

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, June 15, 2006

9:00 A.M. Budget Worksession

MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Ellen W. Reckhow, Vice-Chairman Becky M. Heron, and Commissioners Lewis A. Cheek, Philip R. Cousin Jr., and Michael D. Page

Absent: None

Presider: Chairman Reckhow

Public Health

Gayle Harris, Assistant Local Health Director, explained the Nutrition and Dental Revenues for "*Healthy Smiles, Healthy Kids*". She made the request for the following new positions:

- Nutritionist
- Dentist
- Hygienist
- Dental Assistant
- Spanish Interpreter

Directives

1. The Spanish interpreter should be available to assist in other areas of the Health Department.
2. Monitor the Partnership for Children's contribution to "*Healthy Smiles, Healthy Kids*"; would like to see a decrease in the County's contribution.
3. Amend the budget for the Health Department, as appropriate, per the request from Public Health.

Mental Health

The County Manager made his request to increase the budget for Adult Substance Abuse Services by \$226,632.

The Board asked questions of Ellen Holliman, Director, The Durham Center.

Directive

Look at creating stronger treatment programs for the Homeless Shelter.

Retiree Benefit Amendment

Marqueta Welton, Human Resources Director, and Debbie Davidson, Benefits Manager, presented a draft copy of the Administrative Policy: Benefits for Retirees. Ms. Welton requested input from the Board.

Directives

1. Amend 2.4: “~~25~~ **30** years or more of continuous service, **or who are age 60 or more with 25 years or more of continuous service**..... “
2. Amend 2.5: “~~25~~ **30** years or more of continuous service, **or who are age 60 or more with 25 years or more of continuous service**..... “
3. Amend 2.6: “Elected officials who serve ~~three (3)~~ **two (2)** full terms of office will be eligible for retiree benefits equal to benefits available for employees who have ~~25~~ **30** years of continuous service.”
4. Send the revised copy of the Administrative Policy: Benefits for Retirees to the Commissioners via email.

Durham Public School’s Discussion

County Manager Mike Ruffin recommended a \$1 million increase in the Durham Public Schools’ FY 2006-2007 Budget. In addition, he recommended that the Board deduct the per pupil allocation for the current expense appropriation if the projected number of students is less than the DPI allotment.

The Board supported the County Manager’s recommendation.

Adjustments to Recommended Budget

Pam Meyer, Budget Director, presented the final adjustments for the FY 2006-2007 Budget.

FY 2006-2007 Adjustments to Recommended Budget

Expenditure Adjustments—Board Reviewed

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Planned Parenthood	\$ 10,000	BOCC approved increase of \$10,000 to make total funding \$20,000
Food Bank	\$ 5,000	BOCC approved increase of \$5,000 to make total funding \$10,000
Coordinating Council for Senior Citizens	\$ (6,759)	BOCC approved reduction; new funding amount is \$128,429
Durham Companions	\$ (238)	BOCC approved reduction; new funding amount is \$4,513
Durham Literary Center - Adult	\$ (748)	BOCC approved reduction; new funding amount is \$14,215
Durham Literary Center—Youth	\$ (800)	BOCC approved reduction; new funding amount is \$15,200
Family Counseling Service	\$ (748)	BOCC approved reduction; new funding amount is \$14,215
Triangle Radio Reading Service	\$ (225)	BOCC approved reduction; new funding amount is \$4,275
Women-in-Action	\$ (1,575)	BOCC approved reduction; new funding amount is \$29,925

Subtotal	\$ 3,907
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Expenditure Adjustments - Manager Recommended

County Manager - RBA	\$ (20,000)	Salary and startup expenditures reduced for RBA position
Internal Audit	\$ (27,274)	Existing Senior Internal Auditor position changed to January 1st start date
Non-Profit adjustment	\$ (5,000)	Error in printed recommended document-El Futuro not recommended by Manager
Finance	\$ 10,000	Misc Contract costs associated with sale of surplus equipment
Finance	\$ 75,000	Misc Contract costs associated sales tax audit
Economic Development	\$ 30,000	Parata Systems
Economic Development	\$ 113,120	Freudenburg has not agreed to release the contract
Library	\$ (8,683)	Reduce Development Officer position funding from 37.5 hrs to 30 hrs per week, leave the FTE at 1
Emergency Communications	\$ 9,090	City council added 4 new Telecommunicators to start in April 2007 (\$43,284*.21)
CJRC - Truancy Grant	\$ 52,896	Truancy Grant funded by JCPC and DPS - 1.0 FTE included
CJRC - New Day Grant	\$ 374	Grant from Duke University for A New Day program
Justice Assistance Grant	\$ 143,662	Justice Assistance Grant Award (used for equipment needs)
DSS	\$ 552	Home and Community Care Block Grant
DJJDP Grant with Co-op Ext	\$(102,895)	Correction of Grant Expenditures in Co-op Ext re DJJDP Grant
Public Health-Local Pub Health	\$ 13,175	Local Public Health grant received in early May
Public Health-Health Education	\$ 20,000	NC DHHS Division of Public Health grant
Public Health	\$ 268,824	Expenditures related to Healthy Smiles, Healthy Kids Program primarily funded by Kate B Reynolds Grant and County match of 100K
Mental Health—Substance Abuse	\$ 226,632	Funding for Substance Abuse plan
Subtotal	\$ 799,473	

Total Net Expenditure Change	\$ 803,380
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Revenue Adjustments--Manager Recommended

County Manager - RBA	\$ (10,000)	Reduced revenue from City because of reduced RBA expenditures
Youth Home Revenues	\$ 10,970	Additional revenues due to rate change by State from \$84 to \$87/day
Finance	\$ 30,000	Misc. revenue from sale of surplus equipment
Finance	\$ 200,000	Minimum revenue resulting from sales tax audit
Tax	\$ 248,141	Increase property tax collection rate to 98.2% (from 98.06%)
CJRC - Truancy Grant	\$ 52,896	Truancy Grant funded by JCPC and DPS - 1.0 FTE included
CJRC - New Day Grant	\$ 374	Grant from Duke University for A New Day program
Justice Assistance Grant	\$ 143,662	Justice Assistance Grant Award (used for equipment needs)
DSS Grant	\$ 552	Home and Community Care Block Grant

DJJDP Grant with Co-op Ext	\$ (93,269)	Correction of Grant Revenue in Co-op Extension for DJJDP Grant
Public Health-Local Pub Health	\$ 13,175	Local Public Health grant received in early May
Public Health-Health Education	\$ 20,000	NC DHHS Division of Public Health grant
Public Health	\$ 243,417	Revenues related to Healthy Smiles, Healthy Kids Program primarily funded by Kate B Reynolds Grant and County match

Total Net Revenue Change	\$ 859,918
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<i>Net Changes to FY 2006-2007</i>	<i>\$ (56,538)</i>
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<i>One Quarter Cent Generates</i>	<i>\$ 537,098</i>
<i>One Half Cent Generates</i>	<i>\$1,074,197</i>
<i>Three Quarters Cent Generates</i>	<i>\$1,611,295</i>
<i>One Cent Generates</i>	<i>\$2,148,393</i>
FY2007 Tax Rate	\$ 0.809

Expenditure Adjustments—Manager Recommended (Surcharge Fund 2002240000)

E911 Telephone Service	\$ 100,000	Rebudgeting 100,000 from FY06 Approved Budget to pay a portion of new generator for E-Communications
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Revenue Adjustments—Manager Recommended (Surcharge Fund 2002240000)

Fund Balance Appropriation	\$ 100,000	Rebudgeting 100,000 from FY06 Approved Budget to pay a portion of new generator for E-Communications
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Directives

1. Review the agreement with Parada Systems; ascertain that the revenues meet or exceed the agreement.
2. Commit a \$1 million payment to DPS pending verification of enrollment 90 days into the start of the fiscal year. (Board consensus)

Adjournment

There being no further business, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Vonda C. Sessoms
 Clerk to the Board