

**REVISED**  
**(Add?Item No. 10a)**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**DURHAM, NORTH CAROLINA**

Monday, February 23, 2004

**AGENDA**

4:00 P.M.

**Joint Meeting?Board of County Commissioners and**  
**Durham Public Schools Board of Education**

7:00 P.M. Regular Session

1. **Opening of Regular Session**?Pledge of Allegiance 5 min.
2. **Agenda Adjustments** 5 min.
3. **Minutes** 5 min.  
February 9, 2004 Regular Session
4. **Presentation of Outstanding County Program Awards from the North Carolina Association of County Commissioners**  
10 min.

Durham County has been recognized again with three "Outstanding County Program Awards" from the North Carolina Association of County Commissioners. The intent of the Outstanding County Program Awards is to recognize and share information with other counties about programs that involve a uniquely-innovative process, solution, or idea to address a county or multi-jurisdictional issue and/or to prevent a future problem from developing.

The winning programs include:

- "Durham Dental Van", Public Health, Duke University, Durham Public Schools
- "Durham City-County Neighborhood College", Public Information and City of Durham
- "Color Me Healthy", Cooperative Extension/Public Health

Ms. Angela Greene of the North Carolina Association of County Commissioners will make the award presentations.

**COUNTY MANAGER'S RECOMMENDATION:**The Manager recommends that the Board congratulate all participating staff members for receiving recognitions for these successful Durham County programs.

5. **Proclamation for National Athletic Training Month** 10 min.

In 1974, the North Carolina Athletic Trainers' Association (NCATA) was launched to support athletic trainers and to advance the profession of athletic trainers in the state. Ken Brown, Head Athletic Trainer at Northern High School, represents District 3 of the NCATA, Durham County athletic trainers working with Durham Public Schools, North Carolina Central University, Duke University, and other sports related agencies. Mr. Brown has requested that March be proclaimed "National Athletic Training Month".

**COUNTY MANAGER'S RECOMMENDATION:** The Manager recommends that the Board approve the proclamation and present it to Mr. Brown.

6. **Installation of Deputy Clerk to the Board of County Commissioners** 5 min.

Garry E. Umstead, Clerk to the Board, will administer the Oath of Office to Vonda C. Sessoms, Deputy Clerk to the Board.

7. **Consent Agenda** 20 min.

- a. Property Tax Releases and Refunds for Fiscal Year 2003-04 (accept the property tax release and refund report for January 2004 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report);
- b. Budget Ordinance Amendment No. 04BCC000046?Public Health?\$425,000 for Jail Health Medical Expenses (approve the budget ordinance amendment to increase appropriation of \$425,000 in the Jail Health Medical Expense Program; funding source?additional property tax revenues to be realized this fiscal year);
- c. Budget Ordinance Amendment No. 04BCC000047?Public Health?Community Health Division?\$5,000 for the Lead Prevention Program (recognize \$5,000 from the City of Durham for lead prevention);
- d. Budget Ordinance Amendment No. 04BCC000048?Public Health?Community Health

- e. Division? \$1,921 for Prenatal Care (recognize \$1,921 from the March of Dimes for prenatal care); Budget Ordinance Amendment No. 04BCC000049? Public Health? Community Health Division? \$20,100 for Sterilization Procedures (recognize \$20,100 from the Department of Health and Human Services for sterilization procedures);
- f. Budget Ordinance Amendment No. 04BCC000050? Public Health? Health Education Division? \$22,000 for the Syphilis Elimination Program (recognize \$22,000 from the Department of Health and Human Services);
- g. Budget Ordinance Amendment No. 04BCC000051? Public Health? Division of Health Education? \$1,000 for HIV/STD Peer Education Program (recognize \$1,000 from Crape Myrtle Festival Incorporated for the Division of Health Education);
- h. Budget Ordinance Amendment No. 04BCC000053? Appropriation of State Mental Health Funds (appropriate funds for \$117,178);
- i. Budget Ordinance Amendment No. 04BCC000054? Cooperative Extension? Juvenile Crime Prevention Council (appropriate \$36,238 of Interlocal revenues for Juvenile Crime Prevention Council programming);
- j. Budget Ordinance Amendment No. 04BCC000055? Cooperative Extension (appropriate \$6,120 of Interlocal revenues for Million Solar Roof Initiatives);
- k. Cooperative Extension: Contract Approval (authorization to enter into a contract with Matchbox Health Services for \$58,500 for Juvenile Emergency Shelter Services);
- l. Cooperative Extension: Contract Amendment (approval to amend the contract with Matchbox Health Services for Juvenile Emergency Shelter Services to increase the contract amount by \$49,000 resulting in a contract that will not exceed \$107,500);
- m. Appointment of Substitute Trustee (authorize the County Manager to sign the Substitute of Trustee documents to enable the foreclosure process to continue on Barbara J. Namkoong loan # 0600155505; the loan has a current payoff balance of \$7,940, with a last payment on March 1, 2003); and
- n. Set a Public Hearing on the Acquisition of the YMCA Early Learning Center (set the public hearing on the proposed financing for the March 8, 2004 Regular Session of the Board).

**8. Consideration of Ethics Policy 15 min.**

The Board is requested to review the current Ethics Policy to determine if changes are needed. The County Attorney has made suggested revisions to the current Ethics Policy. The current laws regulating bidding were revised in 2002. The Ethics Policy must conform to existing state statutes.

The Board is further requested to consider whether it wishes to continue with the current Ethics Policy or adopt an aspirational policy such as the ethics policy of the Association of County Commissioners.

RESOURCE PERSON(S): Chuck Kitchen, County Attorney

COUNTY MANAGER'S RECOMMENDATION: The Manager recommends that the Board consider the Ethics Policy and adopt the revisions to the policy, or if the Board so desires, direct further revisions to the policy or the preparation of an aspirational policy.

**9. Change of Insurance Provider for Life and Disability Insurance 10 min.**

The County and UnumProvident Insurance Company have been unable to agree on contract differences. Standard Insurance Company has agreed to provide life insurance and short- and long-term disability insurance at the same rates as UnumProvident. A 45-day notification period must be given to employees that a change will occur in insurance coverage.

The Board of Commissioners is requested to terminate the County's relationship with UnumProvident as to life insurance and short- and long-term disability insurance coverage. The Board is requested further to authorize the Manager to sign contracts with Standard Insurance Company for insurance coverage. The effective date for the change is proposed for April 30, 2004.

RESOURCE PERSON(S): Chuck Kitchen, County Attorney; Carol Hammett, Assistant County Attorney; and Debbie Davidson, Benefits Manager

COUNTY MANAGER'S RECOMMENDATION: The Manager recommends that the Board authorize the change in insurance coverage from UnumProvident to Standard Insurance Company effective April 30, 2004, and authorize the County Manager to execute the necessary contracts with Standard Insurance Company.

**10. Capital Project Amendment No. 04CPA000009?2001 Bond Project?Durham Public Schools**

10 min.

On January 8, 2004, the Durham Public Schools Board of Education approved an adjustment to two 2001

bond project budgets.

The contingency for Lakewood's project is depleted due to unsuitable soils, rock, and renovation requirements. Bethesda's project opened on time and is well under budget.

**RESOURCE PERSON(S):** Hugh Osteen, Assistant Superintendent of Operational Services, Durham Public Schools

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends approval of Capital Project Amendment No. 04CPA000009, moving \$250,000 in unspent funds from the Bethesda Elementary School capital project to the Lakewood Elementary School capital project.

**10a. Career and Technical Education Task Force Mission Statement?Revisions 15 min.**

**At the November 10, 2003 Regular Session, the Board of County Commissioners approved nominees to the Career and Technical Education Task Force and adopted the Mission Statement as proposed by County Manager Mike Ruffin and Durham Public Schools Superintendent Ann Denlinger.**

**The Career and Technical Education Task Force, at its February 18, 2004 meeting, made several revisions to the Mission Statement and requests that the County Commissioners consider and approve the revisions.**

**RESOURCE PERSON(S):** Vice-Chairman Joe W. Bowser

**COUNTY MANAGER'S RECOMMENDATION:** The Manager recommends that the Board consider and approve the revisions to the Career and Technical Education Task Force Mission Statement, if appropriate.

**11. Board and Commission Appointments 10 min.**

Garry E. Umstead, CMC, Clerk to the Board, will distribute ballots to make appointments to the following board and commissions:

- City-County Planning Commission
- Durham Appearance Commission
- Historic Preservation Commission
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee
- Transportation Advisory Board
- Women's Commission

**RESOURCE PERSON(S):** Garry E. Umstead

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the above-mentioned boards/commissions.

**12. Closed Session 30 min.**

The Board of Commissioners is requested to adjourn to closed session to consider the performance of a public officer pursuant to G.S. § 143-318.11(a)(6).

2 hrs. 30 min.



**Last updated: July 23, 2006**

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Last updated: July 23, 2006

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