

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, January 27, 2014

County Commissioners' Chambers
200 East Main Street, Durham, North Carolina

AGENDA

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. **Opening of Regular Session** - Pledge of Allegiance (5 min)
2. **Agenda Adjustments** (5 min)
3. **Announcements** (5 min)
 - 1) "In Touch with Durham County," the Durham County Television show, airs daily on Cable TV Channel 8 or 97-5 at 10 a.m., 3:30 p.m. and 6:30 p.m. Our County Commissioners' meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m.
 - 2) Durham County needs you! If you have a few hours to commit, Durham County has a number of boards and commissions that can benefit from your participation. We invite you to make a difference in our community. Contact the Clerk's Office at 919-560-0025, visit the County's website, or email Clerk@dconc.gov for more information. Please note that all City and County taxes must be current at the time of application.
 - 3) "Living Healthy," the Durham Diabetes Coalition Television show, airs daily on Cable TV Channel 8 or 97-5 at 7 p.m. Each episode features Durham County resources and residents successfully living with diabetes. This is also an initiative that supports Durham County's strategic goal Health and Well-being for All.
 - 4) As Chair of the Board of County Commissioners, I will hold office hours for citizens on Wednesdays from 2:00 pm to 5:00 pm. Appointments can be made by calling me at 919-949-4022;

- 5) Got a question for Durham County Government? Durham County will host an “Ask DCo” live Twitter chat on Wednesday, January 29 from 2:00 p.m. - 3:00 p.m., featuring guest host the Durham County Sheriff’s Office. Just use the hashtag #AskDCo and staff will be available to answer your questions. Be sure to follow the Twitter accounts @DurhamCounty and @DurhamSheriff and get ready to “Ask DCo” from your computer or mobile device;
- 6) Durham County Government is collaborating with North Carolina State University to deliver workshops in Durham with the aim of providing farmers with the tools to reduce food safety risks and meet market requirements. Registration is FREE for the first and second workshop. Breakfast and snack will be provided. (optional- You can purchase a boxed lunch for \$10 each day). Portions of the first workshop will take place outside. Please wear comfortable walking shoes, bring a water bottle, and appropriate weather gear. The workshop will take place rain or shine.

Flyers with additional details are located near the agenda notebook outside the Chambers. To register, contact Lisa Marochak, 919-560-0558.

4. Minutes (5 min)

- a) January 13, 2013 Regular Session
- b) January 6, 2013 Worksession

5. Resolution Honoring Southern High School’s NCHSAA 3AA Football Championship (10 min)

- 1) The Board is requested to approve a resolution honoring Southern High School’s Football Team for its first state championship. The Spartans earned the North Carolina High School Athletic Association’s state championship in the final minutes of the 3AA title game with a come from behind victory over the Shelby Crest Chargers on December 14, 2013.
- 2) The head coach Adrian Jones, coaching staff and team members are present to reflect on the game and to receive this recognition from the Board.

Alignment With Strategic Plan: The recognition of Southern High School’s State Football Championship aligns with Strategic Plan Goal 1: Community & Family Prosperity and Enrichment. Such achievements enhance the quality of life for all.

Resource Persons: Chairman Michael D. Page

County Manager’s Recommendation: The County Manager recommends that the Board approve the resolution and extend congratulations to Southern High School’s coaches, staff and team members for this statewide honor.

6. Resolution Honoring County Manager Michael M. Ruffin (10 min)

- 1) The Board is requested to recognize County Manager Michael M. Ruffin as he prepares to retire from an outstanding, productive career in County Government management.

Mr. Ruffin has led Durham County Government since November, 2000 and served as a local government manager for 36 years.

- 2) Mr. Ruffin will be remembered for his dynamic and insightful leadership of Durham County Government during his tenure. Even during the nation's economic downturn, he led Durham County's most aggressive building period which included a new Courthouse and a new Human Services Building, taking advantage of favorable pricing and saving the county millions of dollars. He will always be regarded as an "employees' manager" for appreciating their value to this organization, and for promoting a culture of maintaining competitive employee salaries and benefits.
- 3) A formal retirement reception was held on January 23rd where family, employees, colleagues and the community gathered to honor his career. Mr. Ruffin officially bids farewell to Durham County Government on Friday, January 31st.

Alignment With Strategic Plan: This resolution honoring our insightful, visionary retiring County Manager aligns with Strategic Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Michael D. Page, Chairman

County Manager's Recommendation: The County Manager recommends that the Board approve this resolution and present it to him, along with best wishes for a glorious retirement.

7. Consent Agenda (15 min)

- a. Renew the Interlocal Agreement for property tax collections with the Town of Morrisville, Town of Chapel Hill, City of Raleigh and amend the Interlocal Agreement with the City of Durham;
- b. Amend the contract with Evans & Associates Consulting Group for business personal property audit services as proposed and approve the Contract Amendment to increase contract amount by \$60,000.00 not to exceed \$100,000.00;
- c. Accept the property tax release and refund report for December, 2013 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report;
- d. Authorize the Manager to execute the contract with One Source in the amount of \$55,606 to begin the document imaging of Child Care records;
- e. Approve the request to acquire the vacant lot located at 1202 Lincoln Street adjacent to W.G. Pearson Middle School;
- f. Accept the 3-year ambulance franchise renewal request, and schedule the request for a second reading, final approval on February 10, 2014;
- g. Approve the sale of 401 Clay Street to Ann Simmonds for \$5,000.75 and 613 Panama Terrace to Rick Ramsey for \$3,274.39;

- h. Authorize the Manager to execute the grant contract with DENR for \$200,000 for the Hollow Rock access area improvements; and to develop a draft Interlocal Agreement with Orange County regarding the proposed improvements and on-going management responsibilities;
- i. Pursue the upset bid process for 712 Kent Street, 2400 Owen Street and 1007 Drew Street. A resolution to offer the properties in an “upset bid” sale is attached;
- j. Authorize the County Manager to amend the design contract with The Freelon Group (TFG), P.A., to include the additional Construction Administration (CA) Phase and related services for the DCHS project in the amount of \$634,357.00, thus increasing the overall total compensation for basic design, construction administration and additional services including reimbursable expenses up to \$11,368,133.00 if needed;
- k. Review the North Carolina Department of Transportation’s 2013 – 2014 Annual Secondary Road Construction Program changes;
- l. Authorize the execution of the contract to repair the elevators in the Judicial Building, in the amount of \$54,406.00;
- m. Set the salary during the filing period at \$94,706 and assess and set the salary of the sheriff when the new or incumbent Sheriff takes office after the election;
- n. Approve Budget Ordinance No. 14BCC000039 recognizing additional revenue in the amount of \$3,279,791 for Child Care and the Progress Energy – Energy Neighbor Fund;
- o. Appoint Mr. Raymond L. Echevarria, Jr. as Trustee for the Parkwood Volunteer Fire Department.

8. Board and Commission Appointments (10 min)

Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- a. Adult Care Home Community Advisory Committee
- b. City-County Appearance Committee
- c. Firefighter’s Relief Fund Board of Trustees
- d. Public Health Board

Alignment With Strategic Plan: When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved – a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Person(s): Michelle Parker-Evans, Clerk to the Board

County Manager’s Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

9. CLOSED SESSION

- 1) The Board of Commissioners is requested to adjourn to closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, pursuant to G.S. § 143-318.11(a)(6). **(TO BE HELD AT 4:30 PM);**
- 2) The Board is requested to adjourn to closed session pursuant to G.S. 143-318.11(a)(3) to consult with an attorney in order to preserve the attorney-client privilege.

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

10. ITEMS PULLED FROM CONSENT AGENDA (20 min)