

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, September 27, 2004

AGENDA

4:30 P.M.

**Joint Meeting?Board of County Commissioners and
Durham Public Schools Board of Education**

7:00 P.M. Regular Session

1. **Opening of Regular Session**?Pledge of Allegiance

2. **Agenda Adjustments**

3. **Minutes**

a. August 2, 2004 Worksession

b. September 13, 2004 Regular Session

4. **August Anchor Award Winner?Arlicia Page**

Arlicia Page, Board of Elections? Public Information Specialist and Front Desk Receptionist, has been selected to receive the August Anchor Award. Arlicia has been recognized for outstanding customer service.

- Arlicia provides clarity and comfort to the citizens of Durham. She projects a calm professionalism that is infectious to both staff and the public.
- In preparation for the recent partisan primary and school board election, she handled over 1,000 phone calls and 100 individual requests for written information and statistics.
- Arlicia takes great pride in her work and the democratic process. She never complains, is knowledgeable, technically proficient, detail oriented, caring, and professional.

Chairman Ellen Reckhow will lead the presentation.

County Manager?s Recommendation: The Manager recommends that the August Anchor Award be presented to Arlicia Page, along with congratulations of the entire organization.

5. **Resolution for ?Sales and Service Training Center"**

Durham opened a new Sales & Service Training Center on September 10, 2004. The center provides employees with a pool of trained workers and offers workers education, training, and employment opportunities. The center provides citizens with state-of-the-art customer service

training and offers the new National Professional Certification in Customer Service assessment.

County Manager's Recommendation: The Manager recommends that the Board approve the resolution.

6. Resolution to Recognize Minority Enterprise Development Week

On January 22, 2001, the Board of County Commissioners approved an ordinance to continue the County's Minority Enterprise Development Program. As a part of program promotion and continued efforts to enhance participation in governmental contract awards to small and disadvantaged businesses, it is hereby requested that September 27 through October 1, 2004, is recognized as Minority Enterprise Development Week in the County of Durham, North Carolina.

Local and national Minority Enterprise Development programs assist socially or economically disadvantaged groups who own or wish to start or expand their own businesses.

Resource Person(s): Yolanda Moore-Gaddy, Business Development Manager

County Manager's Recommendation: The Manager recommends that the Board approve the resolution and recognize September 27 through October 1, 2004 as Minority Enterprise Development Week in Durham County.

7. Consent Agenda

- a. Property Tax Releases and Refunds?Fiscal Year 2004-05 (accept the property report for August 2004 and authorize the Tax Assessor to adjust the tax records as outlined);
- b. Budget Ordinance Amendment No. 05BCC000009?Public Health (recognize \$98,630 State revenue to support two new school nurse positions for the school health program);
- c. Budget Ordinance Amendment No. 05BCC000010?FY 2004-05 Encumbrances (amend the General Fund and Sewer Utilities Enterprise Fund to pay outstanding purchase orders and service contracts at the end of FY 2004);
- d. Budget Ordinance Amendment No. 05BCC000011?Deferred Revenue for the Departments of Fire Marshall, Tax, Elections, Social Services, Sheriff, Public Health, and Cooperative Extension (recognize reserved fund balance for \$2,024,442);
- e. Contract for Forest Ranger?NC Department of Environment & Natural Resources (approve for the County to continue receiving forestry protection services);
- f. Little River Regional Park?Access Easement (approve the Deed of Easement and Extinguishment of Easement);
- g. Consulting Contract?Froehling & Robertson (to prepare a Corrective Action Plan to deal with a gasoline spill at the Sheriff's North Substation);
- h. Lease Agreement for the Animal Protection Society (APS) of Durham Inc. and First Amendment to the Current APS Service Contract (approve and authorize the County Manager to execute); and
- i. Contract Amendment?Extension of Contract Schedule for Development of a Unified Development Ordinance (extend the contract for 18 months).

8. Public Hearing on Coordinated Transportation: FY 2004-2005 Rural Operating Assistance Program (ROAP) Grant?Application Approval

The Cooperative Extension Service is requesting Board approval of the Rural Operating Assistance Program (ROAP) grant to be submitted to the North Carolina Department of Transportation (NCDOT). The ROAP grant consolidates the Elderly and Disabled Transportation Assistance Program (EDTAP), Rural General Public (RGP) program, and the Work First/Employment Program into a single application package. EDTAP provides for assistance in the transportation of the elderly and disabled; Rural General Public Program funds are used to supplement existing routes that currently serve the County; and Work First/Employment Program funds provide operating assistance

for transitional Work First.

The application proposes that \$87,973 in governmental revenue be allocated to support transportation for Durham County Elderly and Disabled residents through the EDTAP and \$13,521 for Work First Transitional/Employment. These funds **require no Local match**. The \$26,965 for Rural General Public transportation requires a 10% local match. The majority of the local match is recouped through fares. These programs help support the transportation needs of citizens through County and Non-profit, human service agencies.

NCDOT annually allocates funds for EDTAP, RGP, and Work First. Durham County will receive \$128,459 for FY 2004-2005.

Funds shall be used to provide services for the noted agencies:

Council of Senior Citizens

Dept. of Social Services (Adult)

Durham Exchange Club Industries

Retired and Senior Volunteer Program

Services for the Blind

The Transportation Advisory Board made recommendations for the allocation of EDTAP funds.

Resource Person(s): Cheryl Lloyd, County Cooperative Extension Director, and Johnny Ford, Transportation Access Coordinator

County Manager's Recommendation: The Manager recommends that the Board approve the ROAP application for submittal to NCDOT.

9. **Public Hearing?Rezoning?CCB Bank-US 70 (P04-37)**

To approve the rezoning request of a 0.39-acre portion of a 1.29-acre parcel located at the northwest corner of U.S. 70 and Mineral Springs Road. PIN 0840-04-80-0930 (partial). Request: R-20; F/J-B (Residential 20 District) to GC; F/J-B (General Commercial District)

The proposal is consistent with the *Southeast Durham Small Area Plan*. A development plan was not submitted as part of the request. Staff recommends approval based upon consistency with the small area plan and compatibility with the surrounding area. The Durham Planning Commission conducted a public hearing on August 10, 2004 and recommended approval with a vote of 10-2.

The public hearing for this request was advertised on September 10 and 17, 2004 in the Durham Herald-Sun.

Resource Person(s): Frank M. Duke, AICP, Planning Director

County Manager's Recommendation: The Manager recommends that the Board conduct a public hearing on the proposed rezoning and approve, if appropriate, based on the comments received.

10. **Durham Public Schools-2001 Bond Adjustments**

The 2001 Bond program is nearing its completion. This \$51.8 million program has been implemented with an overall savings. Many projects are well under budget, completed and open for use. Those projects fully completed can be closed out while several others require budget adjustments. Recommendations for adjustments are provided. The 2001 Bond continues and

remains within budget.

Resource Person(s): Mr. Hugh Osteen, Assistant Superintendent of Operational Services, Durham Public Schools

County Manager's Recommendation: The Manager recommends that the Board review Durham Public Schools 2001 Bond Adjustments, and approve, if appropriate.

11. **Commissioner-Board Relationships**

Commissioner Mary D. Jacobs requested that the Board reserve some time during its September 27, 2004 meeting to discuss "commissioner-board relationships."

Resource Person(s): Mary D. Jacobs, County Commissioner

County Manager's Recommendation: The Manager recommends that the Board discuss the matter and advise staff if any additional information is necessary.



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200 E Main Street, Durham, NC 27701

webmaster@durhamcountync.gov

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