

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, October 24, 2011

County Commissioners' Chambers  
200 East Main Street, Durham, North Carolina

**AGENDA**

**"Public Charge"**

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

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**7:00 pm. Regular Session**

1. **Opening of Regular Session**—Pledge of Allegiance 5 min.
2. **Agenda Adjustments** 5 min.
3. **Announcements** 5 min.
  - “In Touch with Durham County,” the Durham County Television show, airs on Cable TV Channel 8 at 8:30 a.m. and 12 noon on Mondays; and 8:30 a.m., 12 noon and 6:30 pm on Tuesday–Sundays. Our County Commissioners’ meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m.
  - The FY2012-2013 Nonprofit Agency Funding process will begin on November 4, 2011 with the opening of the pre-application submission period. All Durham community nonprofits interested in applying for FY2013 nonprofit funding must first submit a Pre-Application Questionnaire no later than midnight EST on December 15, 2011. This initial assessment is used to determine which potential applicants meet the eligibility criteria outlined in the County’s nonprofit policy. Those agencies meeting the eligibility criteria will then be invited to apply for FY2013 funding. The Pre-Application Questionnaire and the Nonprofit Agency Funding Program policy will be available on the County’s website from November 4, 2011 through December 15, 2011. Early submission of the Pre-Application Questionnaire is encouraged. For additional information, please contact Laura Jensen in the Budget and Management Services department at 560-7065.
  - The public is invited to join UNC-TV staff for a screening of excerpts from Ken Burns’ newest film, Prohibition. The screening will be held Sunday, October 30 at

3pm at the Southwest Regional Library, located at 3605 Shannon Road. The story of Prohibition is a compelling saga that goes far beyond the familiar tales of gangsters and flappers to reveal a complicated and divided nation in the throes of momentous transformation.

- With your strong input, Durham County has been moving ahead with its Strategic Planning Process. We've heard your voices in community surveys, discussions and interviews as you told us what you want the County to focus on in the years to come. We're using that information to craft our Strategic Plan.

Now, we want you to offer feedback on the early stages of our plan. Please come to one of our four community Town Hall Forums in November to learn more about where we have been in this process and where we are heading.

The Strategic Plan Town Hall Forums will be held at these times and locations:

- Monday, Nov. 7 (NORTH FORUM): Northern High School auditorium, 110 Tom Wilkinson Road – 7 p.m. to 9 p.m.
- Thursday, Nov. 10 (DOWNTOWN FORUM): Durham Convention Center, 301 W. Morgan Street – 1 p.m. to 3 p.m.
- Thursday, Nov. 10 (SOUTH FORUM): Parkwood Elementary School gymnasium, 5207 Revere Road – 7 p.m. to 9 p.m.
- Monday, Nov. 21 (EAST FORUM): East Regional Library meeting room, 211 Lick Creek Lane – 7 p.m. to 9 p.m.

If you have any questions about these forums or the Strategic Planning Process, please contact Michael Davis at 560-0000 or [mdavis@durhamcountync.gov](mailto:mdavis@durhamcountync.gov).

#### 4. Minutes

October 3, 2011 Worksession  
October 10, 2011 Regular Session  
September 12, 2011 Special Session

5 min.

#### 5. Proclamation – National Adoption Month

Each Year National Adoption Month is celebrated in November to raise awareness of the need for adoptive homes for children in foster care. DSS is requesting that the Commissioners issue a proclamation recognizing the importance of adoption as a path to permanency for children in foster care in our community.  
See attached proclamation.

10 min.

**Resource Persons:** Janice Williams, Adoption Supervisor; Jovetta Whitfield, Child Placement and Supportive Services Program Manager; and John Holtkamp, Assistant Director

**County Manager's Recommendation:** The Manager recommends that the Board approve a proclamation declaring November Adoption Awareness Month in Durham County.

**6. Resolution - Veteran's Day Recognition**

10 min.

The Board is requested to resolve that November 11, 2011 is Veterans Day in Durham.

The United States Congress passed a concurrent resolution on June 4, 1926 calling for the observance of November 11 with appropriate ceremonies. On May 13, 1938, an act, made the 11th of November in each year a legal holiday known as Armistice Day.

In 1954, the 83rd Congress amended the Act of 1938 to replace the word "Armistice" with the word "Veterans." Once this legislation was approved, November 11 became known as Veterans Day, a day to honor American veterans of all wars. President Eisenhower issued the first Veterans Day Proclamation on October 8, 1954.

On November 1, from 8a.m. to 3p.m., the Durham County Veteran Services Department will partner with local organizations to host a Stand Down at the National Guard Armory, located at 801 Stadium Dr. There will be free food, clothing, medical, legal/expunctions, substance abuse and mental health assistance, job counseling, VA benefits, flu shots, showers and more available to veterans that attend.

**Resource Person:** Lou Washington, Director of the Durham County Veteran Services Department.

**County Manager's Recommendation:** The County Manager recommends that the Board read the resolution in honor of Veterans Day 2011 and present it to Lou Washington.

**7. Recognition – 100 Best Communities for Young People**

5 min.

The Board is requested to recognize Durham's recent award as one of the "100 Best Communities for Young People." This is the third time (second year in a row) that the Durham community has received the award, which is given by America's Promise Alliance. The partnership champions five "promises" or supports for young people: Caring Adults, Safe Places, A Healthy Start, An Effective Education, and Opportunities to Help Others.

Three hundred communities nationwide applied in this year's competition, and Durham and Pitt County are the only North Carolina communities to receive the award.

The award comes with a \$2,500 grant that will be given to Student U, a Durham nonprofit that provides academic enrichment opportunities to low-income youth in grades six through 12.

**Resource Person:** Shelly Green, President & CEO of the Durham Convention & Visitors Bureau

**County Manager's Recommendation:** The County Manager recommends that the Board recognize Durham's distinction as one of the "100 Best Communities for Young People."

**8. Resolution Calling on Congress and President Obama to Bring War Dollars Home to Fund Needs in our Communities**

5 min.

A resolution has been prepared in recognition of the tremendous amount of federal dollars that have gone to support ten years of wars and military occupation in Iraq and Afghanistan. The resolution calls upon the federal government and President Obama to responsibly end the wars overseas and bring our war dollars home to fund essential public services instead. Funds could help rebuild infrastructure, promote job creation, and aid municipal and state governments for example. Betsy Crites of NC Peace Action will attend the meeting to receive the resolution.

**Resource Person:** Michael D. Page, Chairman, Durham County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution and present to Betsy Crites.

**9. Consent Agenda**

15 min.

- a. Accept the Property Tax Releases and Refund Report for September 2011 and authorize the Tax Assessor to adjust the records as outlined in the report;
- b. Approve Budget Ordinance Amendment No. 12BCC000021 in the amount of \$56,000 from The Durham Center for the Criminal Justice Resource Center to provide substance abuse treatment and supportive services in the Drug Treatment Court Program.
- c. Approve Budget Ordinance Amendment No. 12BCC000022 recognizing and appropriating a \$2,000 grant from Target for the Durham County Library;
- d. Approve Budget Ordinance Amendment No. 12BCC000023 to appropriate reserved fund balance (e.g., previously classified in prior years as deferred revenue) in the amount \$1,505,283.50;
- e. Approve Budget Ordinance Amendment No. 12BCC000024 to appropriate remaining reimbursable grant funding for Fire Marshal grants in the amount of \$309,248.46;
- f. Approve the Resolution authorizing an Electronic Public Auction Sale and authorize the County Manager or designee to follow other disposal methods for removal and disposal of surplus furniture and equipment, including the attached list of surplus vehicles;
- g. Approve the refund of \$157.00 for the overpayment of excise tax to Ragsdale and Liggett, PLLC;

- h. Authorize the County Manager to execute the rehabilitation contract Under the County's 2010 Single Family Rehabilitation Grant;
- i. Approve an additional contribution of \$2,886,871 for the Annual Other Post Employment Benefits (OPEB) Contribution so that 100% of the Annual Required Contribution (ARC) can be contributed for FY2011, effective June 30, 2011.

**10. Award Contract for Human Services Janitorial Services RFP# 11-028 Phase I and Phase II**

20 min.

The Board is requested to authorize General Services to enter into contract with a Durham business, The A Plus Group, LLC Janitorial Company to provide service to the Human Services Building at an annual cost of \$175,461.72 for Phase I.

Janitorial services for Phase II would commence on an agreed date based on construction schedule and final occupancy at an annual cost of \$122,623.44, a savings of almost \$53,000 from the original contract that was for Board approval in July.

Janitorial costs are based on the Human Services Building receiving evening and day services Monday through Friday.

**Background:** Designed and built in two phases, Phase I (120,094 janitorial sq. ft.) includes the Durham County Health Department (health and dental clinics-including children's play areas, pharmacy, lab, administrative offices and support space), satellite services of Lincoln Community Health Center (W.I.C. and Early Intervention Clinics), The Durham Center (office area, conference and training rooms), General Service functions of mail services/building maintenance and temporary locations for the Wellness Clinic and Veteran Services. Phase II (122,820 janitorial sq. ft.) includes office space, conference and training rooms for the Department of Social Services, the permanent location for the Wellness Center (clinic space, exercise equipment, aerobics room and showers), and a large 500-seat multipurpose space for countywide use.

On May 23<sup>rd</sup>, 2011, a Request for Proposals (RFP# 11-028) for Human Services Janitorial Services was advertised and mailed to potential bidders. A Janitorial Pre-Bid Conference and site visit was conducted on June 1<sup>st</sup>, 2011. Fifteen bidders responded on June 21<sup>st</sup>, 2011. A Review Committee evaluated all proposals and conducted interviews with four janitorial companies on July 6<sup>th</sup>, 2011.

This RFP recommendation is based on the most responsive, responsible bidder, taking into consideration all evaluation and award criteria, the best interests of the County, quality performance of services to be provided, conformity with specifications, the results of the rankings of proposals by the Review Committee, MWBE participation, and other information the County deemed appropriate, resulting in final recommendation presented here.

Durham County established the following goals for the expenditure of funds with M/WBEs:

Ethnicity/Race/Gender Industry	African American	Asian American	Hispanic American	Native American	Women-Owned
Other Professional Services	7.20%	N/A	N/A	N/A	3.55%
Goods/Supplies	N/A	N/A	N/A	N/A	12.05%

In review of the M/WBE participation for this Janitorial Services Project, The A Plus Group, LLC Janitorial Company has been certified as a Historically Underutilized Business (HUB) and will be utilizing their own workforce to perform 100% African American participation for this project.

**Resource Persons:** Carol Louis, General Services Quality Control/Contract Compliance Officer; Motiryo Keambiroiro, General Services Director; Gayle Harris, Health Services Director, Pamela Gales Assistant Purchasing Manager.

**County Manager’s Recommendation:** The Manager recommends that the Board authorize the County Manager to enter into a service contract with the above listed janitorial company for the specified amounts.

**11. Board and Commission Appointments**

10 min.

Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards and commissions:

- Adult Care Home Community Advisory Committee
- Citizens Advisory Committee
- City-County Appearance Commission
- EMS Advisory Council
- Juvenile Crime Prevention Council
- Historic Preservation Commission
- Public Health Board
- Triangle J Water Resources Committee

**Resource Person:** Michelle Parker-Evans, Clerk to the Board

**County Manager’s Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the above-mentioned boards/commissions.

**12. RESERVED FOR ITEMS PULLED FROM CONSENT AGENDA**

20 min.

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2 hrs. 10 min.