worker position to support the case management activities needed in this initiative as they cannot be incorporated into the duties of existing Adult Services Social Worker positions. The salary and benefits for this position for one year will be \$37,421. Medicaid At-Risk funding will provide 2/3 of the cost during the first year of the initiative, and Duke funding will provide the remainder of the cost (\$12,474). It is anticipated that the position will be self-sustaining after the pilot year. If this should not be the case, there is no commitment on the part of the County to continue funding this position beyond the grant period which ends October 31, 2001.

Resource Person(s): Dan Hudgins, DSS Director, and a Duke University Medical Center Project representative were available as resource persons for this request.

County Manager's Recommendation: The County Manager recommended approval of the Budget Amendment to recognize new revenues in the amount of \$12,474 and establishment of the additional DSS case manager position to provide services to Durham's elderly population.

Mr. Hudgins presented the Commissioners an overview of Budget Ordinance Amendment No. 01BCC000026.

Vice-Chairman Reckhow moved, seconded by Commissioner Bowser, to approve the budget amendment to recognize new revenues in the amount of \$12,474 and to

establish the additional DSS case manager position to provide services to Durham's elderly population.

The motion carried with the following vote:

Ayes: Bell, Black, Bowser, and Reckhow
Noes: None
Absent: Heron

The budget ordinance amendment follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Budget Ordinance
Amendment No. 01BCC000026

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Budget Ordinance is hereby amended to reflect budget adjustments for the Department of Social Services.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Human Services	\$235,468,891	\$37,421		\$235,506,312
<u>Revenues</u>				
Intergovernmental	\$198,572,110	\$24,947		\$198,597,057
Other Financing Sources	\$ 12,788,117	\$12,474		\$ 12,800,591

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of November, 2000.

(Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Proposal to Establish a City-County Appearance Commission

North Carolina has enabled local governments to establish joint city and county appearance commissions. The Interlocal Agreement establishes a joint City-County Appearance Commission. The Appearance Commission is advisory in nature, rather than regulatory, and its specific powers and duties are spelled out in the Interlocal Agreement. The Commission would be made up of 15 members with eight appointed by the County Board of Commissioners and seven appointed by the City Council. NC statutes require

that a majority of the members have expertise in architecture, landscape design, city planning, horticulture, urban design, or a related field. Commission appointees serve three years. The Durham City-County Planning Department provides staff support for the commission. The Planning Department has recently hired a Senior Planner with a specialty in urban design; this staff person would provide staff support to an appearance commission.

The Joint City-County Planning Committee reviewed the Interlocal Agreement and recommended its adoption. The Planning Staff recommended that the City Council and County Board of Commissioners approve the Interlocal Agreement Between the City of Durham and Durham County Creating a Durham City-County Appearance Commission, draft dated October 26, 2000.

Resource Person(s): Keith Luck, Planning Supervisor

County Manager's Recommendation: The Manager recommended that the Board approve the Interlocal Agreement Between the City of Durham and Durham County Creating a Durham City-County Appearance Commission, draft dated October 26, 2000.

Norman Standerfer, City-County Planning Director, introduced the agenda item.

Mr. Luck presented the technical changes that were made to the interlocal agreement to create a Durham City-County Appearance Commission. The Public Works Committee made the changes.

Mr. Luck urged approval of the interlocal agreement.

Commissioner Bell moved, seconded by Vice-Chairman Reckhow, to approve the Interlocal Agreement Between the City of Durham and Durham County Creating a Durham City-County Appearance Commission.

The motion carried with the following vote:

Ayes: Bell, Black, and Reckhow

Noes: None

Absent: Heron and Bowser (Commissioner Bowser was out of the room when the vote was taken.)

Durham Public School Board's Offer of Holloway Street School to BOCC

Durham Public Schools Board of Education desires to dispose of the Holloway Street School property. N.C.G. S. 115C-518 requires that it first be offered to the Board of County Commissioners. Considering that the property is in need of substantial

renovation and repair, that the Facility Master Plan did not identify the need for such a building to meet the County's space needs, and that no County departments or agencies have identified a need for such a facility, it was recommended that the Board of County Commissioners decline the Durham Public School Board's offer of the Holloway Street School property. The school property is located at 1107 Holloway Street and is identified as Tax Map Parcel #128-03-001, PIN: 0831-11-57-2138.

The Durham County Engineering Department has determined that the overall condition of the Holloway Street School building is fair to poor and that use of the building on a long-term basis would require extensive renovations to meet code and functional requirements. In addition, within the main building are lead paint and asbestos products.

The main school building was originally constructed in the late 1920's and was added onto in 1949 and 1954. It is a two-story structure with basement. The gymnasium was constructed in 1975 and is one story. Currently, the school building is partially occupied by the Northeast Central Durham Community Assistance offices and the Weed & Seed program. The remainder of the building is unused at this time. Site improvements in addition to the two buildings include paved parking for approximately 25 vehicles and a playground. The school property fronts Holloway St., N. Hyde Park Ave., and Spruce St. It is located in both NC (Neighborhood Commercial) and R-3 (Residential 3) zoning districts. Durham County Tax Administration records indicate the land value is \$145,920, the building value is \$1,225,830, and the total value is \$1,371,750. The parcel is 4.864+/- acres. The property was appraised in August 2000 by an independent fee appraiser and the estimated market value was determined to be \$898,000. The appraisal report indicated an estimated cost of \$1,002,000 to convert to office use. No cost figures were provided for remediation/abatement of asbestos materials or lead-based paint or to make the property ADA compliant.

Resource Person(s): Bill Martin, Real Property Manager; Glen Whisler, County Engineer; and Donald Hasselbach, Assistant Director, Durham County General Services

County Manager's Recommendation: The Manager's recommendation was that the Board decline the offer to purchase the Holloway Street School in the amount of \$898,000 to the extent that a use for the facility has not been identified by any County department.

Mr. Martin presented the agenda item.

The Commissioners asked questions and made comments about the Holloway Street School to which Deputy County Manager Wendell Davis responded.

Chairman Black asked staff to go back and work out details that were raised during the meeting relative to the location of the Northeast Central Durham Community Assistance offices and the Weed and Seed office.

No official action was taken on this agenda item.

Chairman Black requested this agenda item be brought back to the Commissioners for consideration.

Board and Commission Appointments

Garry E. Umstead, Clerk to the Board, distributed ballots to make appointments to the following boards and commissions:

Animal Control Review Board
Criminal Justice Partnership Act Advisory Board
Durham Convention and Visitors Bureau
Historic Preservation Commission
Juvenile Crime Prevention Council
Transportation Advisory Board
Women's Commission

The following votes were cast. Asterisks indicate appointees.

Animal Control Review Board

One position; term expires October 31, 2003.

*Michelle J. Keys—Bell, Bowser, and Reckhow
Brenda J. Thissen—no votes

Criminal Justice Partnership Act Advisory Board

One member of the business community and one at-large position (consumer of substance abuse treatment services).

*Denise Best (business community)—Black, Bowser, and Reckhow
Michael J. Gould—Bell
Jesse J. Hunt (at-large)—Black and Bowser

Durham Convention and Visitors Bureau

One expired term for the Lodging Industry (general manager or owner) position. The term expires October 31, 2003.

*Ronald J. Hunter—Bell, Black, Bowser, and Reckhow

Historic Preservation Commission

One unexpired "representative of a lending institution or attorney" position. Term expires September 2002.

*Daniel M. Ellison—Bell, Black, and Reckhow
William T. Hutchins Jr.—no votes

Juvenile Crime Prevention Council

One United Way or other nonprofit agency position. Term expires June 30, 2002.

*Karen King Thompson (nonprofit)—Bell, Bowser, and Reckhow
Linda Foreman (United Way)--Black

Transportation Advisory Board

Four expired terms. Terms expire October 2003.

*Kaye J. Lewis—Bell, Black Bowser, and Reckhow
*Joan M. Pellettier—Bell, Black Bowser, and Reckhow

Women's Commission

Two vacant terms. Terms expire June 2001 and June 2003.

*Sadonna Johnson—Bell, Black Bowser, and Reckhow

Adjournment

Chairman Black adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Garry E. Umstead, CMC
Clerk to the Board