

REVISED
(Agenda Item Nos. 1a and 5a added.)

THE BOARD OF COUNTY COMMISSIONERS

DURHAM, NORTH CAROLINA

Monday, November 3, 2003

9:00 A.M. Worksession

AGENDA

- 1a. **Funding Shortfall for After-School Care Assistance** 20 min.

In response to the Board's request made during its October 27, 2003 Regular Session, the County Manager asked the Department of Social Services (DSS) to develop a short-term strategy for after-school care for the balance of the calendar year while other alternatives for the remainder of the fiscal year (and subsequent fiscal years) are being explored. In addition to potential savings in Medicaid, the Manager and DSS were notified by UDI that it has unspent federal Welfare to Work grant funds that may be available to support after-school care for some children. Because the eligibility guidelines for the use of Welfare to Work funds are very stringent, DSS continues to conduct research on how (and whether) the County could use these funds and the potential number of children who could be served with this fund. DSS will have a full report to share with the Board of Commissioners at this meeting on the available Medicaid and UDI Welfare to Work funding, as well as other sources that may be available.

A meeting with the Director of the State Division of Child Development is scheduled for Friday, October 31, 2003 with Commission Chairman Ellen Reckhow to discuss Durham's situation and potential State assistance.

RESOURCE PERSON(S): Ellen W. Reckhow, Chairman; Mike Ruffin, County Manager; and DSS staff? Dan Hudgins, Director; Arnold Dennis; Director for Family Self-Sufficiency; Sharon Hirsch, Director for Customer Access and Program Support; Karenne Berry, Executive Director for Durham's Alliance for Child Care Access

COUNTY MANAGER'S RECOMMENDATION: The Manager recommends that the Board approve the short-term strategy (as communicated through email over the weekend) and authorize staff to proceed accordingly. Staff will return with a long-term strategy on December 8 after a thorough examination of all long-term alternatives has been explored.

1. **Triangle Transit Authority?Update** 20 min.

John Claflin, General Manager, Triangle Transit Authority (TTA), will provide a brief update to the Board on the Authority's efforts with regards to rail corridor planning and transportation demand management. TTA is a public transportation provider, offering a wide variety of services to the Triangle area and outlying counties.

RESOURCE PERSON(S): John Claflin, General Manager, Triangle Transit Authority

COUNTY MANAGER'S RECOMMENDATION: The Manager recommends that the Board receive the report and advise the staff if any additional information or action is necessary.

2. **Report From Rev. James E. Vaughn, Chairman, Durham City/County Cable Advisory Board**

15 min.

Rev. James E. Vaughn, Chairman, Durham City/County Cable Advisory Board, will make a report to the Board of County Commissioners concerning cable-related issues, including discussion on the following topics:

- Current composition of the Cable Advisory Board;
- Cable Advisory Board bylaws;
- Cable Advisory Board work agenda;
- The need for closer collaboration between the City and County on cable issues; and
- The current atmosphere of cable deregulation.

Rev. Vaughn is a 30-year veteran of the broadcast industry.

RESOURCE PERSON: Rev. James E. Vaughn, Chairman, Durham City/County Cable Advisory Board

COUNTY MANAGER'S RECOMMENDATION: The County Manager recommends that the Board receive the information.

3. **Farmland Preservation: Adoption Map Which Identifies Voluntary Agricultural Districts (VAD) and Agricultural Priority Areas (APA)**

10 min.

The revised Farmland Protection Ordinance adopted by the Board of County Commissioners in August of this year specifies that Voluntary Agricultural Districts (VAD) be established by the BOCC. The Ordinance also specifies that Farmland Board members be appointed according to the districts. Farmers participating in the program are then members of the district within which they reside. The purposes of the VAD are to encourage the economic and financial health of farming areas, to protect farm activities, and to increase the identity and pride in the agricultural community.

The designation of Agricultural Priority Areas (APA) in Durham County is intended to identify existing lands where Durham County desires to encourage permanent agricultural use. Designation of APA boundaries is the first step in directing the expenditure of funds for farmland protection and conservation easement acquisition. The proposed APA boundary lines take into consideration the Urban Growth Boundary and the draft update of the Durham County Comprehensive Plan.

The Board of County Commissioners is requested to adopt the Voluntary Agricultural Districts and approve the Agricultural Priority Areas. Planning Department and County Engineering, Open Space Division staff, as well as Farmland Protection Board members, reviewed the proposed map.

RESOURCE PERSONS: Eddie Culberson, Director, Soil & Water Conservation District; Wayne Cash, Chairman, Farmland Protection Board; and Lowell L. Siler, Deputy County Attorney

COUNTY MANAGER'S RECOMMENDATION: The County Manager recommends that the Board receive and discuss the Voluntary Agricultural Districts (VAD) and Agricultural Priority Areas (APA)

matters.

4. **Mental Health Reform Quarterly Report?The Durham Center** 30 min.

This is the first quarterly report the Board of County Commissioners will receive regarding the status and changes in the Mental Health Local Business Plan, as well as other reform issues including the following:

- Request for Proposals (RFP) and Service Divestiture's status report;
- Durham Center Employees?RIF status; transition to private providers; number of staff maintained in County jobs; turnover; moral; severance policy; selection process for Local Management Entity (LME) jobs;
- State Hospital Bed Allocation Days?what this means to the Durham community;
- State Hospital Downsizing?establishment of community services;
- Access System;
- Children's Programs?system of care; provider network;
- Substance Abuse Services;
- Integrated Payment and Reimbursement System (IPRS);
- Business Practices for the LME?includes new MIS system for managed care; and
- CFAC (Consumer and Family Advisory Committee).

RESOURCE PERSON(S): Ellen Holliman, Interim Area Director, The Durham Center

COUNTY MANAGER'S RECOMMENDATION:

The Manager recommends that the Board receive the report, make inquiries, and provide direction as needed.

5. **Performance Appraisal Instrument for BOCC-Appointed Officials** 15 min.

The Board of Commissioners has requested a formal performance appraisal instrument to assist with performance appraisals for the County Manager, County Attorney, Clerk to the Board, and Tax Administrator. Commission Chairman Ellen Reckhow and Commissioner Mary Jacobs volunteered to work with the Human Resources Department to develop an instrument for the Board of County Commissioners to consider.

RESOURCE PERSON(S): Ellen W. Reckhow, Chairman; Mary D. Jacobs, Commissioner; Jackye Knight, Human Resources Director, and Marie Shaw-Simmons, Senior Human Resources Analyst

COUNTY MANAGER'S RECOMMENDATION: The Manager recommends that the Board review the instrument and make any revisions as it deems appropriate.

5a. **Update on the Results Based Accountability Process** 20 min.

At the September 29, 2003 Fall Retreat, Commissioners were informed of the progress made on implementing Community Wide Outcomes (Track 1) and County departmental Performance Measures (Track 2). The morning session focused on performance measures of County departmental programs. The consensus among Commissioners

was to continue the work on developing and implementing performance measures in County Government departments. The afternoon session concerned Community-Wide Outcomes; the work of five of the ten outcome workgroups was highlighted. The retreat culminated with discussion regarding whether the Commissioners wish to support further the community-wide work around the ten outcome areas, and whether to invite other organizations and community leaders to partner in sponsoring the next steps. The result of this discussion was to take some time to understand and consider how best to move forward with the community-wide efforts. Staff was directed to allow the Commissioners time to process the information and to bring this back to the November 4, 2003 Worksession to discuss how to proceed.

A number of next steps have been proposed for consideration by the Board:

▪ **Community-Wide Outcomes (Track 1)**

Partner with Durham City Government to help facilitate expanding the community workgroups to allow for greater participation and shared responsibility for effecting community change, a challenge encountered by many of the workgroups. City Administration is favorable to partnering with the County in this process and has offered to introduce this opportunity to City Council at its December retreat. Durham County could then extend formal invitations to members of the community and appoint members to serve on its outcome workgroups.

Another recommendation is to narrow the focus of our outcome areas. Currently, ten outcome workgroups exist (see attached list); staff suggests combining a few groups whose issues overlap, leaving the following broad outcome areas on which to concentrate:

1. All of Durham's citizens and communities are healthy;
2. All of Durham's citizens and communities are safe;
3. Children are ready for and succeeding in school;
4. Durham's communities are vibrant, embrace and celebrate cultural diversity, and are supported by active citizens. (Staff recommends including the "Elders Live With Dignity" workgroup into this one.)
5. Durham enjoys a prosperous economy. (Combine the high performance workforce into this group.); and
6. Durham enjoys a sustainable environment.

▪ **County Department Performance Measures (Track 2)**

County departments have continued developing performance measures for two or three of their programs. A training session was held on October 16, 2003 for nearly 350 supervisors to increase the knowledge of performance measurements throughout the organization. The City of Durham participated in this training opportunity by sending fifty of its employees. County departments are continuing to gather data to track and report progress. The FY 2004 Budget

would offer an opportunity for every County department to report on at least one performance measurement.

The support of the Board of County Commissioners is critical to continue the progress being made both within County departments, as well as in the Durham County community.

RESOURCE PERSON(S): Michael M. Ruffin, County Manager, and Heidi N. Duer, Assistant to the County Manager

COUNTY MANAGER'S RECOMMENDATION: The County Manager recommends that the Board receive the presentation, make changes as it deems appropriate to the strategies of the Results Based Accountability process, and authorize staff to move forward with the implementation thereof.

6. **Closed Session**

20 min.

The Board of Commissioners is requested to adjourn to closed session pursuant to G.S. § 143-318.11(a)(3) to consult with an attorney and to preserve the attorney-client privilege.

2½ hrs.



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