

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, December 5, 2011

9:00 am Worksession

AGENDA

1. Election of Chairman and Vice Chairman of the Board of County Commissioners

15 min.

County Attorney Lowell Siler will preside over the election of the Board's Chairman. The newly elected Chairman will preside over the election of the Vice Chairman.

Resource Person: Lowell L. Siler, County Attorney

2. Approval of Public Official Bonds

5 min.

The Board is requested to approve the bonds of public officials on the first Monday of December of each year. Following approval, the bonds will be recorded in the Register of Deeds Office and then sent to the Clerk of superior Court for safekeeping.

Resource Persons: Lowell Siler, County Attorney; Cathy Whisenhunt, Risk Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the bonds as they meet the statutory requirements.

3. Citizen Comments

30 min.

The Board of County Commissioners will provide a 30-minute comment period at the beginning of its Worksession meeting on the first Monday of each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the Worksession to allow an opportunity for research prior to the meeting. **All speakers shall have three (3) minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

Resource Person: Michelle Parker-Evans, Clerk to the Board

County Manager's Recommendation: The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

4. **Retired and Senior Volunteer Program (RSVP) and Friends of Durham County RSVP Expression of Appreciation and Update on Sponsorship Transition**

20 min.

The Board is requested to accept the appreciation of RSVP of Durham and the Friends of Durham County RSVP for the Board's past support of the volunteer program and an update on the status of the impending 2012 transition in sponsoring organization.

For more than 35, years RSVP of Durham has provided adults age 55 and older unique opportunities for community engagement through a variety of volunteer activities. This volunteerism is made possible by the Corporation for National and Community Service's (CNCS) federal grant and the local sponsorship of Durham Technical Community College (DTCC) annually from Durham County with local percentage match to the federal grant.

Several years ago, DTCC signaled its intent to step down in mid-2012 as the program's official sponsor. Contingent upon ongoing funding from the CNCS, a new sponsoring organization must be secured to continue the RSVP program in Durham. There is no doubt that 2012 will be a transitional year for Durham's RSVP program and its future is uncertain. Continued support from all of the Durham community and Durham County will be needed, as the program and its supporters move forward to face the challenges 2012 will bring. We welcome further dialogue about the future of RSVP, as we believe the program and its cadre of volunteers are valuable assets to our community that must be preserved.

The staff and volunteers of RSVP, along with the Friends of Durham County RSVP, the program's advisory group, wish to officially thank Durham County and the Board of Commissioners for their generous and ongoing support throughout the program's years of operation.

Resource Persons: Linda Crawford, RSVP Program Director; Mary Warren, Chairperson, Friends of Durham County RSVP

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation from RSVP of Durham and the Friends of Durham County RSVP.

5. **Presentation from Triangle Transit on Alternatives Analysis Study**

30 min.

The Board is requested to receive a presentation from Triangle Transit staff on the status of the Alternatives Analysis study. As you will recall from previous presentations, Triangle Transit has undergone an extensive federal study to evaluate the various fixed-guideway options in Wake, Durham and Orange counties called the Alternatives Analysis. The analysis has provided two rail corridor options in Durham County – one commuter rail option heading east from Durham to RTP and Raleigh and a light rail option that traverses west through downtown Durham to Chapel Hill. The next step in the process is to define a specific alignment in the corridor. The chosen alignment in the corridor will be called the “Locally Preferred Alternative.” Triangle Transit will be presenting the alignment options to you today to receive feedback. The final decision on a Locally Preferred Alternative will be made by the Durham Chapel-Hill Carrboro Metropolitan Planning Organization early next year.

Resource Persons: Greg Northcutt, Director of Capital Development and Patrick McDonough, Senior Transportation Planner, Triangle Transit; Meg Scully, Mobility Manager, Cooperative Extension

County Manager’s Recommendation: The County Manager recommends that the Board receive the presentation.

6. **Annual Report - Durham Bicycle and Pedestrian Advisory Commission**

10 min.

The Board is requested to receive the 2010 Annual Report for the Durham Bicycle and Pedestrian Advisory Commission.

Resource Person: Scott Carter, Chair, Bicycle and Pedestrian Advisory Commission

County Manager’s Recommendation: The Manager recommends that the Board receive the annual report.

7. **Presentation of Board of Health Smoking Rule and Proposed Amendments to the Current Durham County Smoking Ordinance**

30 min.

The Board is requested to receive a presentation from the Durham County Board of Health regarding its recent adoption of a Smoking Rule in accordance with SL2009-0027 and the proposed amendments to the Durham County Smoking Ordinance that are required to enact the Rule.

Resource Persons: William “Bill” Burch, Chair of the Board of Health; Gayle B. Harris, Public Health Director; Bryan Wardell, Assistant County Attorney; and Sally

Herndon, Head of Tobacco Control and Prevention Branch, Division of Public Health, NC DHHS

County Manager’s Recommendation: The County Manager recommends that the Board accept the presentation and provide guidance to the Board of Health and staff.

8. Durham Public Schools 2003 General Obligation Bond Project Budget Adjustments

30 min.

On September 22, 2011, the Durham Public Schools Board of Education approved several adjustments to budgets for 2003 General Obligation (GO) bond capital projects. Pursuant to the Interlocal Agreement with the Durham Public Schools, as amended, the Board of County Commissioners is requested to consider the transfer of funds between projects with 2003 General Obligation Bond funding. Budgets for four construction projects will be closed with remaining funds to be transferred to two construction projects that require additional funding for successful completion. If the Board is amenable these capital project adjustments will be available for approval as part of the December 12, 2011 BOCC agenda.

2003 Bond Projects including new construction of Spring Valley Elementary School (New Elementary ‘B’), Lowes Grove Middle School renovation, and the Hillside High School athletic improvements have been completed and closed out under budget.

The land acquisition for **Middle School ‘A’** will not be required based on projected middle school enrollment through 2019.

The **Shepard Middle School** addition and renovation project is nearing completion; the addition opened in January 2011 followed by the renovation of the existing building. Additional scope has been requested by the school community to provide a concession building equitable with other middle schools in the district, expanded interior renovation, and several athletic facilities improvements.

The **Bacon Street Center** renovation project requires additional funding to complete exterior improvements required by the City of Durham and to replace the roof of the entire building.

The table below indicates funds reconciled by DPS and the County that are available for transfer.

2003 GO Bond Projects	Unused Funds	Funds Needed
New Elementary ‘B’ - Spring Valley ES (SH103)	\$44,305	
New Middle School ‘A’ (SH083)	\$1,198,869	
Lowes Grove Middle School (SH097)	\$52,155	

Hillside High School (SH088)	\$178	
Shepard Middle School (SH107)		\$975,507
Bacon Street Center (SH130)		\$320,000
Totals	\$1,295,507	\$1,295,507

Resource Person: Tim Carr, Program Director for Durham Public Schools

County Manager’s Recommendation: The County Manager recommends that the Board consider moving \$1,295,507 from four completed 2003 GO Bond funded DPS capital projects (New Elementary ‘B’, New Middle School ‘A’, Lowes Grove Middle School, and Hillside High School) to two other 2003 GO Bond funded DPS capital projects (Shepard Middle School, and the Bacon Street Center). If the Board is amenable, these capital project adjustments will be available for approval as part of the December 12, 2011 BOCC agenda.

9. Strategic Plan Update

10 min.

The Board is requested to hear an update of the County’s Strategic Planning Process. The County Manager’s Office continues to seek the input of the BOCC in helping craft a meaningful Strategic Plan. Since your last update on November 7, the County Manager’s Office has continued working steadfastly on the plan development phase of the Strategic Planning Process. Key developments in November include:

- Four engaging Town Hall Forums to seek public input on the early, draft components of the Strategic Plan;
- Youth focus groups completed at Riverside, Hillside and Northern high schools;
- In early November, the Plan Development Team (PDT) met to discuss Strategic Plan goals and other components of the plan. Later in the month, the PDT met jointly with the Direction Setting Team (DST) to come to general consensus on goals, outcome measures, objectives and intermediate measures.

In December, the DST and PDT will meet again to discuss initiatives and review plan components. Zelos also will brief department heads in early December. Meanwhile, the Communications Team will continue to work on branding and communication strategies to inform the general public as well as county employees.

Resource Persons: Michael Davis, Assistant to the County Manager; Dr. Tyrone Baines, Consultant; Michael Palmer, Consultant

County Manager’s Recommendation: The County Manager recommends that the Board hear the Strategic Plan update and ask staff and consultants questions as needed.

10. Review of November BOCC Directives

10 min.

The Board is requested to review the previous month's directives for staff and make comments as necessary. This set of directives covers August, September, October and November of 2011.

Resource Person: Michael Davis, Assistant to the County Manager

County Manager's Recommendation: The County Manager recommends that the Board review the November BOCC directives and make comments to staff as necessary.

11. Closed Session

60 min.

The Board is requested to adjourn to closed session pursuant to G.S. 143.318.11(a)(3) to consult with an attorney in order to preserve the attorney-client privilege.

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

4 hrs. 40 min.